

JULY 18, 2006**EVENING SESSION****6:00 P.M.****WILLIAM BUEDINGEN TRAINING ROOM – TOWN OF BRADLEY**

The Lincoln County Board of Supervisors met at the William Buedingen Training Room, Town of Bradley in session assembled pursuant to law. The meeting was called to order at 6:00 p.m. by Chairman Powell. Roll was called by the Clerk and the following answered present: Alber, Berndt, Caylor, Fox, Kahle, Krueger, Lee, Loka, Lussow, Meyer, Mittelsteadt, Powell, Rankin, Rusch, Saal, Schneider, Short, Simon, Woller and Zeitz (20). Supervisor Plant excused. Supervisor Weaver was absent.

Pledge of Allegiance was given by the Board.

ANNOUNCEMENTS/APPOINTMENTS/RECOGNITIONS/AWARDS

Clerk Kunkel reported that on the Travel Expense Report the Odometer Reading needs to be filled in so that payment for mileage can be done. Discussion held. Dan Leydet, Finance Director explained further. Nancy Bergstrom, Corporation Counsel, also explained it.

SERVICE RECOGNITIONS FOR JULY, 2006

Clerk read a service recognition for Susan Peterson, currently a Legal Secretary in the Clerk of Circuit Court's Office for 15 years of service. She received a 15-year pin.

Clerk read a service recognition for Barb Schade, currently a Certified Nursing Assistant at the Pine Crest Nursing Home for 20 years of service. She received a 20-year pin.

Clerk read a service recognition for Kenneth Wenzlick, currently a Building Maintenance Worker in the Maintenance Department for 25 years of service. He received a 25-year pin.

Clerk read a service recognition for Marilyn Maschke, currently a Certified Nursing Assistant at the Pine Crest Nursing Home for 35 years of service. She received a 35-year pin.

APPOINTMENTS AND REAPPOINTMENTS –

Motion made by Supervisor Caylor, seconded by Supervisor Lee to approve all the appointments for the following Committees or Boards– all ayes.

APPOINTMENT TO THE TRAFFIC SAFETY COMMITTEE:

William Jelinek – Citizen Representative

APPOINTMENT TO THE NORTH CENTRAL CARE COMMITTEE

Ron Krueger

APPROVAL OF JOURNAL – JUNE 20, 2006

Motion was made by Supervisor Mittelsteadt, seconded by Supervisor Woller to accept the minutes of June 20, 2006 as presented. All Supervisors voting aye and Motion carried.

LETTERS, PETITIONS AND MEMORIALS

Monthly Mailbox Correspondence – Any Questions

Supervisor Meyer stated that the Chief Justice of the Supreme Court will be in town on Thursday, July 20, 2006. She suggested that any Supervisor wanting to address the issues we face regarding the Courts should see her while she's in town.

ADMINISTRATIVE COORDINATOR'S WRITTEN REPORT – Q & A

John Mulder reported that the Pine Crest Union settled their agreement. They have interviewed three people for the Conservation Specialist's position. A decision should be made soon. Supervisor Zeitz asked about the Wisconsin Public Service suit with the County and the two townships. Nancy Bergstrom, Corporation Counsel, explained the claim. The Administrative Coordinator's Report is to be filed.

REPORT OF STANDING & SPECIAL COMMITTEE

Year-to-Date Budget Report – Dan Leydet – Finance Director

Dan Leydet, Finance Director gave an update for the month of June.

Rezone Recommendations – Dan Miller, Zoning Administrator

Dan Miller withdrew the two rezone recommendations.

Amendments to the Zoning Code – Earl Welker

Earl Welker explained the letter from him that was in the Supervisor's packet.

RESOLUTIONS AND ORDINANCES FOR BOARD ACTION

Resolution 2006-07-41

Title: INTERGOVERNMENTAL COOPERATION AGREEMENT – EMERGENCY MANAGEMENT SERVICES

WHEREAS, the County of Lincoln is a body cooperate under the laws of the State of Wisconsin and is required under sec. 166.03(4), Wis. Stats. to adopt an effective program of emergency management and has adopted such a program by adoption of Resolution 74-95.

WHEREAS, Sec. 166.03(7), authorizes the County and other municipalities to cooperate in the furnishing of emergency management services by entering into an intergovernmental cooperation agreement pursuant to 66.0301, Wis. Stats.

NOW, THEREFORE BE IT RESOLVED, the Lincoln County Board does approve of and designate the Lincoln County Board Chairman to sign the Intergovernmental Cooperation Agreement – Emergency Management Services and forward the agreement to all Lincoln County Towns and Cities.

Dated this 18th day of July, 2006

Introduced by: Emergency Management Committee

Committee Action: Emergency Management Committee: Passed 7-0 on 6/20/2006

Fiscal Impact: None

Motion made by Supervisor Lee, seconded by Supervisor Caylor to adopt Resolution 2006-07-41. Supervisor Lee and Nancy Bergstrom, Corporation Counsel, explained the Resolution. Discussion was held. Resolution 2006-07-41 is adopted by a voice vote and motion is carried.

