

**Meeting Minutes of
Lincoln County Social Services Committee
Wednesday, January 18, 2012, 6:00 p.m.
Health & Human Services Building**

Members Present: Mike Loka, Ron Krueger, Ramona Pampuch, Patsy Woller, Bruce Giese, and Eugene Simon

Members Not Present: David Fox

Visitors: Mike Nelson, Bobbi Lee

1. **Meeting Called to Order** by Chairman Loka at 6:00 p.m.
2. **Approve Minutes of December 8, 2011 Meeting** – Motion by Woller, second by Krueger to approve minutes as printed. All ayes, motion carried.
3. **No Public Comment.**
4. **Financial Report** – Mike Nelson informed the Committee that financials would be changing and Committee will be receiving a copy in their packet. Budget looks good for 2011 but we will know for sure once expenditures/revenues are finalized.
5. **Substitute Care Report** - Mike Nelson reported there are currently two siblings in foster care with an expectation of Termination of Parental Rights (TPR) hopefully by spring. There is also one child in an institution that will be 18 years old in March 2012, which means being transitioned to adult group home or other arrangement at no expense to Lincoln County.
6. **Update on Economic Support Consortium** – Northern Income Maintenance Consortium started business on January 3, 2012 and received 920 calls the first day. Technology allows for calls to be monitored and evaluation of workers. Procedures are being analyzed and improved. The County has an ‘out-clause’ until June 1, 2012.
7. **Flex Time** – Director Nelson asked Committee to approve continuation of staff using flex time as required by the new Lincoln County Personnel Policy. Motion by Loka for Committee to give permission for Social Services Director to continue using flex time at his discretion, since it is valuable to employee morale and beneficial to the county, and request that Mike keep the Committee informed of any issues concerning flex time, second by Woller. Motion carried.
8. **Step-Parent Adoption Billing Studies** – Director Nelson explained agency handles few step-parent adoptions per year, they are court ordered and time consuming, clients would be charged a fee in the private sector, and other counties currently do charge a fee. Committee asked Mike to bring fee schedule to next meeting for review and possible adoption.
9. **Director’s Report / Program Updates** – Mike discussed the changes due to the new Lincoln County Personnel Policy. Child Support continues to perform at a high level, considering their

high caseloads. Lincoln Industries is doing well and is profitable. Children's Youth & Family Unit continues to be in compliance with all state and federal mandates.

- 10. Review of Voucher Summary** – Vouchers were reviewed by Committee.
- 11. Set Next Meeting Dates** for February 23, 2012 and March 22, 2012 at 6:00 p.m.
- 12. Adjourn** – Motion to adjourn by Loka, second by Krueger. Carried. Meeting adjourned at 7:04 p.m.

Minutes prepared by Mike Nelson, Director.