

**Meeting Minutes of
Lincoln County Personnel Committee
Monday, March 7, 2016, 8:00 a.m.
Lincoln County Service Center – Room 248**

MEMBERS PRESENT: Curtis Powell, Patsy Woller, Julie Allen, Greta Rusch

MEMBERS NOT PRESENT: Bob Lussow

VISITORS: Randy Scholz, Renee Krueger, Nancy Bergstrom, and Bob Lee

1. **Call Meeting to Order:** Chair Powell called the meeting to order at 8:00 a.m.
2. **Approve Minutes of Previous Meeting(s):** Motion by Woller, Second by Rusch to approve the minutes from the previous meeting on February 1, 2016. All ayes.
3. **Request to fill authorized position(s)**
 - a. Social Services Department – 2 Staff Aids. Social Services Director Krueger explained the reasons for the open positions. Motion by Woller to proceed with hiring, second by Allen. All ayes.
 - b. Highway Department – Highway Commissioner. Administrative Coordinator Scholz requested the position to be filled and requested if the committee approved the position to approve advertising for the position. Motion by Woller to proceed with hiring and advertising for the position, second by Rusch. All ayes.
 - c. Administrative Department – Personnel Specialist. Administrative Coordinator Scholz requested the position to be filled. Motion by Powell to proceed with hiring, second by Rusch. All ayes.
4. **Request to fill new position(s)**
 - a. Social Services Department – Staff Aide moving from Limited Time Employee to permanent position for Lincoln Industries – Social Services Director Krueger explained the purpose of the new position and the funding is through contracts not tax levy. Motion by Rusch to proceed in hiring, second by Woller. All ayes.
 - b. Social Services Department – Staff Aide for one on one service for Lincoln Industries - Social Services Director Krueger explained the purpose of the new position and the funding is through contracts not tax levy. Motion by Allen to proceed in hiring, second by Rusch. All ayes.
5. **Set total annual compensation for county elected officials – County Clerk, Treasurer, and Register of Deeds for 2017-2020:** Administrative Coordinator Scholz went through the methodology he used to come up with the compensation recommendation. Committee had much discussion about the \$150 that is paid monthly into the post-employment health plan for each county elected official. Motion by Allen to approve, second by Powell. Motion passed on a 3-1 vote.
6. **Administrative Coordinator’s report:** The report was placed on file.
7. **Set Next Meeting Dates:** April 4, 2016 at 8:00 a.m.
8. **Adjourn:** Motion by Rusch, Second by Allen to adjourn at 9:35 a.m. All ayes.

Minutes prepared by Randy Scholz