

**Meeting Minutes of  
Lincoln County Personnel Committee  
Monday, January 5, 2015 8:00 a.m.  
Lincoln County Service Center – Room 248**

**MEMBERS PRESENT:** Dan Caylor, Patsy Woller, Julie Allen, and Curtis Powell

**MEMBERS NOT PRESENT:** Greta Rusch-Excused

**VISITORS:** Randy Scholz, Mike Nelson, Jeff Jaeger, Nate Walrath and Mike VanDeWeerd

1. **Call Meeting to Order:** Chair Caylor called the meeting to order at 8:00 a.m.
2. **Approve Minutes of Previous Meeting(s):** Motion by Powell, Second by Allen to approve the minutes from the previous meeting. All ayes.
3. **Request to fill authorized position(s)**
  - a. Highway Department – Highway Worker: Hwy Commissioner Mike VanDeWeerd indicated that employee retired and requested to fill authorized position of highway worker. Motion by Woller, Second by Powell. All ayes.
  - b. Social Services – General Manager of Operations at Lincoln Industries: Social Services Director Mike Nelson indicated to the Committee that Charlie George retired beginning on 1/1/15. Request to fill this position of General Manager of Lincoln Industries. Motion by Woller, Second by Allen to fill position. All ayes.
4. **Request to fill new position(s)**
  - a. Sheriff's Office – Sheriff Deputy: Sheriff Jaeger presented the request to add the Deputy position which will allow the department to run two shifts of five deputies. Sheriff indicated that they would be little to no increase in tax levy for position depending on whether family or single health insurance coverage is elected. Motion by Powell, Second by Woller to add the position. All ayes.
  - b. Sheriff's Office – Confidential Secretary: Sheriff Jaeger indicated that the fiscal clerk retired from his department and he would like this position to be moved to a confidential secretary. This change would allow this position to be utilized by the Jail Administrator also. An Assistant Jail Administrator has been requested by the state which would be an additional cost compared to this alternative offered by Sheriff Jaeger. It should not have any increase to tax levy. Motion by Allen, second by Woller. All ayes.
5. **Administrative coordinator's report:** Scholz reviewed his report, and it was placed on file.
6. **Set next meeting date(s):** February 2 and March 2 at 8:00 a.m.
9. **Adjourn:** Motion by Powell, second by Caylor to adjourn at 8:17 a.m. All ayes.