RESOLUTION 2006-07-42

Title: BUILDING ALTERNATIVES

WHEREAS, the previous Lincoln County Board has directed the Safety Building and Existing Courthouse Building be remodeled and a new Administration Building be constructed;

WHEREAS, the current construction plans were developed before additional, possibly less expense alternatives were made available to the 2006-2007 Board;

WHEREAS, the Lincoln County Board is a substantially new organization resulting from the spring 2006 elections and desires additional input on such alternatives;

WHEREAS, new proposals from the Frederick family present potential cost and resource savings and improvements for the entire County;

NOW, THEREFORE BE IT RESOLVED, that the Lincoln County Board of Supervisors recognizes that the cost of such workplace improvements require that such alternatives to be thoroughly examined for the good of the County and all of its citizens;

BE IT FURTHER RESOLVED that the Lincoln County Board of Supervisors directs the Building Committee to obtain, review and compare the true and full cost of both building proposals, as well as ongoing expenses related to building operations directly impacting the current plan and the Frederick proposals, and that it make a presentation to the full board no later than September, 2006;

BE IT FURTHER RESOLVED that the Lincoln County Board of Supervisors suspends action on resolutions 2006-03-24 and 2005-07-40 until such additional study and information gathering efforts are completed thereby allowing the 2006-2007 Lincoln County Board to make the best decision of such building program.

Dated this 18th day of July, 2006

Introduced by: Supervisor Richard Berndt

Fiscal Impact: Unknown

Motion made by Supervisor Berndt, seconded by Supervisor Alber to adopt Resolution 2006-07-42. Supervisor Berndt explained why he brought this Resolution to the County Board. Discussion was held. Chair Powell yielded the gavel to Vice-Chair Caylor, so he could speak. Vice-Chair Caylor yielded the gavel back to the Chair. More discussion held. Motion made by Supervisor Lussow, seconded by Supervisor Loka to table. Clerk called roll with Supervisors Caylor, Kahle, Krueger, Lee, Loka, Lussow, Meyer, Mittelsteadt, Powell, Rankin, Rusch, Schneider and Short voting aye (13); and Supervisors Alber, Berndt, Fox, Saal, Simon, Woller and Zeitz voting nay (7). Motion to table Resolution 2006-07-42 is carried.

ORDINANCE 2006-07-480**AN ORDINANCE AMENDING THE GENERAL CODE OF THE COUNTY OF LINCOLN
CHAPTER 17, ZONING ORDINANCE.****The County Board of Supervisors of Lincoln County, Wisconsin, does hereby ordain:**

Chapter 17.2.03, Lincoln County Code is amended such that 21 acres will be rezoned from the Rural Lands 4 district to the Rural Residential 5 district, further described as part of the NE ¼ of the SW ¼ of Section 23, T32N-R7E, in the Town of Schley; having a tax parcel number of 22.233207.009.002.00.00. Approval is contingent upon the applicant providing a preliminary condo plat to the Planning and Zoning Committee for their approval should a condominium development be proposed.

Any areas designated as wetlands on the Wisconsin Wetland Inventory Map will not be rezoned to upland.

This ordinance shall take effect from and after its passage and publication.

Dated this 18th day of July, 2006

Introduced by: The Planning & Zoning Committee

Committee Action: Planning & Zoning Committee - Passed on July 13, 2006.

Fiscal Impact: None

LINCOLN COUNTY, WISCONSIN

Curtis G Powell

Chairman

Robert D. Kunkel

County Clerk

Motion made by Supervisor Saal, seconded by Supervisor Meyer to adopt Ordinance 2006-07-480. Dan Miller, Zoning Administrator, explained the Ordinance. Discussion was held. Motion made by Supervisor Alber, seconded by Supervisor Lussow to amend Ordinance 2006-07-480 to include in the Ordinance “Approval is contingent upon the applicant providing a preliminary condo plat to the Planning and Zoning Committee for their approval should a condominium development be proposed”. There was no discussion on the amendment. Voice vote on the amendment is carried. Ordinance 2006-07-480 as amended is adopted by a voice vote and motion is carried.

ORDINANCE 2006-07-481**AN ORDINANCE AMENDING THE GENERAL CODE OF THE COUNTY OF LINCOLN
CHAPTER 17, ZONING ORDINANCE****The County Board of Supervisors of Lincoln County, Wisconsin, does hereby ordain:**

Chapter 17.2.03, Lincoln County Code is amended such that 9 acres will be rezoned from the Rural Lands 4 district to the Planned Industrial district, further described as Lot 2 of CSM 1395 located in part of the NW ¼ of the NE ¼ of Section 25, T31N-R4E, in the Town of Corning; having a tax parcel number of 06.253104.002.003.00.00.

Any areas designated as wetlands on the Wisconsin Wetland Inventory Map will not be rezoned to upland.

This ordinance shall take effect from and after its passage and publication.

Dated this 18th day of July, 2006

Introduced by: The Planning & Zoning Committee

Committee Action: Planning & Zoning Committee - Passed on July 13, 2006.

Fiscal Impact: None

LINCOLN COUNTY, WISCONSIN

Curtis G Powell
Chairman

Robert D. Kunkel
County Clerk

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Meyer to adopt Ordinance 2006-07-481. Dan Miller, Zoning Administrator, explained the Ordinance. Ordinance 2006-07-481 is adopted by a voice vote and motion is carried.

