

**Meeting Minutes of  
Lincoln County Personnel Committee  
Lincoln County Service Center, 801 N. Sales Street, Merrill WI 54452, Room 257  
Monday October 3, 2016, 8:00 a.m.**

**MEMBERS PRESENT:** Carl Vander Sanden, Julie Allen, and Patsy Woller

**MEMBERS NOT PRESENT:** Corey Nowak and Greta Rusch

**VISITORS:** Randy Scholz, Dan Leydet, and Marie Peterson

**1. Call Meeting to Order:**

Meeting was called to order at 8:00 a.m. by Chair Vander Sanden

**2. Approval of Minutes of Previous Meeting:**

Motion by Woller, second by Allen to approve minutes as presented. All ayes.

**3. Request to Fill Authorized Position(s):**

- a. Clerk of Courts/Sheriff's Office – Collections Specialist/Business Manager: Finance Director Leydet and Clerk of Courts Peterson explained the reason for the vacancy and the need for the replacement. Motion by Woller, second by Allen to approve filling the position. All ayes.

**4. Complying With New FLSA Requirements:**

- a. Change employees' status from exempt to non-exempt. Administrative Coordinator Scholz explained the reason for the changes and requested that the changes be implemented pending the law continues to be in effect. Motion by Vander Sanden, second by Woller to approve changing the status of the employees from exempt to non-exempt pending that there is no change in the law. All ayes.
- b. Change employees' compensation to remain exempt. Administrative Coordinator Scholz explained the reason for the changes and requested that the changes be implemented to change the pay of the indicated employees pending the law continues to be in effect. Motion by Vander Sanden, second by Allen to approve changing the pay of the employees pending there is no change in the law. All ayes.

**5. Administrative Coordinator's Report:** The report was placed on file.

**6. Set Next Meeting Date(s):** November 7, 2016 at 8:00 a.m.

**7. Adjourn:** Motion by Vander Sanden, second by Allen to adjourn at 8:17 a.m. All ayes.

Minutes prepared by Randy Scholz