

Lincoln County Highway Committee
Minutes from Thursday, April 7, 2016
7:30 a.m. – 8:43 a.m.
Commissioners Office, Merrill

Members Present: Carl Vander Sanden, Kevin Koth, Hans Breitenmoser Jr, Kortney Pike and Wayne Plant

Visitors: Randy Scholz, Heather Marheine, Mike Warber, Jason Lemmer and Todd Schmeltzer

1. **Call Meeting to Order**
Meeting was called to order at 7:30 a.m.
2. **Approve Minutes of Previous Meeting(s)** – Motion by Plant, seconded by Koth to approve the minutes from the last meeting. All ayes. Motion carried.
3. **Set Future Meetings**
Tuesday, April 12th, 2016, 3:00 p.m. Commissioner’s Office, Merrill
Thursday, May 5th, 2016, 7:30 a.m. Commissioner’s Office, Merrill
4. **Public Comment** - None
5. **Financial Report** – Scholz reported there is funding coming in from the state through a project substitution from CTH K and requested to have the financial report revisited at the April 12, 2016 meeting. Motion by Vander Sanden, seconded by Breitenmoser Jr. to place the current financial reports on file and discuss it at the next meeting after the new sheets are available. All ayes. Motion carried.
6. **Review request for proposal – Bridge inspection/program manager** – After discussing the options with the State and other Counties Scholz recommended to hire in-house rather than hiring out. Committee agreed to take the recommendation and take no action.
7. **Request for new position Bridge Program Manager** – Motion by Vander Sanden, seconded by Koth to hire a qualified employee and move the request to the County Board. All Ayes. Motion carried. This position will be categorized as grade 9, non-supervisory, non-exempt hourly pay.
8. **Approval of Performance Based Maintenance Contract – STH 64 from STH 17 to East County Line** – Motion by Koth, seconded by Pike to approve and sign but take out the Dump Road line on page 3. That project will be a DMA which is different funding through the State. All Ayes. Motion carried.
9. **Compensation for employees covering responsibilities of vacant Highway Positions** – Scholz requested the committee turn down this request due to there not being a fair or proper way to initiate this county wide. Motion made by Vander Sanden, seconded by Pike to resend the original request due to the fact that there is no proper way to implement the action. All ayes. Motion carried. The committee wants all the employees in Highway and in the other departments affected by this to know they appreciate all the extra work they have taken on.
10. **Request to open up CTH L as an ATV route** – Motion by Koth, seconded by Vander Sanden to approve opening CTH L as an ATV route except for the area around the rail road overpass contingent upon the Town of Bradley opening up an alternate route to the West of the rail road overpass being Durlath Rd to Theisen Rd and send the request to the County Board. All ayes. Motion carried.
11. **Report by Superintendents** –
 - a. **Monthly Progress Report** – Lemmer informed the committee where they are at with winter and spring projects. Warber reported on equipment and repairs
 - b. **Introduction of Todd Schmeltzer as Interim State Patrol Superintendent** – Scholz introduced Todd Schmeltzer as the new Interim State Patrol Superintendent.

12. **Commissioner's Report on Highway Operations** –
 - a. **Summer Projects** – Scholz informed the committee the projects scheduled are:
 - CTH JJ from Taylor St to the 1st RR tracks (4.8 miles) and
 - CTH M from Copper River to Cedar Rd (4 miles) both will be a full pulverize.
 - CTH X from STH 64 – STH 17 (5 miles)
 - CTH C from STH 17 to CTH K (1.75) miles will be chip sealed.
 - b. **Highway Buildings** – Scholz reported he reviewed the options presented by Becher Hoppe who conducted the study and recommended we repair the current building based on the findings that showed the buildings are structurally sound.
13. **Closed Session**
Convene in closed session pursuant to sec. 19.85(1) (c), Stats. For considering employment, promotion, compensation or performance evaluation data of any public employee
 - a. **Review Highway Commissioner Applications** – Motion made by Koth, Seconded by Plant to go into closed session 8:32 a.m. All ayes. Motion carried.
14. **Open Session**
Take any necessary action on item discussed in closed session. – Motion by Koth, seconded by Pike to reconvene into open session at 9:42 a.m. All ayes. Motion carried. Committee will conduct the interviews on Tuesday, April 12, 2016 at 3:00 p.m. in the Commissioner's Office.
15. **Adjourn** – Motion by Koth, seconded by Pike to adjourn at 8:43 a.m. All ayes. Motion carried.

Respectfully written and submitted by: Heather Marheine and Randy Scholz