

Lincoln County Highway Committee
Minutes from Thursday, May 5, 2016
7:30 a.m. – 8:46 a.m.
Commissioners Office, Merrill

Members Present: Carl Vander Sanden, Kevin Koth, Bill Bialecki, Kortney Pike and Chris Heller
Visitors: Randy Scholz, Kelly Reith, Heather Marheine, Mike Warber, Jason Lemmer, and Todd Schmeltzer

1. **Call Meeting to Order**
Meeting was called to order at 7:30 a.m.
2. **Elections of Officers**
 - a. Chair – Nomination by Bialecki to elect Vander Sanden as Chair. Motion by Koth, seconded by Bialecki to close nominations and cast a unanimous vote. All ayes. Motion carried.
 - b. Vice Chair – Nomination by Vander Sanden to elect Koth as Vice Chair. Motion by Pike, seconded by Bialecki to close nominations and cast a unanimous vote. All ayes. Motion carried.
 - c. Secretary – Nomination by Pike to elect Bialecki as Secretary. Motion by Koth, seconded by Vander Sanden to close nominations and cast a unanimous vote. All Ayes. Motion carried.
3. **Approve Minutes of Previous Meeting(s)** – Motion by Koth, seconded by Pike to approve the minutes from April 7th and April 14th meetings. All ayes. Motion carried.
4. **Set Future Meetings**
Thursday, June 2nd, 2016, 7:30 a.m. Commissioner’s Office, Merrill
Thursday, July 7th, 2016, 7:30 a.m. Commissioner’s Office, Merrill
5. **Public Comment** – None
6. **Financial Report** – Scholz and Marheine reported on the financials through March 27th and explained to the new committee members the difference between Highway funds vs budget and the cash flow statement. Motion by Pike, seconded by Koth to accept the financial report as presented. All ayes. Motion carried.
7. **Review of Request to Open CTH YY as an ATV Route**– Motion by Pike, seconded by Heller to open the route as presented having the ATV’s stay on the pavement, the club will pay for the signage and the county will install the signage. All ayes. Motion carried. Scholz and Reith will create the ordinance to be forwarded to the county board.
8. **Review of Request for Speed Limit Reduction on CTH N** – The requested was discussed. Motion by Vander Sanden, seconded by Bialecki to deny the request and keep the speed limit as posted. All ayes. Motion carried.
9. **Clarification ATV Route CTH L** – The committee clarified that the route will be on the pavement for the 1.2 mile portion in Lincoln County. Reith will inform the ATV clubs so they can order the signage correctly.
10. **Inter-County Agreement with Price and Oneida Counties for Chip Sealing** – Scholz informed the committee the RFP is almost ready to go out and that we need to enter into an intergovernmental agreement between the counties. Motion by Vander Sanden, seconded by Heller to give Lincoln County permission to enter into the intergovernmental agreement. All ayes. Motion carried.
11. **Request for RFP for Tractors** – Scholz explained the highway department needs (2) larger tractors than what we have currently. Scholz is recommending that the RFP is for a three year lease with an option to purchase. This will allow the department to purchase the tractors and not have a large cash outlay now. Motion by Vander Sanden, seconded by Bialecki to put out the RFP for (2) 100+ HP Tractors with the attachments as needed. All ayes. Motion carried.

12. **Review Uniform Bids** – Motion by Pike, seconded by Bialecki to throw out the current information and re-bid for uniforms. All ayes. Motion carried.
13. **Review Asphalt Pulverizing Bids** – Motion by Koth, seconded by Vander Sanden to award the bid to WK Construction. All ayes. Motion carried.
14. **Review CTH CC Bridge Repair Bids** – Motion by Vander Sanden, seconded by Pike to award the bid to Norcon. All ayes. Motion carried.
15. **Review Asphalt/Rubber Sealant Bids** – Motion by Bialecki, seconded by Vander Sanden to award the bid to Sherwin Industries. All ayes. Motion carried.
16. **Review Asphaltic Material Bids** – Motion by Pike, seconded by Heller to award the bid to American Asphalt. All ayes. Motion carried.
17. **2016 Summer Road School Conference – June 6-7-8, 2016** – Motion by Vander Sanden, seconded by Koth to approve per diem and mileage for whichever committee member can attend. All ayes. Motion carried. Members able to attend need to let Reith know by Thursday, May 12, 2016.
18. **Report by Superintendents** –
 - a. **Monthly Progress Report** – Lemmer & Schmeltzer informed the committee where they are at with the projects. Warber reported on equipment and repairs.
19. **Commissioner’s Report on Highway Operations** –
 - a. **Safety Training Completed** – Reith reported the annual safety training is complete for all employees.
 - b. **Summer Help** – Reith & Lemmer reported one worker started, the others are in the process of testing and waiting to start.
 - c. **Supervisor Work Zone Safety Training** – Lemmer and Schmeltzer reported their attendance to the training.
 - d. **Towns Meeting 4/21/16** – Reith reported he attended the WTA meeting. He introduced himself to the speakers and other attendee.
 - e. **WCHA NC Region Meeting 4/22/16** – Reith, Pike and Vander Sanden reported on their findings at the meeting.
20. **Adjourn** – Motion by Pike, seconded by Vander Sanden to adjourn at 8:46 a.m. All ayes. Motion carried.

Respectfully written and submitted by: Heather Marheine, Randy Scholz and Kelly Reith