

Lincoln County Highway Committee
Minutes from Thursday, June 2, 2016
7:30 a.m. – 8:39 a.m.
Commissioners Office, Merrill

Members Present: Kevin Koth, Bill Bialecki, Kortney Pike and Chris Heller,
Carl Vander Sanden excused
Visitors: Randy Scholz, Kelly Reith, Heather Marheine, Mike Warber, Jason Lemmer,
Todd Schmeltzer, and Joe Allen

Call Meeting to Order

Meeting was called to order at 7:30 a.m.

Approve Minutes of Previous Meeting(s) – Motion by Pike, seconded by Bialecki to approve the minutes from May 5, 2016. All ayes. Motion carried.

Set Future Meetings

Thursday, July 7, 2016, 7:30 a.m. Commissioner's Office, Merrill

Thursday, August 4, 2016, 7:30 a.m. Commissioner's Office, Merrill

Public Comment – None

Financial Report – Marheine reported on the financials through April 24, 2016. Motion by Pike, seconded by Bialecki to accept the financial report as presented. All ayes. Motion carried.

Discuss 2016 Budget Modification – Marheine explained the final numbers from the audit are not in yet. This item will be brought back to the July committee meeting.

Discuss 2017 Budget – Marheine presented the 2017 budget. Motion by Koth, seconded by Pike to accept and sign the budget as presented. All ayes. Motion carried.

Review Contract Highway 8 Wayside/Park & Ride – Reith explained the difference between the Wayside along CTH A and STH 8 currently in use and the Park & Ride along STH 51 and STH 8 the State is proposing to construct, how the two tie together and that due to a previously signed agreement the Highway Department is required to maintain them both. The state has offered an additional \$35,000 funding for additional optional amenities to add to the new Park & Ride along STH 51 and STH 8 after it is constructed. These additional amenities would also have to be maintained by the County. Motion by Pike, seconded by Heller to decline the \$35,000 of amenities. All ayes. Motion carried.

Review Uniform Bids – The committee reviewed the three bids. Motion by Koth, seconded by Bialecki to award the bid to Cintas. All ayes. Motion carried.

Review Tractor Bids – The committee reviewed all the bids. Motion by Pike, seconded by Bialecki to award the bid to Riesterer & Schnell, Inc. All ayes. Motion carried.

Request for RFP for Blade Order and Wing Stock steel – Reith informed the committee the bids have gone out, they have a due date of June 30 and will be brought to the July meeting to be voted on.

Discuss DMA Highway 17 – Reith presented the DMA from the state for STH 17. Motion by Pike, seconded by Koth to accept the agreement and sign. All ayes. Motion carried.

Discuss DMA Highway 107 – Reith present the DMA from the state for STH 107. Motion by Bialecki, seconded by Pike to accept the agreement and sign. All ayes. Motion carried.

Review Bid for Emulsion Oil (Tri County Agreement with Price & Oneida) – Motion by Pike, seconded by Heller to award the emulsion oil bid to Henry G. Meigs, LLC. All ayes. Motion carried.

Report by Superintendents

- a. **Monthly Progress Report** – Lemmer explained they are finished with one PBM contract for the state, currently they are crack filling, working on opening the Wilderness pit and replacing culverts where needed. He plans to pulverize in June, chip seal in August and start on the STH 17 DMA contract on Monday, June 6. Schmeltzer agreed. Warber reported on the status of the new equipment and the water truck.

Commissioner's Report on Highway Operations

- a. **Update Usage of Rumble Strips** – Reith as received a lot of feedback from tax payers regarding the use of the rumble strips. He sent out a press release to the papers and on

the radio informing the public of their use. They Supervisors have been adding additional signs to the work zones reducing the speed and having the strips be closer than WISDOT initially recommended to help provide for safer work zones on the roadways. Schmeltzer reported the state has approved the changes and he will draw up new diagrams for the workers.

- b. **Guard Rail Replacement Project** – Reith explained there has been an open records request regarding highway guard rails. The county provided the information as requested.
- c. **Job Descriptions/Sign Up Sheets** – Reith stated all items for the wage study have been turned in to the Administration Department.
- d. **Rockin’ Tomahawk Run** – Reith reported the Highway Department provided cones.
- e. **Annual Traffic Signage RMA** – Reith and Schmeltzer said this is an annual contract from the WISDOT for traffic signage replacement/updating for state owned roadways.
- f. **Crash Attenuator Update** – Reith has been discussing the requirements of the utilization of crash attenuators in work zones with the Supervisors and WISDOT and plans to purchase one or possibly two new units next year.

Adjourn – Motion by Pike, seconded by Heller to adjourn at 8:39 a.m. All ayes. Motion carried.

Respectfully written and submitted by: Heather Marheine and Kelly Reith