

**Meeting Minutes of
Lincoln County Personnel Committee
Monday, July 8, 2013, 8:00 a.m.
Lincoln County Service Center – Room 248**

MEMBERS PRESENT: Frank Saal, Patsy Woller, Dan Caylor

MEMBERS NOT PRESENT: Greta Rusch, Don Nelson

VISITORS: Randy Scholz, Mike Nelson

1. **Call Meeting to Order:** Chair Caylor called the meeting to order at 8:00 a.m.
2. **Approve Minutes of Previous Meeting:** Motion by Woller, second by Saal to approve the minutes from the last meeting. All ayes.
3. **Public Comment:** None
Motion by Woller, second by Caylor to go into closed session pursuant to sec. 19.85(1) (c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation date of any public employee over which the body has jurisdiction or exercises responsibility. Roll call vote, all ayes. Randy Scholz stayed in the meeting.

Closed Session:

4. Under Sec. 19.85(1) (f) “considering medical, social or personal history of a specific person which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such history or data”.
 1. Leave of Absence Request-Vicki Landwer
Motion by Woller, second by Saal to re-convene into open session. Roll call vote-all ayes.

Open Session:

5. **Take Any Necessary Action on Items Discussed in Closed Session:** Motion by Woller, second by Caylor to approve the final extension for discretionary leave of absence.
6. **Request for Two New Income Maintenance Positions - Ending June 30, 2015:** Mike Nelson explained to the committee that the positions are needed until June 30, 2015 because of the decisions the Governor has made regarding the affordable care act. He indicated that the cost to cover these positions is in the State budget. Randy Scholz said his only concern was to have a date ending for these positions that coincide with the funding running out for these positions. He did not want there to be a sunset to these positions that did not have a date specific tied to them. Motion by Saal, second by Woller to approve the positions with a sunset date of June 30, 2015. All ayes.
7. **Request to Fill Authorized Position – Maintenance Department – Maintenance Director:** Randy Scholz explained that the current maintenance director has handed in his resignation effective August 16, 2013. Motion by Saal, second by Caylor to approve filling the positions. All ayes
8. **Annual Review of Personnel Policy:** Randy Scholz went through the first half of the policy and went over recommended changes. No action will be taken until the entire policy is reviewed by the committee.
9. **Administrative Coordinator’s report:** Randy went through his report and it was placed on file.
10. **Set next meeting date(s):** August 5, 2013
11. **Adjourn:** Motion by Saal, second by Caylor to adjourn at approximately 8:25 am. All ayes.