

LINCOLN COUNTY
Social Services Committee
Thursday, April 21, 2011, 6:00 p.m.
Health & Human Services Building

Members Present: Mike Loka, Ron Krueger, Patsy Woller, and Gene Simon

Visitors: Mike Nelson, Director

1. **Meeting Called to Order** by Chairman Loka at 6:00 p.m.
2. **Approve Minutes of March 9, 2011 Meeting** – Motion/Second (M/S) Woller/Krueger to approve minutes as printed. Motion carried.
3. **LTE/Organizational Chart** – Mike Nelson discussed future procedures on filling of the LTE position that is included in the Organizational Chart. Discussion followed regarding procedure and circumstances that would warrant the need for this temporary position to be utilized. Motion by Simon that filling position due to inability to maintain required program compliance would not need Committee approval but would require approval of County Administrative Coordinator. Second by Woller. Motion carried.
4. **2010 Annual Report** – Mike Nelson briefly explained the 2010 Annual Report and distributed copies for their review.
5. **Emergency Plan/Social Services Responsibilities** – Mike Nelson explained Social Services involvement to this point regarding the recent tornado disaster. Also discussed future role that Social Services may play in assisting the victims of this tragedy.
6. **Child Support /Child Protective Services – Update on Doors** – Mike Nelson gave update on funding sources for installation of doors, with Administration and Social Services splitting the cost equally.
7. **Financial Report / 2010 End-Of-Year Budget Modifications** - Modifications were reviewed and discussed. M/S Loka/Woller to approve.
8. **Substitute Care Report** – Update given on the nine current out-of-home placements.
9. **Director's Report / Program Updates** – Discussion of difficulty in covering front desk with limited staff led to suggestion of closing reception desk from 12:00 to 12:30 daily. Updates were given on status of the centralization of Economic Support services. Mike Nelson explained difficulty with Child Support currently operating with two new staff members going through training process. He also explained he is currently exploring for a new service provider of the Intensive In-Home Program due to current provider's inability to fulfill contract obligations.
10. **Voucher Summary** was reviewed.
11. **Set Next Meeting Dates** for May 19, 2011 and June 23, 2011 following Veterans Service Meetings at 6:00 p.m.
12. **Motion to Adjourn** at 6:53 p.m. M/S Krueger/Woller. Carried.

Minutes prepared by Mike Nelson, Director.