ORDINANCE 2006-07-482

AN ORDINANCE AMENDING THE GENERAL CODE OF THE COUNTY OF LINCOLN (Ch. 6-Emergency Govt)

The County Board of Supervisors of Lincoln County, Wisconsin, does hereby ordain:

Chapter 6, Lincoln County Code is amended to read as reflected on the attached ordinance:

CHAPTER 6

EMERGENCY MANAGEMENT

(Rep. & recr. #244-94)

6.01	Policy and Purpose
6.02	County Emergency Management Committee
6.03	County Local Emergency Planning Committee
6.04	County Emergency Management Director
6.05	Duties of the Emergency Management Director
6.06	Utilization of Existing Services and Facilities
6.07	<u>Authority to Declare</u> Other Emergencies
6.08	County Declaration of Emergency
6.08	<u>Intergovernmental Cooperative Agreement</u>
6.09	<u>National Incident Management System (NIMS)/ Incident Command System</u>
6.10	Violations and Penalty
6.30* Will be incorporated into Land Information Ordinance*	Uniform Numbering System

6.01 POLICY AND PURPOSE.

(1) ORGANIZATION CREATED. To ensure that Lincoln County will be prepared to cope with emergencies resulting from man-made and natural disasters and with emergency resulting from enemy action, an Emergency Management Organization is created to carry out the purposes set out in Ch. 166, Wis. Stats.

(2) DEFINITIONS. As used in this chapter:

- (a) The term "emergency management" means all those measures designated or undertaken:
1. To effectuate emergency repairs to or the emergency restoration of vital public utilities and facilities destroyed or damaged by natural or manmade disasters.
 2. To minimize the effects upon civilian population caused or which would be caused by enemy action.
- (b) The term "enemy action" means any hostile action taken by a foreign power which threatens the security of the State of Wisconsin or portion thereof.
- (c) The terms "natural" and "manmade" disaster include all other extraordinary misfortunes affecting the County, natural or manmade, not included in the term "enemy action".

6.02 COUNTY EMERGENCY MANAGEMENT COMMITTEE.

(1) The County Law Enforcement, Judicial & Emergency Medical Services Committee as created under county board rules is hereby designated as the County Emergency Management Committee. When acting as County Emergency Management Committee, the committee shall include in its membership the mayor of Merrill, the mayor of Tomahawk and the county board chairman, who shall serve as the committee chairman. See also 2.09(3)(j). (Am. #333-98)

(2) The County Emergency Management Committee shall be an advisory and planning group and shall advise the county emergency management director and board of supervisors on all emergency management matters. It shall meet upon the call of the chairman.

6.03 COUNTY LOCAL EMERGENCY PLANNING COMMITTEE.

(1) HOW CONSTITUTED. There is created the Lincoln County Local Emergency Planning Committee with powers and duties established for such committees under 42 USC 11000 to 11050 and under Sections 59.54(8)(a), 166.20, and 166.21 of the Wisconsin Statutes. The county board chair, subject to confirmation of the Lincoln County Board of Supervisors, shall make appointments to the committee at the May county board meeting of even numbered years for a 2-year term.

(2) Membership:

- (a) State elected official.
- (b) Local elected official.
- (c) Law enforcement representatives.
- (d) Emergency Management Director.
- (e) Fire service representatives.
- (f) Emergency medical representatives.
- (g) Health service representatives.
- (h) Hospital representatives.
- (i) Media representatives.
- (j) Community representatives.
- (k) Facility representatives.

(2) DUTIES. The County Local Emergency Planning Committee shall be responsible for establishing a plan to comply with the Superfund Amendments and Reauthorization Act - The Community Right-to-Know Law of 1986.

6.04 COUNTY EMERGENCY MANAGEMENT DIRECTOR.

- (1) The county emergency management director shall be a position appointed in accordance with the standard employment procedures used for Lincoln County department heads.
- (2) SALARY, TERM AND APPOINTMENT.
 - (a) Salary. The salary of the Director of Emergency Management shall be set by the County Board.
 - (b) Appointment and Term. See §1.02 of this Code.

6.05 DUTIES OF EMERGENCY MANAGEMENT DIRECTOR.

- (1) COUNTY-WIDE DUTIES. The director, in his capacity as county director, subject to the control and direction of the Emergency Management Committee and under the general direction of the county board, shall:
 - (a) Develop and promulgate emergency management plans for the county consistent with ~~the State of Wisconsin Emergency Operation Plan plans.~~
 - (b) Coordinate and assist in the development of municipal emergency management

- plans within the county and integrate such plans with the county plan.
- (c) Advise the State Division of Emergency Government of all emergency management planning for the county and render any reports as may be required by the State Division of Emergency Government.
 - (d) Direct the county emergency management program.
 - (e) May appoint deputy emergency management directors, subject to approval of the county board, who shall assist the director in carrying out all emergency management programs assigned by the county and its joint action municipalities and who shall act in the place of the emergency management director in his absence or incapacity.
 - (f) In case of a state of emergency proclaimed by the Governor, direct and coordinate all the county in and municipal emergency management activities within the county, subject to the coordinating ~~activities~~ authority of the State.
 - (g) Perform such other duties relating to the emergency management program as may be required by the emergency management committee or county board.
 - (h) Serve as the emergency management director of such jurisdictions that enact and approve the Intergovernmental Cooperation Agreement Emergency Management Services.

