

**Lincoln County Social Services Committee
Minutes of Thursday, March 16, 2006 at 6:30 PM
Health & Human Services Building**

Members Present: Melissa Schroeder
Ronald Krueger
James Alber

Members excused: Joseph Ugolini
Michael J. Loka

Visitors: Jim Bestul, Director Lincoln County Dept. of Social Services
Stephen Rasmussen, MP3

1. Call Meeting to Order

Chairperson Melissa Schroeder called the meeting to order at 6:45 pm.

2. Approve Minutes of the February 20, 2006 Meeting

Motion by Alber, second by Krueger, to approve the minutes of the February 20, 2006 meeting. Motion carried. All ayes.

3. Review and Approve Administrative and General Relief Vouchers

Motion by Krueger, second by Schroeder, to approve the administrative vouchers. There were no General Relief vouchers. Motion passed. The vouchers were placed on file.

4. Summary of Case Actions

Director Jim Bestul presented the following summary of case actions:

Institutional care payments	1
Regular foster care	0
Treatment foster care	1
Group Home care cases	1
Lincoln Hills cases for February 2006	1
Lincoln Hills after-care cases for February 2006	1
Foster care for children over 18	0
Kinship care cases	16
Total food stamps issued during February 2006	\$107,701.00
Total families receiving food stamps	666
Active service cases at the end of February 2006	437
Total General Relief recipients February 2006	0
Total General Relief granted February 2006	0
Total General Relief refunds	0

5. Status of Vacancies

- a) Child Welfare Supervisor – Mike Nelson
- b) Social Worker Positions – Two open positions. Both have accepted applicants. Replacement of Mike Nelson’s position, which is now open. Motion by Krueger, second by Schroeder, to fill vacancy and send to the Administrative/Legislative Committee. Motion carried. All ayes.
- c) Administrative Services Supervisor – Will present organizational structure and report for justification to Administrative and Legislative Committee at April 3, 2006 meeting.

6. **Annual Report**

Director Jim Bestul Submitted the report to Administration.

7. **Office Furniture Update**

The estimate from Church Mutual came in at about \$2,500.00. Will look at alternative options.

8. **Copy Machine Update**

Creating RFP. Will forward to Corporation Counsel for services and go to publication.

9. **Report from Director**

Contract addendum from State for hurricane relief. Report on operational details; worker input on how to be more effective. Motion by Alber, second by Krueger, to approve.

10. **Set Next Meeting Date**

The next meeting date is scheduled for April 20, 2006 at 6:30p.m.

11. **Adjourn**

Motion by Krueger, second by Schroeder, to adjourn. Motion carried, all ayes.

Minutes prepared by: Jim Bestul/krr