

**LINCOLN COUNTY  
SOCIAL SERVICES COMMITTEE  
Thursday, October 5, 2006 at 6:00 p.m.  
Health & Human Services Building**

**Members Present:** Loka, Weaver, Krueger, Zeitz and Kahle

**Visitors:** Mulder, Leydet, Debbie Lemke, Mary Schultz

1. **Meeting Called to Order** by Chairman Loka at 6:30 p.m.
2. **Minutes of August 17, 2006 meeting** were approved as printed by Motion/Second M/S Krueger/Zeitz – All voting Aye.
3. **Financial Report (formerly Administrative and General Relief Vouchers)** The committee discussed and reviewed Year-To-Date Budget Report ending July 2006 and Lincoln County Dept of Social Services 2006 Budget Summary documents provided in advance of the meeting.
4. **Explanation of Vouchers from Last Month** – In response to Supervisor Zeitz' questions regarding two vouchers as part of Community Integration Program, Administrative Coordinator Mulder provided a Committee Action Report detailing the vouchers in question. Zeitz and Loka requested the item be placed on next month's regular meeting agenda in regard to competitive bidding process and how contracts are awarded.
5. **Chart of Accounts Information** – Mulder and Leydet responded to requested information regarding chart of accounts which attempts to line up with accounts to the state wide reporting system. Information provided in advance of meeting.
6. **Proposed 2007 Budget** – Finance Director Leydet reviewed the Proposed 2007 Social Services Budget with the committee. The budget was developed with the input of department supervisors, Social Services Accountant Bobbi Lee, and a general cooperative effort by a wide group of county staff. After reviewing and discussing the 2007 budget M/S Krueger/Kahle to approve budget – All voting Aye - copy circulated and signed by all Supervisors.
7. **Parent Education Program – Contract Approval** – Coordinator Mulder recommended approval of a Contract for Services with Children's Service Society to provide parent education. An RFP was sent out July 28, 2006 and one response was received and provided to the committee in advance. Mary Schultz explained the proposal and emphasized Children's Services' willingness to adjust the program content to the desire of the Social Service Department. M/S Weaver/Krueger to accept the contract for services with Children's Service Society - All voting Aye. Children's Service Society to contact Administrative Coordinator Mulder to implement terms of contract. Mary Schultz requested information regarding 2007 budget for Family Resource Center and was informed funding was included in budget.

8. **LTE – Energy Assistance Program/Economic Support Unit** – Annually a Limited Term Employee is engaged to administer the Fuel Assistance Program. M/S Krueger/Zeit to authorize hiring a limited term employee for the Fuel Assistance Program – All voting Aye.
9. **Replacement – Economic Support Specialist** – Coordinator Mulder recommended filling the position and reported a second vacancy in the same position had occurred. M/S Weaver/Krueger to authorize replacing Economic Support Specialist – All voting Aye.
10. **Interim/Successor Director** – Coordinator Mulder, after reviewing several interim options (successor from outside the county and successor from existing county staff), recommended current Development Disability Director Terry Schmidt as successor. General terms would be a three-year commitment as Director of Social Services and Development Disability Director with additional compensation for additional duties. Director Schmidt would receive additional support from the county through multiple ways to be worked out with Administrative Coordinator Mulder and other county officials. M/S Weaver/Kahle to offer Disability Directory Terry Schmidt an arrangement to be Director of Social Services and Disability Services – All voting Aye.
11. **Summary of Case Actions** – The committee received FSMA Recipients and Payments – Month of: August 2006 report of statistics - Placed on file.
12. **Emergency Social Service Stipend** – Coordinator Mulder applied for a \$1000 Stipend for providing information to the state regarding emergency services to individuals with special needs - High probability of receiving funds.
13. **Update on Lead Agency Status for Adults at Risk** – Coordinator Mulder informed the committee that he and the Human Service Working Group were reviewing options to meet a December 1, 2006 state deadline to designate a lead agency. The Social Service Committee should expect a recommendation and resolution for the County Board in November.
14. **Update on Aging & Disability Resource Center** – A group of county officials visited the Portage County Disability Resource Center to investigate how the operation worked. Generally Lincoln County is not large enough to operate a Care Management Agency on its own and needs to look to partner with other counties.
15. **Set Next Meeting Date** – Next regular meeting date November 16, 2006 at 6:00 p.m.
16. **Adjourn** – M/S Krueger/Kahle – All voting Aye.

Submitted by,

Robert Weaver  
Secretary