

LINCOLN COUNTY  
SOCIAL SERVICES COMMITTEE  
Thursday, March 5, 2015 at 6:00 PM  
Lincoln County Service Center – Room 246

MINUTES

**Members Present:** James Alber, Paul Gilk, Greta Rusch, Jeff Hetfeld, Patricia Woller

**Members Absent:**

**Visitors:** Randy Scholz

1. **Call Meeting to Order:** Chair Jim Alber called the meeting to order at 6:03 p.m.
2. **Approve Minutes of Previous Meeting(s):** Motion by Rusch, Second by Hetfeld to approve previous minutes. All ayes.
3. **Public Comment:** None.
4. **Financial Report:** Report was placed on file. Motion by Alber, Second by Woller to have optional format presented for the next meeting. All ayes.
5. **Review of Vouchers:** Motion by Alber, Second by Woller to no longer bring vendor lists to future meetings, but have available if a committee member wants it. Report was placed on file. All ayes.
6. **Request to Fill Authorized Position – Social Service Director & Set Salary Grade for Position:** Motion by Rusch, Second by Woller to move position from a pay grade 19 to pay grade 16. This adjustment is necessary since Family Care left a few years ago. All ayes.
7. **Approve Social Services Director Job Description:** Administrative Coordinator Scholz went over the job description for the committee. Motion by Alber, Second by Rusch to approve job description. All ayes.
8. **Memorandum of Understanding with Fond du Lac County:** Randy informed the committee of the MOU eWISACWIS. Motion by Gilk, second by Rusch to authorize Randy to sign the MOU when completed. All ayes.
9. **State Budget Impact on Social Services:** Placed on next meeting.
10. **Update on Security System:** The final door should go in next week and the system should be up and running by end of next week.
11. **Director's Report:** The report was placed on file.
12. **Future Agenda Items:** Security System. Discussion on Community based poverty forum
13. **Set Next Meeting:** April 2, 2015 at 6:00 PM. **Meetings will be moved to Service Center, Room 248 till further notice.**
14. **Dates(s); Adjourn:** Motion by Hetfeld, second by Woller to adjourn meeting at approximately 7:19 p.m. All ayes.

Minutes prepared by Randy Scholz