

**Meeting Minutes of
Lincoln County Personnel Committee
July 6, 2010 8:00 a.m.
Lincoln County Service Center Room 248**

MEMBERS PRESENT: Patricia Woller, Greta Rusch, and Richard Eisenman

MEMBERS NOT PRESENT: Dan Caylor and Frank Saal

VISITORS: Dan Leydet, Randy Schulz, Arlene Meyer, Nate Walrath and Tim Meehean

1. **Call Meeting to Order:** Vice-Chair Woller called the meeting to order at 8:04a.m.
2. **Approve Minutes of Previous Meeting:** Motion by Eisenman, second by Rusch to approve the minutes of the previous meeting. All ayes, motion carried.
3. **Update on Family Care – Social Services Reorganization:** Tim Meehean gave an update on the reorganization of the Social Services Department. He brought an organizational chart to the June Social Services meeting. There was disagreement over the structure presented. He will attend the July 22nd meeting and the Committee will decide the structure at that meeting. He stated that the reorganization is based on the premise that it will be budget neutral.
4. **Ordinance Change – 4.60(2) – Vacation Conversion to PEHP Plan:** Ordinance 4.60(2) currently reads “Non-represented employees retiring under the provisions of the Wisconsin Retirement Plan may convert up to 90 days of accumulated sick leave and any earned and unused vacation to the County’s Post Employment Health Plan.” The representative from the PEHP plan has notified us that to be compliant with IRS regulations the word “may” in the ordinance has to be changed to the word “shall”. The ordinance will then read, “Non-represented employees retiring under the provisions of the Wisconsin Retirement Plan shall convert up to 90 days of accumulated sick leave and any earned and unused vacation to the County’s Post Employment Health Plan.” Motion by Rusch, second by Eisenman to approve the ordinance change and to forward it to County Board for approval. All ayes, motion carried.
5. **Refilling the Administrative Coordinator Position:** Mr. Meehean stated that there is an internal candidate whose is interested in the position. A & L Committee will take action on the position at their July 12th meeting.
7. **Administrative Coordinator’s Report-Q and A on written report:** Tim presented his report. The report was placed on file.
8. **Set next meeting date(s); Adjourn:** The next meetings are scheduled for August 3, 2010 and September 7, 2010. Motion by Rusch, second by Eisenman to adjourn. All ayes, motion carried. The meeting adjourned at approximately 8:37 a.m.

Minutes prepared by Tim Meehean