

**Meeting Minutes of
Lincoln County Personnel Committee
Monday, February 4, 2013, 8:00 a.m.
Lincoln County Service Center – Room 248**

MEMBERS PRESENT: Dan Caylor, Frank Saal, Patsy Woller, Don Nelson, and Greta Rusch

MEMBERS NOT PRESENT:

VISITORS: Randy Scholz, Tim Meehean, Charlie George, Shelly Hersil, Nate Walrath, and Michael Ratkovich

1. **Call Meeting to Order:** Chair Caylor called the meeting to order at 8:00 a.m.
2. **Approve Minutes of Previous Meeting:** Motion by Woller, second by Rusch to approve the minutes from the last meeting. All ayes.
3. **Public Comment:** None
4. **Request for New Part Time Position**
 - a. **Staff Aide:** Charlie George from Lincoln Industries informed the committee for the reason to add this position to fulfill contracts with DVR. Administrative Coordinator had no issues with adding this position. Motion by Saal, second by Woller to approve. All ayes.
5. **Request to Replace Authorized Position**
 - a. **Sheriff Office-Correctional Officer:** Chief Deputy Nate Walrath informed the committee for the need to fill the position to try to stay at minimum staffing. Administrative Coordinator had no issues with filling this position. Motion by Woller, second by Nelson to approve. All ayes.

Motion by Nelson, second by Saal to go into closed session pursuant to sec. 19.85(1) (f), Wis. Stats. for the purpose of “considering medical, social or personal history of a specific person which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such history or data” Roll call vote - all ayes.

Closed Session

6. Under Sec. 19.85(1) (f) “considering medical, social or personal history of a specific person which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such history or data”
 - a. Leave of absence request – Kristi Krombholz

Motion by Woller, second by Rusch to re-convene into open session. Roll call vote - all ayes.

Open Session

7. **Take any necessary action on items discussed in closed session:** Motion by Woller, second by Rusch to approve the leave of absence for Kristi Krombholz. All ayes.

The committee moved to item 10.

10. **Approve incoming Pine Crest Administrator’s Salary:** Tim Meehean, the current Pine Crest Nursing Home Administrator informed the committee that there has been an offer extended to a candidate. The recommendation is to fill the position at Grade 19, Step 6. Motion by Rusch, second by Woller to approve for that recommendation. All ayes.

The committee went back to item 8.

8. **Set Wage for County Employees for 2014:** Randy told the committee that he and Dan Leydet formed budget work groups for the 2014 budget and handed out a list of the groups. They will be starting at the end of February beginning of March to have multiple departments working together for 2014 budget. Randy is recommending a 1% wage increase. He is not sure if the budget will be able to sustain it, but it is an attempt to try and stay competitive with our wages. Motion by Nelson, second by Rusch to approve. All ayes.
9. **Administrative Coordinator's Report-Q and Q on written report:** Randy gave brief explanations for some of the activities for the month. The report was placed on file.
11. **Set Next Meeting Date(s):** The committee set the next meetings for March 4th and April 1st at 8:00 a.m.
12. **Adjourn:** Motion by Nelson, second by Saal to adjourn at 8:25 .am. All ayes, motion carried.