

*** Amended Meeting Minutes of
Lincoln County Emergency Management Committee
Wednesday, March 2, 2016 at 8:00am
Lincoln County Service Center-Room 248
801 N. Sales Street, Merrill, WI 54452**

MEMBERS PRESENT: Robert Lee, Bill Zeitz, Bill Bialecki, Clarann Stocker, Kortney Pike and Mike Loka

MEMBERS NOT PRESENT: Robert Reichelt, Ryan Schwartzman

VISITORS: Jeff Kraft

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 8:00a.m.
2. **Approve Minutes of Previous Meeting:** Minutes had previously been sent out after the last meeting. Copies were available for review by those who wanted them. M/S by Bialecki/Stocker to approve the minutes of the previous meeting. Motion carried All Ayes.
3. **Review Vouchers:** A list of vouchers was sent out with the packet. Kraft explained some of the voucher items, specifically the HAZ-MAT grant reimbursement item for Merrill and Tomahawk Fire departments. M/S Loka/Bialecki to place on file. Carried, all ayes.
4. **Grant receipts:** A list of grant receipts was sent out with the packets. Kraft explained the Emergency Management Performance Grant and EPCRA (Emergency Planning and Community Right-to-know Act) grant and how they work. Placed on file.
5. **Review and approve Resolution authorizing Hazardous Materials Strategic Plan:** Kraft handed out the final draft that had been done by Corporation Counsel. Discussion on history of Local Emergency Planning Committee formation and responsibility to establish a Lincoln County Hazardous Materials County wide/Strategic Plan. Plan is required by state to be approved by a resolution of county board as official plan as stated. M/S Loka/Zeitz to approve resolution and forward on to county board for approval. Motion carried, all Ayes.
6. **Budget Modification:** Kraft advised that budget modifications needed to be done on last year's budget to cover overages in specific parts of budget and that overall budget was still within amount approved. M/S by Lee/Bialecki to approve. Carried, all ayes.
7. **Budget Carryover request:** Kraft advised that previously the committee had approved the purchase of an Unmanned Aerial vehicle. Item was not able to be purchased before end of last year and a request is being made to carry over last year's money to this year for the approved purchase. Discussion on policy for use. M/S Loka/Stocker to approve carryover request. Carried, all Ayes.

8. *** Pre-Disaster Mitigation Plan grant approval and Request to Approve NCWRPC agreement –**
Kraft advised committee of grant being approved by WEM and FEMA. Discussion on previous plan and need to do update. Discussion on North Central Wisconsin Regional Planning Commission involvement with the planning process. Kraft requested a M/S and approval of the committee on utilizing the grant and approval of the agreement with NCWRPC. M/S by Zeitz/Loka to approve utilizing grant and agreement with NCWRPC. Carried, all Ayes.

9. **Directors Report:** Report of previous activity had been included in the packet. Kraft went over some things he is working on. The Pre-Disaster Mitigation plan update will be a major project over the next eighteen months involving Lincoln County, the cities of Merrill and Tomahawk and the townships with planning meetings and public meetings. Kraft also advised that a Mass Casualty Incident full Scale exercise that will be done next spring. Discussion on exercise by committee. A grant has been received by Health Department and they are working with Emergency Management to develop a website for emergency response dissemination of information. Discussion followed. Placed on file.

10. **Next meeting:** Call of the chair

11. **Adjourn:** M/S Bialecki/Loka to adjourn. Carried, all ayes at 8:47a.m.