

**Meeting Minutes of  
Lincoln County Personnel Committee  
Monday, November 2, 2015, 8:00 a.m.  
Lincoln County Service Center – Room 248**

**MEMBERS PRESENT:** Curtis Powell, Patsy Woller, and Julie Allen

**MEMBERS NOT PRESENT:** Greta Rusch - excused

**VISITORS:** Randy Scholz, N.L. Bergstrom, Sheriff Jaeger, and Crystal Harder

1. **Call Meeting to Order:** Vice-chair Powell called the meeting to order at 8:00 a.m.
2. **Election of Officers:**
  - a. Chair: Nomination by Allen for Curt Powell for Chair. No other nominations, all ayes.
  - b. Vice Chair – if vacant from Chair election: Patsy nominated by Allen. No other nominations, all ayes. Patsy Woller is Vice Chair.
3. **Approve Minutes of Previous Meeting(s):** Motion by Woller, Second by Allen to approve the minutes from the previous meeting on October 5, 2015. All ayes.
4. **Request to fill authorized position(s):**
  - a. Sheriff's Office – Sheriff's Deputy: The Sheriff was available for questions from the committee. There were no questions. Motion by Woller, second by Allen to fill the position. All ayes.
  - b. Land Services – Real Property Lister: Scholz explained that the Real Property Lister was retiring. Request to fill the position with a motion by Woller, and Second by Allen. All ayes.
5. **Administrative Coordinator's report:** The committee asked for elaboration as to the meeting on the report dated "October 7<sup>th</sup>: Teleconference with Jack Phillips from Frontier – Update on broadband," and Scholz explaining that meeting was to discuss broadband internet services across Lincoln County. The report was placed on file.
6. **Annual Review of Personnel Policy:** Discussion was held regarding changes to the Personnel Policy. No action was taken. The committee also discussed progressive discipline and the just cause standard.
7. **Set Next Meeting Dates:** December 7, 2015 and January 4, 2015
8. **Adjourn:** Motion by Woller, Second by Powell to adjourn at 9:05 a.m. All ayes.

Minutes prepared by Randy Scholz