

**Meeting Minutes of
Lincoln County Personnel Committee
Tuesday, September 2, 2008 at 8:00 a.m.
Third Floor Conference Room-Human Services Bldg.**

MEMBERS PRESENT: Daniel Caylor, Patricia Woller, Greta Rusch, and Frank Saal

MEMBERS ABSENT: Carl Short (excused)

VISITORS: John Mulder

OPEN MEETING

1. **Call Meeting to Order:** Dan Caylor called the meeting to order at 8:00a.m.
2. **Approve Minutes of Previous Meeting:** Motion by Woller, second by Rusch to approve the minutes of the last meeting. All ayes, motion carried.
3. **Administrative Coordinator's Report-Q and A on written report:** The report was placed on file.
4. **UW Extension Support staffing levels:** During 2007 there was a reduced number of clerical from 3 to 2 in the UW Extension department. At that time there was some discussion about a shared position in the new building. The Department has adjusted to only having 2 positions. At this time there are no new positions planned for UW Extension. Frank Saal had requested this item be discussed and the issue of shared staff in the new building be reviewed in the future.

CLOSED SESSION

5. Convene into Closed Session pursuant to Sec. 19.85(1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
 - a. Update on Collective Bargaining

Motion by Saal, second by Woller to convene into closed session pursuant to Sec.19.85(1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. John Mulder would be present. All ayes, motion carried.

Motion by Saal, second by Woller to re-convene into open session. All ayes, motion carried.

OPEN SESSION

6. **Take any necessary action on items discussed in closed session**

No action necessary. All ayes, motion carried.

7. **Set next meeting date(s); Adjourn:** The Committee set the next meeting for October 7, 2008 at 8:00 a.m. The meeting will be held in the Third Floor Conference Room at the Human Services Building. Motion by Rusch, second by Woller to adjourn. All ayes, motion carried. The meeting adjourned at approximately 8:45a.m.

Minutes prepared by John Mulder