

**Meeting Minutes of
Lincoln County Personnel Committee
Tuesday, June 6, 2006 at 8:00 a.m.
Conference Room – Land Resources Building Merrill**

MEMBERS PRESENT: Daniel Caylor, Frank Saal, Greta Rusch, and Patricia Woller

MEMBERS ABSENT: Robert Lussow

VISITORS: John Mulder

OPEN MEETING

- 1. Call Meeting to Order:** Dan Caylor called the meeting to order at 8:00 a.m.
- 2. Approve Minutes of Previous Meetings:** Motion by Woller, second by Rusch to approve the minutes of the previous meeting. All ayes, motion carried.
- 3. Administrative Coordinator:**
 - a. Report- Q and A on written report:** John Mulder presented his monthly report. The report was placed on file.
- 4. Nepotism Policy:** John Mulder reviewed the nepotism policy. The revised policy clarifies that County Board committees are the supervisors of Department Heads and that Department Heads not hire a direct relative as defined in the policy. The new policy states that the Administration Department will make the final determination when a supervisory relationship exists, and any individual sharing the employee's residence is added to the description of family. The retroactive date is updated to July 1, 2006. Currently only one situation exists, where a department head is supervising a family member as defined by the policy. No change in that employment relationship would be expected because of the updated policy.

ORDINANCE

Motion by Saal, second by Woller to approve the revised policy and forward an ordinance to the County Board for adoption of the policy. All ayes, motion carried.

- 5. New Position Process:** John Mulder explained that he has informed the Department Heads that requests for new positions must be submitted to him by July 1st. Given the 2% cap on the levy there is little chance of any new positions being recommended and/ or approved. John stated he would make his recommendations to the committees by August 1st. No action was required at this time.

CLOSED SESSION

- 6. Convene into Closed Session** Pursuant to Sec. 19.85(1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
 - a. Bargaining update-Tentative Agreements with Social Services Units**

Motion by Woller, second by Rusch to convene into closed session pursuant to Sec. 19.85(1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session to discuss item a on the agenda. John Mulder would be allowed to participate in closed session. All ayes, motion carried.

Motion by Rusch, second by Saal to re-convene into open session. All ayes, motion carried.

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OPEN SESSION

7. Take any necessary action on Items Discussed in Closed Session:

RESOLUTION: Motion by Woller, second by Rusch to approve the Tentative Agreement with the Para-Professionals and forward the resolution to the County Board for adoption. All ayes, motion carried.

RESOLUTION: Motion by Caylor, second by Rusch to approve the Tentative Agreement with the Professionals and forward the resolution to the County Board for adoption. All ayes, motion carried.

8. Set next meeting date(s); Adjourn: The Committee set the next meeting date for July 11, 2006 at 8:00 a.m. Motion by Rusch, second by Woller to adjourn. All ayes, motion carried. The meeting adjourned at approximately 8:20 a.m.

Minutes prepared by John Mulder