

**Meeting Minutes of  
Lincoln County Personnel Committee  
Monday, February 3, 2014 8:00 a.m.  
Lincoln County Service Center – Room 248**

**MEMBERS PRESENT:** Dan Caylor, Patsy Woller, Frank Saal, Don Nelson, and Greta Rusch

**MEMBERS NOT PRESENT:**

**VISITORS:** Randy Scholz, Jeff Jaeger, Robert Lee, Kevin Kleinschmidt, Robert Lussow

- 1. Call Meeting to Order:** Chair Caylor called the meeting to order at 8:00 a.m. All members were present.
- 2. Approve Minutes of Previous Meeting(s):** Motion by Woller, Second by Rusch to approve minutes from the January 9, 2014 meeting. All ayes.
- 3. Request to Fill Authorized Position(s):**
  - a. Sheriff's Office – Correctional Officer: Sheriff Jaeger attended the meeting to request filling the Correctional Officer's position. Motion by Woller, Second by Saal to fill position. All ayes.
  - b. Forestry Department – Forestry Worker shared with Highway: Kevin Kleinschmidt attended the meeting explained the need to fill the position. Motion by Woller, Second by Rusch to fill position. All ayes.
- 4. Set Salaries for Elective Officials for the 2015-2019 Term (Sheriff, Clerk of Circuit Court, Coroner):** Scholz went through the analysis and the reasoning behind the recommended salaries for the Clerk of Court, Coroner, and Sheriff. Discussion was held. Motion by Woller, Second by Rusch to approve the salaries as presented. All ayes.
- 5. Review of Inclement Weather Policy :** Scholz provided a sampling of existing policies . Discussion was held. Motion by Saal, Second by Woller that Scholz put together a policy with input from the department heads and present a recommendation back to the committee. All ayes.
- 6. Administrative Coordinator's report:** Scholz went over his report. The report was placed on file.
- 7. Set next meeting date(s):** March 3, 2014 and April 7, 2014
- 8. Adjourn:** Motion by Nelson, second by Caylor to adjourn at approximately 8:33 am. All ayes.