

**Meeting Minutes of
Lincoln County Personnel Committee
Monday, May 2, 2011 at 8:00 a.m.
Lincoln County Service Center – Room 248**

MEMBERS PRESENT: Frank Saal, Greta Rusch, and Patsy Woller

MEMBERS NOT PRESENT: Dan Caylor

VISITORS: Randy Scholz and Arlene Meyer

1. **Call Meeting to Order:** Co-chair Saal called the meeting to order at 8:07 a.m.
2. **Approval of Minutes from Previous Meeting:** Motion by Woller, second by Rusch to approve the minutes of the previous meeting. All ayes, motion carried.
3. **Ordinance to change procedure to hire authorized position:** Randy explained the ordinance. Motion by Woller, second by Rusch to approve the ordinance. All ayes, motion carried.
4. **Appointing Diane Hanson Land Services Administrator & approve Job Description:** Randy Scholz discussed the resolution explaining the change in grade and the combining of the Planning & Zoning department with the Land Information & Conservation department. Diane Hanson answered questions and concerns the committee had. Motion by Woller, second by Rusch to approve. All ayes, motion carried.
5. **Administrative Coordinator's Report Q and A on written report:** The report was placed on file.
6. **Set Next Meeting:** The Committee set the next meeting dates for June 6, 2011 at 8:00 a.m. July 11, 2011 at 8:00 a.m.
7. **Adjourn:** Motion by Woller, second by Saal to adjourn. All ayes, motion carried. The meeting adjourned at approximately 8:49 a.m.