6.06 UTILIZATION OF EXISTING SERVICES AND FACILITIES.

In preparing and executing the Lincoln County Emergency Management Program, the services, equipment, supplies and facilities of the departments and agencies of the county and participating cities/towns shall be utilized to the extent practicable and officers and personnel of such departments and agencies are directed to provide such services, equipment and facilities as may be required.

6.07 ~~OTHER~~ AUTHORITY TO DECLARE EMERGENCIES

If the Governor, the county board chair or the emergency management director determines that a state of emergency exists growing out of natural or manmade disasters, ~~the Lincoln County Emergency Management organization, including the County Board and the governing body of each participating municipality, shall cope with the problems of the emergency.~~ any expenditures for services rendered in participating municipalities shall be paid by such municipalities.

6.08 ~~DECLARATION OF EMERGENCY.~~

- (1) ~~In the event that a natural, technological or man-made disaster occurs within Lincoln County that exceeds the ability of the combined local resources to manage, the County Board Chairman may declare a state of emergency thereby allowing the County or city/town to utilize services, facilities and equipment to cope with the emergency. No such state of emergency shall extend beyond 60 days or the next meeting of the respective County Board meeting, whichever occurs first.~~
- (2) ~~Those authorized to make such a declaration include the Chairperson of the County Board,~~

~~or, the Chairperson of the County Board is not available, the Vice Chairman of the County Board or the emergency management director, in that sequence.~~

~~(3) Any expenditure for services rendered in participating jurisdictions shall be paid by such city/town.~~

6.08 INTERGOVERNMENTAL COOPERATIVE AGREEMENT.

Municipalities in the county may execute an intergovernmental cooperative agreement with the county under sec. 66.0301, Wis. Stats. Execution of such agreement shall bind a municipality to participate in coordinated emergency government as set forth in this ordinance.

6.09 NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) / INCIDENT COMMAND SYSTEM.

(1) Lincoln County will comply with the National Incident Management System (NIMS) System in all phases (i.e. preparedness, response, recovery, mitigation) of its emergency management program in order to facilitate an effective and coordinated emergency management system and in order to remain eligible for certain federal funds.

(2) The Lincoln County Emergency Management director will provide information and guidance regarding NIMS compliance to county and municipal agencies which have executed the Intergovernmental Cooperative Agreement with the county.

6.10 VIOLATIONS AND PENALTY.

(1) VIOLATIONS. No person shall willfully obstruct, hinder or delay any member of the emergency management organization in the enforcement of any order, rule, regulation or plan issued under this chapter, or do any act forbidden by any order, rule, regulation or plan issued under the authority contained in this chapter.

(2) PENALTY. Except as otherwise provided, any person found to be in violation of any provision of this chapter shall be subject to a penalty as provided in §25.04 of this Code of Ordinances.

~~6.30 UNIFORM NUMBERING SYSTEM. (Cr. #314-97)~~

~~A uniform system of numbering properties and principal buildings and county roads, as authorized by §59.54(4), Wis. Stats., is hereby adopted for use in the unincorporated areas of Lincoln County. (Am. #333-98)~~

~~(1) ASSIGNMENT OF NUMBERS. For the purpose of promoting the orderly and logical identification of properties utilizing the physical property address, within the unincorporated areas of Lincoln County in order to locate residences and businesses by emergency units, travelers, mail and other delivery services, the following shall apply:~~

~~(a) All properties or parcels of land whether accessed by public or private road within the unincorporated area of Lincoln County, shall hereafter be identified by reference to the 911 Master Street Addressing Guide. All existing numbers of property and buildings not~~

~~now in conformity with the provisions of this ordinance shall be changed to conform to the system herein adopted as soon as practicable and without delay.~~

- ~~(i) All properties on the east side of a north-south road and all properties on the north side of an east-west road shall be assigned even numbers. All properties on the west side of an north-south road and all properties on the south side of an east-west road shall be assigned odd numbers. An appropriate prefix of "N" or "W" will precede the number.~~
- ~~(ii) All roads being difficult to determine orientation shall be designated an arbitrary orientation by the Zoning Department.~~
- ~~(iii) All roads which loop, bend, curve or otherwise do not conform to a cardinal direction shall have numbers assigned only in consultation with the Zoning Department.~~
- ~~(b) The number given shall be in accordance with the designed 911 system grid with numbers available every 13.2 feet.~~
- ~~(c) Each principal building shall bear the number assigned on the frontage road on which the front entrance is located. In case where a principal building is occupied by more than one (1) business or family dwelling unit, each separate front entrance of such principal building shall bear a separate number.~~
- ~~(d) Numerals indicating the official numbers for each principal building or each front entrance to such building shall be posted in a manner as to be visible from the road on which the property is located. Specific signage and posting specifications shall be on file with the Zoning Department.~~
- ~~(2) ADMINISTRATION:~~
 - ~~(a) The Land Information Office shall be responsible for maintaining the uniform numbering system maps. (Am. #333-98)~~
 - ~~(b) The property owners shall obtain a physical address application form from the Zoning Department. The form shall be completed by the property owner and/or agent.~~
 - ~~(c) The property owner shall return the completed physical property address application form to the Zoning Department at which time the application will be reviewed to determine if all the required information is contained therein. Providing all of the information is sufficient, and fees have been paid, a number will then be assigned (including a County approved sign and post).~~
 - ~~(d) The Zoning Department shall issue no land use or sanitary permits until the parcel for which the permit is intended has been assigned a physical property address.~~
 - ~~(e) The Zoning Department may issue additional numerals consistent with the official uniform numbering system whenever a property has been subdivided or vandalized or other event has destroyed the original numerals. The cost of the new sign and or associated materials shall be paid by the property owner. The property owner or agent is responsible for the upkeep and maintenance of the sign and post once provided by the~~

County.

