

**Meeting Minutes of
Lincoln County Emergency Management Committee
Wednesday, March 5, 2014 at 8:00a.m.
Lincoln County Service Center-Room 248
801 N. Sales Street, Merrill, WI 54452**

MEMBERS PRESENT: Robert Lussow, Robert Lee, Dan Caylor, Mike Loka, Bill Zeitz, and Bruce Giese

MEMBERS NOT PRESENT: Bill Bialecki

VISITORS: Randy Scholz, and Jeff Kraft

1. **Call Meeting to Order:** Robert Lussow called the meeting to order at 8:00a.m.
2. **Approve Minutes of Previous Meeting:** Motion by Lee, second by Loka to approve the minutes. Motion Carried All Ayes.
3. **Review Vouchers:** There was no questions/discussion on the vouchers that had been provided to the committee. They will be placed on file.
4. **Budget Modification 2013 Emergency Management:** Motion by Loka, second by Caylor to approve the budget modification. Motion Carried All Ayes. The Contingency Request for \$6.086 was to cover the remainder of the previous Director's sick leave conversion costs that were not covered under the budget. Motion by Caylor, second by Zeitz to approve the contingency request. Motion Carried, All Ayes.
5. **EMPG & EPCRA Grant:** Director Kraft explained the amounts received for the second half of 2013 (April through September). Also, explained the grant money received through the HAZ-MAT equipment grant.
6. **Training Grants:** Director Kraft explained the grant that was obtained in the last part of 2013 and one that is being requested at this time. Discussion on training grants.
7. **Hazardous Materials Emergency Preparedness (HMEP) planning sub-grant for Commodity Flow Study:** Director Kraft explained the grant and the study that will be done in 2014.

8. **Director's Report:** Director Kraft gave info on activities he has worked on including the L.P. crisis. There was discussion on some of the items mentioned in the report.
9. **Next Meeting:** At the call of the Chair.
10. **Adjourn:** Motion by Zeitz, second by Caylor to adjourn at 8:37 a.m. Motion Carried, All Ayes.

Minutes prepared by Jeff Kraft