

Lincoln County Planning and Zoning Committee
Thursday, February 11, 2010 at 10:00 a.m.
Lincoln County Service Center, Meeting Room 107

1. Call Meeting to Order - Meeting was called to order by Chairman Saal at 10:00 a.m. in meeting room 107 in the Lincoln County Service Center. Members present: Saal, Mittelsteadt, Meyer, Rusch and Eisenman along with Dan Miller, Zoning Administrator and Harry Gladwin (visitor).
2. Public Comment Opportunity – Harry Gladwin requested that the Committee consider altering future agendas to place Public Comment at the end of the meeting so those present can weigh in on what was discussed during the meeting. Chairman Saal explained that the agenda item is to allow the public to present information or to express a concern to the committee on issues that are not on the agenda. If the Committee believes the issue(s) raised needs to be discussed in the context of a meeting, they will place the item on a future agenda. It also was moved to the beginning of the agenda to accommodate those who do not want to wait around through a sometimes lengthy hearing session only to raise a minor issue with the Committee.
3. Discuss and approve amended fee schedule (fee for Land Use Plan change requests) - Miller explained that last month the Committee discussed revising the fee schedule to address costs associated with hearings for amending the Planned Land Use Map; most commonly associated with rezone petitions. He had a draft fee schedule. Mittelsteadt suggested that the fee schedule should reflect that the fee is associated with recouping the advertising cost of the hearing on a plan amendment. Miller will label the fee schedule to reflect that. Motion by Eisenman, second by Rusch to approve the fee schedule amendment showing a fee of \$50 assigned to a plan amendment that requires a hearing (advertising costs). All ayes.
4. Discuss and approve 2009 Budget Modification & 2010 Carryovers – Miller explained that the budget needed to be modified to address an overrun in one account; “Printing Allocation”. To remedy we will transfer \$2,944.00 from “Office Supplies”. Motion by Eisenman, second by Mittelsteadt to approve the budget modification as outlined. All ayes. There were also two carry over requests. The first was to ensure that \$600 from the “Nonmetallic Mining Contracted Services” account won’t lapse and go back into the general fund. It will be carried over to the 2010 budget. Motion by Meyer, second by Mittelsteadt to approve this carry over request. All ayes. The second request was to carry over the remaining balance in the “Comp Plan Update” account to cover anticipated expenses in 2010 for the project. Motion by Rusch, second by Eisenman to approve this carry over request. All ayes.
5. Approve the January 14, 2010 meeting minutes – Motion by Eisenman, seconded by Saal to approve the January 14, 2010 meeting minutes. Motion carried all ayes.
6. Administrator’s Report - Miller reviewed with the Committee the activities since their last meeting. The Committee reviewed and discussed the financial report. Under correspondence, Miller explained the letter from DNR in the packet in which they explain that due to staffing cuts they will no longer field verify wetland delineations but they will rely upon private sector wetland delineators that must be hired by applicants for these delineations. He said that DNR officials will be at the northern regional meeting of Zoning Administrators on February 16th in Phillips and he will address his concerns about service cutbacks by the DNR to the public only adding costs to the applicants. He also explained that an open house has been scheduled for March 18th to review new draft floodplain maps for all of Lincoln County. A 3:00 presentation will be made by FEMA and DNR staff to public officials and the general public will be invited in to look at the new maps at 6:00 pm. The open house will be in the County Board Room of the Service Center in Merrill. Miller updated the Committee on Comp Planning activities. The Economic Development Discussion Group will be having their first meeting on March 12th at 8:00 a.m. in room 156 of the Service Center.
7. Adjourn - Motion by Meyer, seconded by Eisenman to adjourn at 10:50 a.m. Motion carried all ayes.