

**LINCOLN COUNTY**  
**Social Services Committee**  
**Minutes of Thursday, August 17, 2006, 6:00 p.m.**  
**Health and Human Services Center**

**Members Present:** Michael Loka, Robert Weaver, Ronald Krueger, and Bill Zeitz

**Members Absent:** Jeff Kahle

**Visitors:** Jim Bestul, John Mulder, Jean Labbus, Curtis Powell, Linda Brown, and Karen Torkelson

1. **Call Meeting to Order** – Meeting called to order at 6:20 p.m. by Chairman Loka.
2. **Approve Minutes of July 20, 2006 meeting** – Motion by Krueger, second by Zeitz to approve minutes as printed. All voting Aye – motion carried.
3. **Financial Report** (formerly Administrative and General Relief Vouchers) – Voucher summary was circulated and made available to the committee. There were two General Relief Vouchers this month which were the first processed this year.
4. **Summary of Case Actions – Food Stamps(FS)/Medical Assistance (MA) Recipients and Payments – Month of: July 2006**

<u>Program</u>	<u>Cases</u>	<u>Total payments</u>
Food Stamps		
FS,MA	453	85,111.00
FS, only	<u>225</u>	<u>16,704.00</u>
Total FS	678	\$101,815.00
Medical Assistance		
MA,FS	453	
MA only	<u>1412</u>	
Total MA	1865	
Badger Care	311	
General Relief Recipients	2	
Uniform Foster Care	2	
Foster Care Over 18	0	
Kinship Care Cases	14	
Group Home	2	
Institutional Care	1	
Lincoln Hills School	0	

5. **Parent Education Program / Catholic Charities Contract** – As of this date, no proposals have been received. Since this was only advertised in Tomahawk, search will be extended and advertised further.
  
6. **Director's Report** –
  - a) **Clerical and Fiscal Unit** – Three individuals have posted for fiscal specialist position and interviews will be set.
  - b) **Economic Support Unit** – Requisition for LTE employee to assist with fuel assistance season (24 hours/week up to 120 days). The request for an additional economic support specialist position was denied at the Administrative Committee meeting.
  - c) **Long Term Support Unit** – Secretary Helene Nelson of the Department of Health and Family Services (DHFS) will be visiting Lincoln County on August 24, 2006. She will speak at a meeting to be held from 2:00 p.m. to 3:30 p.m. in the Health Department Conference Room. The reason for her visit was to discuss Aging and Disability Resource Centers as well as Family Care Consortiums. All persons with questions regarding these topics are encouraged to attend this meeting. Jim Bestul will be meeting with Margaret Parsons and personnel from Lincoln Industries on September 5, 2006 to discuss the lead agency status for “Adults at Risk.”

There was a lengthy discussion regarding funding sources for Community Options Program (COP) and Community Options Program-Waiver (COP-W), carryover funds, and guidelines for the Risk Reserve fund.
  - d) **Children and Family Unit** – One social worker in this unit has requested and been approved for Family Medical Leave.
  - e) **Aging and Disability Resource Center** – John Mulder, Donna Winker, and Jim Bestul, along with several others, met on August 10, 2006 to begin discussions on resource centers since there are currently \$100,000 grants available to assist individual counties in establishing such resource centers. The goal of an Aging and Disability Resource Center would be to centralize services already being provided by multiple agencies within the county and adding the services of a disability benefits specialist (which is currently not available). It is also a requirement of Family Care to have this type of resource center established.
  - f) **Meeting Attendance** – Information regarding the Director's work hours spent out-of-office furnished to committee members prior to the meeting. No discussion.
  - g) **2006 Budget** – Update on 2006 year-to-date expenditures.
  - h) **2007 Budget** – Meeting with Finance Department rescheduled for August 18, 2006 to work on budget process.
  
7. **Closed Session**

**Convene into closed session pursuant to Sec. 19.85(1)(c) for considering employment, promotion, compensation, or performance evaluation data of any public employee.**

**a) Six Month Performance Evaluation – Social Services Director**

Motion by Loka seconded by Krueger to go into closed session – Loka Aye, Krueger Aye, Zeitz Aye, Weaver Aye. Kahle excused not present. Motion passed 4-0.

**8. Open Session**

**Take any necessary action on Items Discussed in Closed Session**

Motion by Weaver seconded by Loka to give Director Bestul an unfavorable performance review and request Director Bestul's resignation; if resignation is not forthcoming, dismissal with consideration before the full Lincoln County Board. Loka Aye, Weaver Aye, Zeitz Aye, Krueger No. Motion passed 3-1.

**9. Set next meeting date** – Next regular meeting September 21, 2006 at 6:00 p.m.

**10. Adjourn** - Motion by Krueger to adjourn seconded by Zeitz to adjourn at 8:15 p.m. all voting Aye.

Submitted by,

Robert Weaver

Note: Agenda items 1 thru 6 prepared by Program Assistant, Jean Labbus