- ~~_____ (f) The numeric sign shall be posted within thirty (30) days of the date the number was assigned by the County.~~
- ~~_____ (g) Each town within Lincoln County shall provide Lincoln County with a plan to comply with uniform signage requirements including replacement of worn or damaged numbers. (See § 60.10(3)(d), Stats.)~~

- ~~_____ (3) ASSIGNMENT OF ROAD NAMES. All county and town roadways located in the unincorporated areas of Lincoln County shall hereafter be identified by reference to the 911 Master Street Addressing Guide.~~
 - ~~_____ (a) Each county and town road shall bear the name assigned to that roadway. Every effort will be made to prohibit duplicate names in the county.~~
 - ~~_____ (b) All proposed road names shall be submitted to the Emergency Management Department for approval.~~
 - ~~_____ (c) Roadway signs shall be posted on standardized signs at uniform heights throughout the county.~~
 - ~~_____ (d) Roadway signs shall be placed at the intersection of town roads, at county highways and town roads, and at state highways and town roads.~~

- ~~_____ (4) PENALTIES. Any person owning or occupying a principal building or parcel of land required to be numbered by this ordinance who neglects or fails to obtain a proper number and display it in a manner as to be visible from the roadway on which the property is located and in accordance with the provisions of this ordinance shall forfeit not less than \$50 nor more than \$200, along with penalty assessment and costs. Each separate day such number is not displayed shall constitute a separate offense. Any person altering, destroying, removing or otherwise rendering numbers illegible as required by this ordinance shall forfeit not less than \$100 nor more than \$500, along with penalty assessment and costs.~~

- ~~_____ (5) ENFORCEMENT. Any law enforcement officer or department personnel duly authorized to enforce Lincoln County ordinances is authorized to issue citations for a violation under this ordinance.~~

This ordinance shall take effect following its passage and publication.

Dated this 18th day of July, 2006

Introduced by: Emergency Management Committee

Committee Action: Passed 7 - 0 on June 20, 2006

Fiscal Impact: None

LINCOLN COUNTY, WISCONSIN

CURTIS G. POWELL
Chairman

ROBERT D. KUNKEL
County Clerk

Motion made by Supervisor Lee, seconded by Supervisor Mittelsteadt to adopt Ordinance 2006-07-482. Supervisor Lee explained the Ordinance. Discussion was held. Supervisor Caylor called the question. Clerk called roll with Supervisors Berndt, Caylor, Kahle, Krueger, Lee, Loka, Lussow, Meyer, Mittelsteadt, Powell, Rankin, Rusch, Saal, Schneider, Short and Woller voting aye (16); Supervisor Alber, Fox, Simon and Zeitz voting nay (4). Motion to call the question is carried and discussion ends. Ordinance 2006-07-482 is adopted by a voice vote and motion is carried.

ORDINANCE 2006-07-483**AN ORDINANCE AMENDING THE GENERAL CODE OF THE COUNTY OF LINCOLN (Ch. 6.30 – Addressing and Road Naming)**

The County Board of Supervisors of Lincoln County, Wisconsin, does hereby ordain:

Chapter 6.30, Lincoln County Code is recreated to read as reflected on the attached ordinance:

6.30 ADDRESSING AND ROAD NAMING**(1) INTRODUCTION**

(a) **AUTHORITY.** This ordinance is adopted under the authority granted by §59.02 and 59.54(4)(4m) Wis. Stats.

(b) **TITLE.** This section shall be known as the “Lincoln County Addressing and Road Naming Ordinance”.

(c) **FINDINGS AND DECLARATION OF POLICY.** The County Board has determined that there is a need for a uniform, accurate, comprehensive, and countywide addressing and road naming system. The County Board finds that this system will aid in the timely and efficient delivery of civil defense, fire protection and emergency services to the citizens of Lincoln County.

(d) **PURPOSE.** The purpose of this ordinance is to establish and maintain an address system for Lincoln County that defines policies and procedures related to the naming of roads, signing of roads, assigning of addresses, the location of address signs and ongoing maintenance of the system. The intent of this address system is to assign each location a unique address which will aid in the timely and efficient delivery of services to the public.

(e) **APPLICABILITY.** This ordinance applies to the unincorporated areas of the county. Incorporated areas are exempt from this Ordinance unless otherwise indicated in any adopted intergovernmental agreement.

(f) **INTERPRETATION.** In their interpretation and application, the provisions of this ordinance shall be held to be minimum requirements and shall be liberally construed in the favor of the county, and shall not be deemed a limitation or repeal of any other power granted by the Wisconsin Statutes.

