

Lincoln County Highway Committee
Minutes of Thursday, December 3, 2015 – 7:30 a.m.
Commissioners Office, Merrill

Members Present: Carl Vander Sanden, Wayne Plant, Kevin Koth, Hans Breitenmoser Jr and Kortney Pike.

Visitors: Mike VanDeWeerd, Jason Lemmer, Jeff Weber and Mike Warber

1. **Call Meeting to Order:**
Meeting was called to order at 7:30 a.m.
2. **Elections of Officers:**
 - a. Chair – Plant nominated Carl Vander Sanden, no other nominations were given, Koth seconded the nomination, all ayes, motion carried.
 - b. Vice Chair – Election not need Wayne Plant remains vice Chair.
 - c. Secretary – Plant nominated Koth, no other nominations were given, Pike seconded the nominations, all ayes, motion carried.
3. **Approve Minutes of Previous Meeting(s)** – Motion by Koth, seconded by Pike to approve the minutes from the last meetings. All ayes. Motion carried.
4. **Set Future Meetings:**
Thursday, January 7th, 2016, Commissioner's Office, Merrill
Thursday, February 4th, 2016, Commissioner's Office, Merrill
5. **Claims:** None
6. **Public Comment** – None
7. **Financial Report** – The Committee reviewed the financial report. Motion by Vander Sanden, seconded by Koth to place the financial reports on file. All ayes. Motion carried.
8. **Set Material Rates** – Motion by Hans, Seconded by Koth to approve the new material rates. All ayes. Motion Carried.
9. **Social Media** – Motion by Breitenmoser, seconded by Vander Sanden to authorize the commissioner to create and maintain social media for the Highway Department. All ayes. Motion carried.
10. **Capital Outlay Schedules** – Motion by Vander Sanden, Seconded by Plant to approve the 5 year capital outlay schedule as presented. All ayes. Motion Carried.
11. **CTH CC Bridge Jurisdiction (Follow Up)** – This item is layed over until next meeting.
12. **CTH A Spring Road Posting** – An Update was given by Vander Sanden as to why this is no longer needed.
15. **Superintendents Reports**
 - a. Monthly Progress – Lemmer, Weber and Warber gave their verbal reports to the Committee, a discussion on equipment and the current work being done.
16. **Commissioner's Report on Highway Operations**
 - a. Update on Equipment – VanDeWeerd updated the committee on equipment break downs and the future needs of the department
 - b. Update on Highway Operations – VanDeWeerd gave the committee a verbal report. Report included- Highway buildings, Road Projects, and a presentation on the tools used in winter maintenance.
15. **Adjourn** - Motion by Pike, seconded by Vander Sanden to adjourn at 8:45 a.m. All ayes. Motion carried.

Respectfully written and submitted by: Mike VanDeWeerd