

**Meeting Minutes of  
Lincoln County Personnel Committee  
Tuesday, December 5, 2006 at 8:00 a.m.  
Lower Level Clinic Room-Health & Human Services Bldg.**

**MEMBERS PRESENT:** Daniel Caylor, Frank Saal, Greta Rusch, and Patricia Woller

**MEMBERS ABSENT:** Robert Lussow

**VISITORS:** Curt Powell, and John Mulder

**OPEN MEETING**

- 1. Call Meeting to Order:** Dan Caylor called the meeting to order at 8:00 a.m.
- 2. Approve Minutes of Previous Meetings:** Motion by Woller, second by Rusch to approve the minutes of the last meeting. All ayes, motion carried.
- 3. Administrative Coordinator:**
  - a. Report-Q and A on written report:** John Mulder presented his written report and covered the highlights. Motion by Woller, second by Caylor to place the report on file. All ayes, motion carried.
- 4. Personnel Policies-Expense Reimbursement & Automobile Insurance:** Two proposed ordinance changes regarding expense reimbursement and automobile insurance were discussed at the Personnel Committee meeting last month. The proposed changes are a matter of house keeping. The language that is proposed to be deleted is also found in the County's Employee Travel Policy.

**ORDINANCE**

Motion by Woller, second by Rusch to approve the proposed ordinance changes and forward to the County board for adoption. All ayes, motion carried.

- 5. Non-represented pay increase for 2007:** John Mulder explained that all union contracts are settled through December 31, 2007. The general across the board increase for the unions was 3% effective January 1, 2007. The County Board has adopted the 2007 budget, which included a 3% increase for the non-represented pay plan. In order to prevent any further salary compression between union and non-represented employees a 3% across the board increase for non-represented employees is recommended.

**RESOLUTION**

Motion by Woller, second by Rusch to approve a 3% across the board increase for non-represented employees effective January 1, 2007 and forward a resolution to the County Board for adoption. All ayes, motion carried.

- 6. Set next meeting date; Adjourn:** The Committee set the next meeting date for January 9, 2007 at 8:00 a.m. The meeting will be held in the 3<sup>rd</sup> Floor Conference Room at the Human Services Building. Motion by Woller, second by Caylor to adjourn. All ayes, motion carried. The meeting adjourned at approximately 8:10 a.m.

Minutes prepared by John Mulder