

**Meeting Minutes of
Lincoln County Personnel Committee
Monday, October 3, 2011 at 8:00 a.m.
Lincoln County Service Center – Room 248**

MEMBERS PRESENT: Dan Caylor, Frank Saal, Patsy Woller, Don Nelson, and Greta Rusch

MEMBERS NOT PRESENT:

VISITORS: Bob Lussow, Nancy Bergstrom, Randy Scholz, Cindy Kimmons, and Don Dunphy

1. **Call Meeting to Order:** Chair Caylor called the meeting to order at 8:00 a.m.
2. **Approval of Minutes from Previous Meeting:** Motion by Saal, second by Rusch to approve the minutes of the previous meeting. All ayes.
3. **Request to Replace Authorized Position**
 - a. District Attorney Department-Legal Secretary: Don presented to the committee the need to replace the legal secretary position. Motion by Woller, second by Rusch to approve refilling the position. All ayes.
 - b. Clerk of Courts Department-Deputy Clerk of Courts: Cindy Kimmons presented to the committee the need to fill the position. Motion by Rusch, second by Saal to replace the position starting after January 1, 2012. All ayes.

Motion by Nelson, second by Caylor to convene into closed session pursuant to Sec. 19.85(1) (e) Wis. Stats. for conducting other specified public business whenever competitive or bargaining reasons, require a closed session. Roll call vote. All ayes. Lussow, Scholz, and Bergstrom would be allowed to stay in closed session.

CLOSED SESSION

4. Convene into Closed Session pursuant to Sec. 19.85(1) (e) Wis. Stats. for conducting other specified public business whenever competitive or bargaining reasons, require a closed session.
 - a. Bargaining Strategies
 - b. Personnel Policy Revision

Motion by Nelson, second by Caylor to re-convene into open session. Roll call vote. All ayes.

OPEN SESSION

5. **Take any necessary action on items discussed in Closed Session:** No action was taken.
6. **Concealed Carry Policy:** Nancy informed the committee of the concealed carry law. The committee decided to take no action at this time.
7. **Administrative Coordinator's Report Q and A on written report:** The report was placed on file.
8. **Set Next Meeting:** The Committee set the next meetings for November 7, 2011 and December 5, 2011ptember 12, 2011 at 8:00 a.m.
9. **Adjourn:** Motion by Nelson, second by Caylor to adjourn. All ayes, motion carried. The meeting adjourned at approximately 9:08 a.m.