(g) **CONFLICT AND SEVERABILITY.** Sections 25.01 and 25.02, infra, are incorporated herein by reference.

(2) DEFINITIONS. In this chapter:

(a) **ACCESSORY STRUCTURE:** A detached uninhabited structure subordinate to the principal structure and serving a purpose customarily incidental to the principal structure.

(b) **ADDRESS SIGN:** An individual address plate, meeting specifications listed in this ordinance, placed near a named road or driveway identifying the street or location address of a building or location.

(c) ADDRESS NUMBER: The alpha-numeric code assigned at consecutive intervals along a street or road according to this ordinance.

(d) ADDRESSING COORDINATOR: This Lincoln County position is responsible for the management and coordination of addressing and road naming in the County. This position will be responsible for all technical aspects regarding the collection, input, quality review and distribution of county address and road name information within Lincoln County

(e) CONSTRUCTION: For the purposes of this ordinance, construction shall include the haulage and placement of construction materials onto a property, and the actual building of a structure on a property required to be addressed.

(f) COUNTY: Lincoln County or its designated appointee(s), representative(s), committee(s), or department(s).

(g) DRIVEWAY: A privately owned prevailing way of approaching or entering two or fewer properties that are required to be addressed under this ordinance.

(h) DRIVEWAY ACCESS POINT: The spot where the principal driveway access intersects with the abutting road.

(i) PRINCIPLE LAND USES: The predominant use of a particular property containing no accompanying structure. Typical uses have been created by man-made activity such as mineral extraction sites, parks, towers, etc.

(k) PRINCIPLE STRUCTURE: Any and all primary structures on a property that directly relates to the overall use of the property, is distinguishable from an accessory structure and requires an address. For example, the primary structure for residential use would be the inhabited dwelling.

(l) PRIVATE ROAD/DRIVEWAY: Any road on private property leading to two or more driveways, principal structures and/or parcels.

(m) ROAD: An open strip of land providing access for vehicles to abutting property and provides for intraregional and interregional routing of vehicular traffic. For the purposes of this ordinance, road shall include all roads dedicated to the public or purchased for public use and all private roads and easements containing principle access from two or more properties required to be addressed under this ordinance. Roads are also referred to as streets, highways, lanes, circles, etc.

(n) ROAD SIGN: A sign posted at a road intersection that identifies the road name (s).

(3) GENERAL PROVISIONS

(a) USES REQUIRING ADDRESSES. Structures shall be assigned address numbers per the following:

- i. To all principle structures, as defined in this ordinance. Principle land uses containing no accompanying structures may be assigned address numbers at the discretion of the County. Those parcels containing an ongoing business operation or a public facility, but no accompanying structures shall be assigned address numbers. (ie. gravel pits, Christmas tree farm, etc.)
- ii. To accessory structures, only when they are isolated and/or not visible from the principal structure or are not associated with a principal structure and maintains its own driveway access point.

- iii. Any other structure not associated with a principal structure, that contain a driveway access point such as radio/TV/cell towers, warehouses, storage facilities, utility buildings, and/or other structures as determined by the County.

(b) ASSIGNMENT OF ADDRESSES. All parcels containing a structure shall be assigned an address number utilizing a grid system that assigns numbers based on the structure driveway access location and road direction. The Addressing Coordinator will assign addresses.

(c) ASSIGNMENT OF ROAD NAMES. All County, Town and private roads shall be assigned names ensuring no duplication or similarity to existing road names by utilizing the 911 Master Street Addressing Guide. The Addressing Coordinator will assign road names.

(d) NEW DEVELOPMENTS OR SUBDIVISIONS – Property owners proposing new developments and/or subdivisions shall be required to verify chosen road names with the Addressing Coordinator to assure compliance with the Master Street Addressing Guide.

- i) The property owner shall submit a scale drawing of the proposed development with road and lot locations identified.
- ii) Addresses may be pre-assigned to each lot in a subdivision at the discretion of the Addressing Coordinator.

(e) MAINTENANCE. The Addressing Coordinator shall be responsible for the maintenance of the county addressing procedures, applications and data layers related to addressing and road naming issues in Lincoln County.

(4) STANDARDS. The following standards shall be met:

(a) ADDRESS SIGN: All signs shall be two-sided flag-style reflective signs. The colors shall be red background with white lettering. The lettering shall meet these minimum standards and consist of three lines: the top line shall be the town name in 1" characters, the middle line shall be the address number in 4" characters, and the bottom line shall be the road name in 1" letters. All letters and numbers will be in block style lettering. The size of the entire sign shall be such to accommodate the minimum lettering sizes. Only address signs approved by the County shall be used as the official address number for a property to be addressed under this ordinance. Other signage is allowed on the same post as the address sign as long as address number continues to meet the visibility and maintenance requirements.

(b) ADDRESS SIGN PLACEMENT. Address signs shall generally be located on the right side of the driveway when facing the structure from the road. They shall also be approximately 17 feet from the road edge and 7 feet from the driveway edge. The center of the sign shall be approximately 54 inches from the ground. At the discretion of the Addressing Coordinator, alternate posting requirements may be necessary in order to avoid underground equipment and to ensure visibility from the road. Address signs shall be posted within 30 calendar days from the date of the receipt of the letter notifying the property owner of the availability of the address sign.

