

Lincoln County Highway Committee
Minutes from Wednesday, March 16, 2016
7:30 a.m. – 8:52 a.m.
Commissioners Office, Merrill

Members Present: Carl Vander Sanden, Kevin Koth, Hans Breitenmoser Jr, Kortney Pike and Wayne Plant

Visitors: Randy Scholz, Heather Marheine, Mike Warber and Jason Lemmer

1. **Call Meeting to Order**
Meeting was called to order at 7:30 a.m.
2. **Approve Minutes of Previous Meeting(s)** – Motion by Pike, seconded by Breitenmoser, Jr. to approve the minutes from the last meeting. All ayes. Motion carried.
3. **Set Future Meetings**
Thursday, April 7th, 2016, 7:30 a.m. Commissioner's Office, Merrill
4. **Public Comment** - None
5. **Financial Report** –
 - a. **Review of Equipment Account and Cash Fund** – Scholz and Marheine passed out 2015 balances and explained the difference between the two accounts and answered questions. Motion by Koth, seconded by Plant to place the forms on file. All Ayes. Motion carried.
 - b. **Update on Equipment Ordered for 2016** – Scholz and Marheine informed the committee on the pieces and the amount of equipment ordered needing to be paid in 2016.
6. **Request to fill authorized position – Patrol Superintendent** – Scholz recommended to hire an internal interim Patrol Superintendent until a full-time Commissioner is hired, then at that time the new Commissioner can hire the new full-time Patrol Superintendent. Motion by Koth, seconded by Pike to take Randy's recommendation. All Ayes. Motion carried.
7. **Compensation for Highway Superintendent covering responsibilities of Patrol Superintendent** – Scholz stated neither he nor Jason requested or expected any additional compensation for the extra duties and then excused themselves from the building during the discussion. The committee decided the extra hours and responsibilities need some sort of value placed on them. Motion by Koth, seconded by Pike to approve and forward to the Personnel Committee a request to pay Jason Lemmer an additional \$500 per pay period to be back dated to (3/14/2016) when he began his dual rolls until a new full-time Patrol Superintendent is hired. All Ayes. Motion carried.
8. **Compensation for interim Highway Commissioner** – Motion by Koth, seconded by Pike to approve and forward to the Personnel Committee a request to pay Randy Scholz and additional \$500 per pay period to be back dated to (2/29/2016) when he began his dual rolls until a new full-time Highway Commissioner is hired. All Ayes. Motion carried. The committee will look at additional compensation for other personnel covering extra duties during this time period at the April meeting.
9. **Update on CTH CC Bridge** – Scholz reported he has been speaking with Joe Bambenick from the DOT, that the CC bridge (B-35-0076) is ours, that the estimated costs to repair it are approximately \$53,000 as per a quote from Norcon. Randy will continue to look into different funding options and to see if there are any additional costs to be expected. Motion by Vander Sanden, seconded by Pike to have Norcon fix the bridge pending we do not need an RFP. If we do need an RFP Randy is directed to put out the RFP. All Ayes. Motion carried.
10. **Update on Paint order for 2016** – Scholz found we are able to purchase our paint through a state bid saving the county approximately \$41,000 over the 2015 costs.
11. **Update on presentation for driver education class** – Al Fox and Greg Cina presented a work zone safety presentation to the Cruiser's Driving School students. Scholz reported it went well and left a large impact on the participants.

12. **North Central Region Spring Meeting** – Motion by Koth, seconded by Vander Sanden to approve mileage & per diem to the members attending. All Ayes. Motion carried.
13. **Approval of Performance Based Maintenance Contracts**
 - a. **STH 64, STH 17 – East County Line** –
 - b. **STH 17, Dump RD – North County Line** – Scholz advised to hold off on line item 13.) a.) and 13.) b.) until the April meeting so he can further investigate the costs.
 - c. **Bridge Cleaning – Superstructure** – Motion by Vander Sanden, seconded by Plant to approve and sign the Bridge Cleaning - Superstructure contract. All
14. **Adjourn** – Motion made by Koth, Seconded by Vander Sanden to adjourn at 8:52 a.m.

Respectfully written and submitted by: Heather Marheine and Randy Scholz