

**Meeting Minutes of  
Lincoln County Emergency Management Committee  
Wednesday, May 11, 2016 at 9:00am  
Lincoln County Service Center-Room 248  
801 N. Sales Street, Merrill, WI 54452**

**MEMBERS PRESENT:** Robert Lee, Bill Zeitz, Bill Bialecki, Steve Taskay, Robert Reichelt, Patricia Voermans, and Mike Loka

**MEMBERS EXCUSED;** Kortney Pike

**VISITORS:** Jeff Kraft

1. **Call Meeting to Order:** Chair Lee called the meeting to order at 8:00a.m.
2. **Election of Officers:** Chair Lee requested nominations for Vice-Chair. M/S by Loka/Bialecki to nominate Zeitz. No other nominations. Nominations closed. Unanimous vote for Zeitz as Vice Chair. Chair Lee requested nominations for Secretary. M/S Zeitz/Bialecki for Reichelt for Secretary. No other nominations. Nominations closed. Unanimous vote for Reichelt for Secretary.
3. **Approve Minutes of Previous Meeting:** Minutes had previously been sent out after the last meeting. M/S by Bialecki/Voermans to approve the minutes of the previous meeting. Motion carried All Ayes.
4. **Review Vouchers:** A list of vouchers was sent out with the packet. Kraft explained the two items on the list. Placed on file.
5. **Grant receipts:** Kraft explained the redistribution check was received for the Computer and HAZ-MAT equipment grant from last year. Placed on file.
6. **2017 Budget request:** Item was listed as 2016. Amended to read 2017 Budget request. Kraft advised the committee on the 50% local match (property tax) needed for the EMPG grant. M/S by Loka/Voermans to approve. Carried, all ayes. Budget request form signed by members present.
7. **Approval of Land Services Group as Work Group for updating Pre-Disaster Mitigation plan:** The five year plan is in the process of being updated through a contract with North Central Wisconsin Regional Planning. For the past update the work group was the Land Services Group. Kraft requested that they again be approved to act in the same capacity. M/S Reichelt/Loka to approve the Land Services Group as the work group for the update of the plan. Carried, all ayes.

8. **Directors Report:** Report of previous activity had been included in the packet. Kraft went over some things he is working on. The Pre-Disaster Mitigation plan update will be a major project over the next eighteen months involving Lincoln County, the cities of Merrill and Tomahawk and the townships with planning meetings and public meetings. Kraft also updated the committee on the Mass Casualty Incident full Scale exercise that will be held this Saturday (May 14<sup>th</sup>). Discussion on exercise by committee. Emergency Management is working with the Health Department to develop a website for emergency response dissemination of information. Discussion followed. Placed on file.
  
9. **Next meeting:** Call of the chair
  
10. **Adjourn:** M/S Loka/Bialecki to adjourn. Carried, all ayes at 9:27a.m.