(c) ADDRESS SIGN MAINTENANCE: Once the address sign is in place, it shall remain unobstructed from view and maintained by the landowner. If the sign is found to not be in compliance with the provisions of this ordinance, the landowner shall take the necessary action to gain compliance. All existing numbers of property and buildings not now in conformity with the provisions of this ordinance shall be changed to conform to the system herein adopted as soon as practicable and without delay. The County shall work with the town officials to gain conformity with this ordinance.

(d) APARTMENTS AND DUPLEX NUMBERING: Principal structures that contain multiple Family units shall be assigned an address number with the individual interior units being designated separately with an alpha character following the addressing number. All units shall be clearly labeled by the landowner showing which entrance is for which unit(s).

(e) ASSIGNMENT OF ADDRESS NUMBER: Address numbers shall be assigned based on the location of the centerline of the driveway access point as it intersects the named road. Address numbers shall be assigned in intervals of 13.2 feet. This equals 200 even numbers and 200 odd numbers per mile for both the east-west direction and the north-south direction. Roads shall be numbered as north-south or east-west depending upon the direction of the road over its entirety. Where necessary, slight adjustments may be made to the 13.2 foot interval so as to maintain uniformity and consistency in addressing.

- i. Multiple Structures - Only one number shall be assigned in cases where more than one structure exists and generally the structure located closest to the driveway access point shall be assigned the number. However, principal structures shall take precedence over all other structures when numbers are assigned (Example: farmstead situations. Etc.)
- ii. Changes to Driveway Access Point - A determination shall be made by the Addressing Coordinator as to whether properties need to be re-addressed in situations where there is an existing address but the location of the driveway access point changes.
- iii. Non conforming Addresses - In situations where addressing is not conforming to standards within this ordinance, the County shall have the authority to coordinate the addressing in such a manner so that the stated purpose and intent of this ordinance is maintained.
- iv. Shared Driveway - Two separate properties sharing the same driveway shall be addressed successively.
- v. Multiple Driveway Access Points - Properties with multiple driveway access points shall be addressed based on the location of the midpoint of the two outer driveway access points. If one of the driveway access points is elongated and accesses at a significant distance away from the principal structure, the property shall be addressed based on the location of the driveway access point closest to the principle structure.
- vi. Corner Lots – Structures located on corner lots shall be addressed based on the location of the driveway access point. Structures located on corner lots with multiple driveway access points shall be addressed off of the road in which the structures main front entrance faces.
- vii. Condominium Developments – Each unit of a condominium shall be issued an individual address number.

(f) ASSIGNMENT OF ROAD NAME – All roads, as defined by this ordinance shall be named. In Addition, a driveway that becomes the principal access for two principle structures with the potential for more structures and/or currently accessing other parcels, as determined by the County, shall be redefined as a private road and therefore shall be named. All present properties accessing upon the private road shall be readdressed to coincide with the newly named road.

- i. Duplicate Road Names – Where it has been determined that duplicate road names creates a safety issue, the Addressing Coordinator may make road name changes to eliminate any potential for safety issues.

(g) ROAD SIGNS Road names shall be posted on standardized signs at uniform heights throughout the county. Road signs shall be placed at the intersection of town roads, private roads, at county highways and town roads, and at state highways and town roads.

(h) MOBILE/MANUFACTURED HOME PARK NUMBERING - Each individual mobile or manufactured home located in a mobile/manufactured home park shall be issued an individual address number.

(i) VANITY SIGNS – Vanity signs are prohibited within the Highway Right of Way.

(5) ADMINISTRATION

(a) DELEGATION OF AUTHORITY – Lincoln County hereby designates the Addressing Coordinator to administer this ordinance. In situations where addressing and road naming will not conform to standards within this ordinance, the County shall have the authority to coordinate the addressing and road naming in such a manner so that the stated purpose and intent of this ordinance is maintained.

(b) ADMINISTRATIVE DUTIES – In the administration of this section, the Addressing Coordinator will:

- i. Keep accurate records of all addressing and road name applications, addresses and road names issued, inspections and other official actions.
- ii. Review applications, issue and assign all addresses and road names.
- iii. Perform field inspections as necessary to ensure addressing and road naming standards are being met.
- iv. Perform other duties as specified in this section.

(c) APPLICATION FOR AND ISSUANCE OF ADDRESSES/ROAD NAMES – All applications for rural address numbers or road names shall be on the current Lincoln County form and shall be filled out according to the directions provided with the form. Property owners shall obtain address and/or road name application form from the Lincoln County Land Information and Conservation Department. The form shall be completed by the property owner and/or agent. Upon receipt of the application, the Addressing Coordinator or designee shall review the application and determine an appropriate rural address number and/or road name.

(d) ENFORCEMENT AUTHORITY – The County Conservationist shall have the authority to enforce compliance with the provisions of this ordinance.

(6) VIOLATIONS AND PENALTIES

Any person who violates, neglects or refuses to comply with, or resists enforcement of any of the provisions of this section shall be subject to a forfeiture as provided in section 25.04 of this Code.

This ordinance shall take effect following its passage and publication.

