

**Meeting Minutes of  
Lincoln County Social Services Committee  
Monday, September 8, 2011, 6:00 p.m.  
Health & Human Services Building**

**Members Present:** Mike Loka, Ron Krueger, Ramona Pampuch, Patsy Woller, and Bruce Giese

**Members Not Present:** Eugene Simon, David Fox

**Visitors:** Director Mike Nelson

1. **Meeting Called to Order** by Chairman Loka at 6:00 p.m.
2. **Approve Minutes of August 8, 2011 Meeting** – Motion by Giese, second by Krueger to approve minutes as printed. All ayes, motion carried.
3. **Change Part-time Position from LTE to Causal Employee on Organization Chart** – Mike Nelson explained difference of working a total of 599 hours rather than 120 calendar days, which is beneficial for the heating assistance program.
4. **Economic Support/Income Maintenance (IM) Resolution on Service Delivery Plan** – Mike Nelson explained his recommendation for Lincoln County to join the Northern IM Consortium and how all counties involved are willing to work together. Committee questions were answered. Motion by Loka, second by Krueger to pass on to County Board. All ayes, motion carried.

**CLOSED SESSION**

5. Convene into Closed Session pursuant to Sec. 19.85 (1)(c) Wis. Stats., to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
  - a. **Director Evaluation**

Motion by Pampuch, second by Giese to convene into closed session pursuant to Sec. 19.85 (1)(c) Wis. Stats., to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Roll call vote. All ayes, motion carried.

Motion by Loka, second by Woller to re-convene into open session. Roll call vote. All ayes, motion carried.

**OPEN SESSION**

- 6. Take any Necessary Action on Items Discussed in Closed Session**
  - a. Director Evaluation:** Motion by Woller, second by Krueger to give the Director a very favorable evaluation and approve step increase. All ayes, motion carried.
  
- 7. Director's Report / Program Updates** – Mike gave update on reassigning duties from Economic Support to Child Support due to employee being on family medical leave. Doors for third-floor hallway have been ordered and may take up to five weeks for delivery. Energy Assistance Program starts October 1, 2011; appointments and short application process has already begun. Lincoln Industries is doing well. Birth-to-Three Program has increased enrollment to 27. Child Protective Services - out-of-home placements remain low with only four juveniles currently placed in alternate care.
  
- 8. Review of Voucher Summary** – Vouchers were reviewed.
  
- 9. Set Next Meeting Date** for October 20, 2011 6:00 p.m.
  
- 10. Adjourn** – Motion to adjourn by Krueger, second by Woller. Motion carried. Meeting adjourned at approximately 7:02 p.m.

Minutes prepared by Mike Nelson, Director.