

**LINCOLN COUNTY**  
**SOCIAL SERVICES COMMITTEE**  
Thursday, January 10, 2012, 6:00 PM  
Health & Human Services Building

**MINUTES**

**Members Present:** Patsy Woller, Bruce Giese, Ramona Pampuch, James Alber, Paul Gilk  
**Visitors:** Mike Nelson, Randy Scholz

1. **Meeting Called to Order** by Patsy Woller at 6:02 p.m.
2. **Approve Minutes of November 20, 2012 Social Services Meeting** – Motion by Alber, second by Giese to approve minutes as printed. Motion carried.
3. **Public Comment** – none.
4. **Sub-Care Report** – Director Nelson reported that there had been no placement of children and/or youth into substitute care since last meeting. The substitute care budget will come in well below budget in 2012.
5. **Financial Report** – Reports were reviewed. There were no questions and no concerns with regard to the budget.

Motion by Gilk, second by Alber to convene into Closed Session. Roll call vote. All ayes.

**6. CLOSED SESSION**

**Convene into closed session pursuant to sec. 19.85(1) (f) “considering medical, social or personal history of a specific person which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such history or date” a. Leave of absence request – Rebecca Roberts**

Motion by Alber, second by Gilk to reconvene into Open Session. Roll call vote. All ayes.

**7. OPEN SESSION**

**Take any necessary action on item discussed in closed session. Committee Approved Rebecca Roberts’ request for Leave of Absence.**

8. **Safe and Stable Allocation** – Director Nelson gave a history of the State allocation with regards to the intent of it as well as historically and presently which organizations and services the monies are being distributed to. After discussion, it was decided that the 2013 allocation should remain status quo and be distributed to the organizations and services that received the monies in 2012. It was also decided that, moving forward into 2014, over the course of the next year new ways as to how the monies can be distributed will be explored by Director Nelson as well as the committee.

9. **Casual Employee** – Director Nelson reported the job duties that the Casual Employee would be asked to do as well as informing the committee of the need of the position due to limited staff in the Clerical Unit. Director Nelson also reported that this Casual Employee Position was approved by Administrative Coordinator Randy Schulz.

Motion by Alber, second by Gilk to approve the Casual Employee Position. Motion Carried.

**10. Feasibility Study** – After much discussion in regards to the advantages and disadvantages of the Feasibility Study as well as discussing potential concerns committee members had of moving forward with the Feasibility Study at this time, a motion was made by Giese to lay over a vote on the Feasibility Study to next month's meeting for further study and discussion.

Motion by Giese, second by Alber to lay over vote on Feasibility Study to next month's meeting. Motion carried.

**11. Director's Report** – Program updates. Director Nelson informed the committee of a wrap-around group counseling out-patient AODA sessions that would be starting with our clients through Family Counseling Services. Director Nelson also informed the committee on the status on the Child Support Supervisor's inability to work the designated number of hours as expected due to child care issues. As a result, there was question as to whether or not the roll of her as supervisor for the unit is still appropriate. After much discussion in regards to this matter, it was decided that this issue with regards to the Child Support Supervisor should be placed on the agenda for the February committee meeting.

**12. Review of Voucher Summary** – Vouchers will be reviewed at next meeting.

**13. Set Next Meeting Date** – Thursday, February 7, 2013 at 6:00 p.m.

**14. Adjourn** – Motion to adjourn by Gilk, second by Giese. All ayes. Motion carried. Meeting adjourned at 7:32 p.m.

Minutes prepared by Mike Nelson, Director