

**Lincoln County Social Services Committee
Minutes of Thursday, January 19, 2006 at 6:00 PM
Health & Human Services Building**

Members Present: Melissa Schroeder
Ronald Krueger
James Alber

Members excused: Michael J. Loka
Joseph Ugolini

Visitors: Donna Simek, Interim Director, Lincoln County Dept. of Social Services
Jim Bestul, Director Designate

1. Call Meeting to Order

Chairperson Melissa Schroeder called the meeting to order at 6:20 pm.

2. Approve Minutes of the December 19, 2005, January 3 and January 5, 2006 Meetings

Motion by Alber, second by Krueger, to approve the December 19, 2005, January 3 and January 5, 2006 minutes.
Motion carried.

3. Review and Approve Administrative and General Relief Vouchers

The Committee reviewed and approved the administrative vouchers and placed them on file. There were no General Relief vouchers.

4. Summary of Case Actions

Interim Director Simek presented the following summary of case actions:

Institutional care payments	1
Regular foster care	0
Group home care cases	1
Lincoln Hills cases for December 2005	1
Lincoln Hills after-care cases for December 2005	1
Southern Oaks cases for December 2005.....	0
Foster care for children over 18	0
Kinship care cases.....	17
Total food stamps issued during December 2005	\$98,761.00
Total families receiving food stamps	643
Active service cases at the end of December 2005	447
Total General Relief recipients December 2005	0
Total General Relief granted December 2005	0
Total General Relief refunds.....	0

5. Hogan and Melms Bill

Discussion followed regarding a possible outstanding balance for Hogan and Melms. Director Simek informed the Committee that in discussion with staff at Hogan and Melms, this bill can be considered paid in full.

6. Status of Vacancies

- a) Social Worker- This position has been approved by the Administrative Committee and will be filled by the new director.
- b) Director – This position has been filled by Jim Bestul.
- c) Child Welfare Supervisor – Advertisements will be going out and this position will be filled by the new director.

7. **Business Associate Agreement with Finance Department**

- a) Credit Cards – Dan Leydet from the Finance Department with a staff member from Social Services reviewed and destroyed the old credit cards from Walmart. The department currently has two new credit cards from Walmart, one for Administration and one for Long Term Support.
- b) Reviewing Vouchers – Members from the Finance Department and Social Services Department have been meeting on a weekly basis to review finance procedures. This relationship has been helpful to both departments.

8. **Status of Contracts/Agreements**

- a) The Forward Service contract with Social Services to do Child Care applications traditionally had been a two-year contract. For the year 2006 it is a one-year contract.
- b) UW-Extension – Teen Court – Motion by Alber, second by Krueger, to approve agreement for \$15,000.00 for UW-Extension to continue to manage the Teen Court program for the year 2006. Reimbursement for Teen Court comes from the Department of Corrections through their Early Intervention Program.
- c) UW-Extension – Errors in Thinking – Social Services has been in communication with the UW-Extension to develop a Life Skills Program, which will include the Errors in Thinking program. Outlines of this program were distributed to committee members. Since this program is still in initial stages, a report on this will be on the February Social Services committee agenda. This initiative will also come under the Early Intervention grant.

9. **Office Furniture**

Joel Wendt, the maintenance director for the county, has been contacting Church Mutual in regard to the purchase of office furniture, which was approved by this Committee in its October meeting. This item will remain on the agenda for the February meeting pending updated information.

10. **Medicaid Transportation Initiative**

Motion by Alber, second by Krueger, to contact the State indicating Lincoln County's interest in learning more about the Medicaid Transportation Initiative and if there would be a negative financial impact for the county, and to notify the state that Lincoln County is not prepared to make a final decision supporting this program until the new director comes on board. Motion carried. All ayes.

11. **Set February 2006 Meeting date**

The next meeting will be on February 16, 2006. Note: **This meeting will start at 6:30 pm.**

12. **Adjourn**

The meeting was adjourned at 7:00 pm.