

**Meeting Minutes of
Lincoln County Personnel Committee
Tuesday, September 12, 2006 at 8:00 a.m.
Basement Conference Room-City Hall**

MEMBERS PRESENT: Robert Lussow, Frank Saal, Greta Rusch, and Patricia Woller

MEMBERS ABSENT: Daniel Caylor

VISITORS: Mike Soucy, Robert Lee, Becky Byer, Shelley Hersil, Curt Powell, Arlene Meyer, Diana Smith
Glenn Hartley, Jay Tlusty, and Jane Severt

OPEN MEETING

- 1. Call Meeting to Order:** Bob Lussow called the meeting to order at 8:00 a.m. Mr. Caylor was excused.
- 2. Approve Minutes of Previous Meetings:** Motion by Woller, second by Rusch to approve the minutes of the previous meeting. All ayes, motion carried.
- 3. Requests for New Positions**
 - a. Court Security Officer-Proposed resolution form:** Judge Hartley requested the Committee to present the resolution to the full County Board. The Committee discussed the position Judge Tlusty and Judge Hartley explained why they felt the position was needed. Chief Deputy Soucy responded to the questions of the Committee.

RESOLUTION

Motion by Woller, second by Saal to approve the position 3-1. Lussow voted no.

- b. Recreational Officer:** Mike Soucy and Jane Severt presented the request. Jane calculated approximately \$6,000.00 done in damages by vandalism. The Forestry Department did not have a figure for timber sales stolen. They explained the sources of funding for the position so that it would not have a direct impact on the levy. John Mulder stated that he recommended approving the position in order to protect the asset of the county forest. Individuals from the DNR explained some of the funding sources.

RESOLUTION

Motion by Woller, second by Rusch to approve the position. Motion by Lussow, second by Rusch to amend to include a sunset clause if not covered by revenue. Amendment fails: 2-2. Lussow, and Rusch voting yes. Saal, and Woller voting no.

On the original motion: Woller, Rusch, and Lussow vote yes, with Saal voting no. Motion carried 3-1.

- c. 911 Telecommunicators (2):** John Mulder explained the request and his recommendation to deny the request. Motion by Woller, second by Saal to deny the requests for two 911 Telecommunicators. All ayes, motion carried.

- d. Bookkeeper-Data Entry-Sheriff's Department:** John Mulder explained the request and the recommendation to deny the request. Motion by Saal, second by Lussow to deny the request for the Bookkeeper-Data Entry position. All ayes, motion carried.

- e. Assistant Economic Support:** John Mulder explained the request and his recommendation to deny the request. Motion by Lussow, second by Woller to deny the request for the Assistant Economic Support position. All ayes, motion carried.

- f. Environmental Health Re-organization:** John Mulder explained that the original request was to increase the Environmental Health Specialist from 32 hours to 40 hours. However, with the expiration of the contract with Tony Frandorf it was recommended to reclassify the Environmental Health Specialist to a Registered Sanitarian and increase the hours to 40. It was also recommended that the Health

Department then use either interns or a contracted position with the environmental health program. The total cost would not increase.

RESOLUTION

Motion by Rusch, second by Woller to approve the position. All ayes, motion carried.

CLOSED SESSION

4. Convene into Closed Session Pursuant to Sec. 19.85(1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.

a. Leave of Absence Request-Courthouse Union employee

Motion by Woller, second by Rusch to convene into closed session with John Mulder to be allowed to remain in closed session. All ayes, motion carried

Motion by Woller, second by Rusch to re-convene into open session. All ayes, motion carried.

OPEN SESSION

5. Take any necessary action on items discussed in closed session: Motion by Saal, second by Lussow to approve a Leave of Absence to Kim Wichman in the Register of Deeds Office as requested. All ayes, motion carried.

6. Administrative Coordinator:

a. **Report- Q and A on written report:** John Mulder presented the Administrative Coordinator report for August. The report was placed on file.

7. Set next meeting date; Adjourn: The Committee set the next meeting date for October 3, 2006 at 7:30 a.m. The meeting will be held in the Health Department Clinic Room at the Human Services Building. Motion by Rusch, second by Saal to adjourn. All ayes, motion carried. The meeting adjourned at approximately 9:15 a.m.

Minutes prepared by John Mulder