

**LINCOLN COUNTY
SOCIAL SERVICES COMMITTEE
Thursday, January 18, 2007 at 6:00 p.m.
Health & Human Services Building**

Members Present: Michael Loka, Jeff Kahle, and Robert Weaver

Members Excused: Ronald Krueger and William Zeitz

Visitors: Terry Schmidt and Jean Labbus

1. **Meeting Called to Order** by Chairman Loka at 6:20 p.m.
2. **Minutes of November 16, 2006 Meeting** – Motion by Kahle, second by Weaver to approve minutes as printed. Motion carried – all voting Aye.
3. **Internal Operations** – Terry Schmidt led discussion on the following topics:
 - A. Long Term Support Supervisor Retirement – Faye Maschke’s last working day will be January 26, 2007.
 - B. Staffing – A social worker has retired from the Long Term Support Unit as of December 21, 2006. There are no plans to fill the position at this time. Terry discussed the administration contract between Social Services and Development Disabilities explaining the types of services being provided.
 - C. Capacity Evaluation – This evaluation was completed by Curtis Moe with recommendations being presented to departments on January 30th. Motion by Weaver, second by Kahle, that the Committee Chair would attend the meeting on January 30th. Motion carried – all voting Aye.
4. **Administrative Services Supervisor** – Requesting to post supervisory position (grade 9) internally but not to increase number of positions in department. Motion by Weaver, second by Loka, to approve internal posting for Administrative Services Supervisor. Motion carried – all voting Aye.
5. **Youth Aids Emergency Funds** – An application for additional emergency funds was submitted to the State and \$21,382 has been added to the 2006 contract.
6. **Vouchers** - Summaries of all vouchers paid were made available for viewing.
7. **County System Operation** – Terry presented ideas on coordination of county agency services.
8. **Next Meeting Date** – Next regular meeting date set for February 15, 2007 at 6:00 p.m.
9. **Adjourn** – Motion to adjourn by Kahle, second by Weaver. Motion carried - all voting Aye.

Minutes recorded by Jean Labbus.