

LINCOLN COUNTY
Social Services Committee
Thursday, March 15, 2007
Health & Human Services Building

Members Present: Loka, Weaver, Krueger & Zeitz

Members Excused: Kahle

Visitors: T. Schmidt

1. Meeting called to order at 6:30 p.m. by Chairman Loka, minutes of February 15, 2007 were accepted as printed Motion/Second M/S Loka/Zeitz – all voting Aye.

2. Next regular meetings will be on April 12, May 17 & June 21, 2007 immediately following Veterans Services Meeting at 6:00 p.m.

3. Debbie Lemke, Economic Support Supervisor was not available for meeting. Schmidt updated the committee on the Economic Support Unit activity and advised the committee he was undertaking a detailed capacity review of the Economic Support Unit and would report back his findings and recommendations.

4. Director's Report –

A. Service Bidding Policy – Purchasing Policy Department of Social Services was distributed for discussion by the committee. M/S Krueger/Zeitz to recommend that \$2,500 be the amount that will require two written estimates. The policy is in draft form and will be brought back to the committee for approval in the future.

B. Supervisor Administrative Services – Job Description – Job description has been updated in line with similar positions, circulated for information.

C. LTS Committee Meeting 02-22-07 – Long Term Support Committee which sets the policy for Community Options Program is reviewing under-spent 2006 program funding. Most of the issues have been resolved with the state. New procedures are being implemented.

D. Performance Evaluations Format(s) – New Performance Evaluation Forms are being used or being implemented. Form was distributed and discussed.

5. Program Update – Schmidt advised the committee that progress is being made on numerous reforms. The committee commends Schmidt on the changes made and looks forward to continued progress.

6. Voucher summary was made available for review by committee.

7. Adjourn – M/S Loka/Krueger to adjourn at 7:30 p.m. – all voting Aye.

Submitted by,

Robert Weaver
Secretary