

LINCOLN COUNTY
SOCIAL SERVICES COMMITTEE
Wednesday April 6th, 2016 at 6:00 PM
Lincoln County Service center - Room 248

MINUTES

1. **Meeting Called to Order** by Gilk at 6:00 p.m.
2. **Approve Minutes of March Meeting** - Motion by Woller, second by Rusch to approve minutes. All ayes. Motion carried.
3. **Financial Report** – The Financial Report was reviewed and discussed. Placed on file.
4. **Director's Report** – Director indicated there were a few things she wanted to highlight on the report provided. April is "Child Abuse Prevention" Month and the Department will be hosting a booth at the Children's Festival on April 9th. Additionally, the State component was intentionally left out as there was a conference call scheduled for this week to provide counties with updates to legislative bills that had a direct impact on Social Services. Overviews of various bills were shared with some discussion regarding potential changes impacting our Department and community operations. The Director further wanted to inform the Committee of a recent staff meeting with a representative from WIC (Women, Infant and Children Nutrition Program) and the value of the information provided. Director wants to support increased community awareness of access to the program. Discussion held regarding the value of the Director contacting media to inquire about their willingness to do an article. It was agreed the Director could collaborate with WIC in pursuing this.
5. **Request to Fill Staff Aide Position for Lincoln Industries** – The Director explained that since the last meeting a staff aide submitted her retirement effective 4/22/16. The request was to fill this position using the current pool of interviewees. The Personnel Committee did review this request on 4/4/16 and it was approved. Motion made by Rusch to fill the position, second by Woller. All ayes. Motion carried.
6. **Resolution regarding Trauma Informed Practices Conference** – The Director informed that there was significant progress on the development of the May 18th conference. Resolution draft was provided and discussed. Changes made. Motion made by Woller to approve the resolution with the changes, second by Rusch. All ayes. Motion carried.
7. **Update and Discussion regarding Sub-Care (Out-of-Home Care)** – The Director indicated that the 2017 budget is in the process of being developed. In reviewing the history of placements in Lincoln County and discussion about current concerns with youth, the Director wanted to bring forward to the Committee potential increases. Brief discussion was held and it was recommended that this be held over until the next meeting so that any new members can also be included in the discussion. Agenda item held for next meeting.
8. **Facility Review for Lincoln Industries** - At the last meeting this item was requested to be placed on the agenda. Discussion was held regarding how current maintenance is done at Lincoln

Industries and current plans the Operations Manager was anticipating for the upcoming year. All were in agreement that it would be beneficial to have someone skilled in building assessment, such that there can be some informed planning. It was suggested that the current Maintenance Director be requested to complete the assessment. This item will be placed on next month's agenda for an update.

9. **Discussion regarding Poverty Forum** - Supervisor Gilk shared the "Poverty Action Day" being held April 7th in Wausau and April 8th in Tomahawk. The Director did have on her calendar to attend in Tomahawk. This item will be placed on next month's agenda for feedback by the Director.
10. **Request for Letter of Support from the Department of Social Services to Comunidad Hispania** - The Director explained that one of the employees received a request to craft a letter of support for the purpose of grant application. The Director requested that employee have Comunidad Hispania provide further details in regards to specifics of the grant and the needed support explaining that this requires the approval of the Committee. The Director has not received this information but wanted to know how to further proceed if there was appropriate information provided. Motion was made by Rusch to have the Director provide the letter of support once further information is received and meets the foundation of the Department's requirements for providing that support, second by Gilk. All ayes. Motion Carried.
11. **Future Agenda Items** – Sub-Care updates; facility review for Lincoln Industries update; Feedback on the Poverty Action Day.
12. **Set Next Meeting Date(s):** - Wednesday May 4th, 6:00pm, Lincoln County Service Center – Room 248
13. **Adjourn** - Motion by Rusch, second by Woller. Adjourned 7:00 pm.