

**Meeting Minutes of
Lincoln County Personnel Committee
Monday, September 8, 2014 8:00 a.m.
Lincoln County Service Center – Room 248**

MEMBERS PRESENT: Dan Caylor, Don Nelson, Patsy Woller, and Greta Rusch

MEMBERS NOT PRESENT: Jeff Hetfeld

VISITORS: Randy Scholz and Mike VanDeWeerd

1. **Call Meeting to Order:** Chair Caylor called the meeting to order at 8:00 a.m.
2. **Approve Minutes of Previous Meeting(s):** Motion by Woller, Second by Rusch to approve the minutes from the previous meeting. All ayes.
3. **Request to Fill Authorized Position(s)**
 - a. Highway Department – Highway Worker & Highway Mechanic: Highway Commissioner VanDeWeerd presented to the committee the reasons he felt the highway department needed the employees. Motion by Nelson, Second by Woller to approve the highway worker. All ayes. Motion by Woller, Second by Rusch to approve the highway mechanic position. All ayes.

Motion by Nelson, second by Woller to move into closed session and allow VanDeWeerd and Scholz to stay in the meeting. Roll call vote. All ayes.

CLOSED SESSION

4. Convene into Closed Session: Under Sec. 19.85(1)(f) “considering medical, social or personal history of a specific person which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such history or data”
 - a. Leave of absence request – Larry Crossman

Motion by Nelson, Second by Woller to move into open session. Roll call vote. All ayes.

OPEN SESSION

5. **Take any necessary action on items discussed in closed session:** Motion by Nelson, Second by Caylor to approve six month leave for Larry Crossman. All ayes.
6. **Offering employee paid whole life insurance and long term care benefits: Administrative**
Coordinator Scholz explained what the benefits would be and indicated that the employee would pay the full portion of the premium if they chose to enroll in either of the benefits. Motion by Nelson, second by Rusch to offer benefits to employees. All ayes.
7. **Administrative coordinator’s report:** Scholz reviewed his report, and it was placed on file.
8. **Set next meeting date(s):** October 6 at 8:00 a.m.
9. **Adjourn:** Motion by Nelson, second by Rusch to adjourn at 8:24 a.m. All ayes.