Dated this 18th day of July, 2006

Introduced by: Land Information, Conservation and University Extension Committee

Committee Action: Approved 4-0 on July 12, 2006

Fiscal Impact: None

LINCOLN COUNTY, WISCONSIN

CURTIS G. POWELL
Chairman

ROBERT D. KUNKEL
County Clerk

Motion made by Supervisor Alber, seconded by Supervisor Krueger to adopt Ordinance 2006-07-483. Diane Hanson, Conservationist, explained the Ordinance. Discussion was held. Ordinance 2006-07-483 is adopted by a voice vote with 1 nay and motion is carried.

ORDINANCE 2006-07-484

**AN ORDINANCE AMENDING THE GENERAL CODE OF THE COUNTY OF LINCOLN
The County Board of Supervisors of Lincoln County, Wisconsin, does hereby ordain:**

Chapter 1.19, Lincoln County Code is created to read as follows:

1.19 REVOLVING LOAN FUND – LOAN REVIEW COMMITTEE.

- (1) **NAME.** The RLF – Loan Review Committee is established to screen applications for economic development funds made available through the Lincoln County Business Revolving Loan Fund.
- (2) **PURPOSE.** The Loan Review Committee shall, in all respects, act consistently with the Lincoln County Business Revolving Loan Fund Manual and any amendments thereto. The committee shall have the authority to review, select and recommend loan applications to the County Board for final approval. The committee shall also have the authority to make policy recommendations for the administration of the Lincoln County Business Revolving Loan Fund program.
- (3) **APPOINTING AUTHORITY.** Members shall be appointed by the Lincoln County Finance & Insurance Committee, subject to confirmation by the County Board.
- (4) **MEMBERSHIP.**
 - (a) **Composition.** The Loan Review Committee shall consist of individuals having special expertise and knowledge of commercial lending and economic development processes. It shall consist of 9 members as follows: 1 County Board supervisor, 1 Certified Public Accountant, 1 banking professional, 1 Tomahawk Chamber of Commerce representative, 1 Merrill Chamber of Commerce representative, 1 Merrill Area Economic Development Corporation representative, 1 Tomahawk Economic Development Corporation representative, 2 citizens with recognized ability and demonstrated interest in finance/banking/investments.
 - (b) **Tenure.** Members shall serve 3-year terms, with the exception of County Board members, whose terms shall coincide with their tenure on the County Board. Five members of the initial committee shall be appointed to 3-year terms; four shall serve initial terms of 2 years. No member shall serve more than two consecutive terms.
 - (c) **Vacancies.** Persons appointed for less than half of a term may serve 2 additional 3-year terms. Persons appointed to fill more than half of a vacated term shall be considered to have served that term and may serve only one more term.

- (d) Organization. The committee shall elect a chairperson, vice chairperson and a secretary. Officers shall serve one year terms.
- (e) Compensation. Members are entitled to compensation consistent with county ordinances which shall be paid from Revolving Loan Fund program funds.

(5) DUTIES AND POWERS. The Loan Review Committee shall, in all respects, act consistently with the Lincoln County Business Revolving Loan Fund Manual and any amendments thereto adopted by the Lincoln County Board of Supervisors.

This ordinance shall take effect following its passage and publication.

Dated this 18th day of July, 2006

Introduced by: Finance & Insurance Committee

Committee Action: Passed 5 – 0 on July 7, 2006

Fiscal Impact: Estimated \$500 per meeting. No more than two meetings per year are anticipated

LINCOLN COUNTY, WISCONSIN

CURTIS G. POWELL

Chairman

ROBERT D. KUNKEL

County Clerk

Motion made by Supervisor Lussow, seconded by Supervisor Caylor to adopt Ordinance 2006-07-484. Dan Leydet, Finance Director, explained the Ordinance. Discussion was held. Ordinance 2006-07-484 is adopted by a voice vote and motion is carried.

REPORT OR ACTION ON CLAIMS AGAINST THE COUNTY OF LINCOLN –

Approval of Jail Assessment Vouchers –

Filing Systems Specialists, Inc: \$26,513.17

Motion made by Supervisor Mittelsteadt, seconded by Supervisor Lee to approve the Jail Assessment Voucher listed above. All Supervisors present voting aye and motion is carried.

REPORT OF MILEAGE AND PER DIEM

20 Supervisors will be paid mileage and per diem for attendance at the July 18, 2006 County Board Meeting per roll call. Motion made by Supervisor Caylor, seconded by Supervisor Schneider to approve the report on mileage and per diem. Motion carried – all ayes.

Next regular meeting will be held at the Health & Human Services Building – Lower Level Conference Room in the City of Merrill on August 15, 2006 at 6:00 p.m.

Motion made by Supervisor Krueger, seconded by Supervisor Lussow to adjourn the meeting at 7:08 p.m. Motion carried – all ayes.

STATE OF WISCONSIN)

) SS

COUNTY OF LINCOLN)

I, Robert D. Kunkel, County Clerk in and for said Lincoln County, Wisconsin do hereby certify that the within and foregoing is a true and correct copy of all proceedings by and before the Board of Supervisors at their regular meeting, July 18, 2006.

Robert D. Kunkel, Lincoln County Clerk

