

**LINCOLN COUNTY**  
**Local Emergency Planning Committee (LEPC)**  
**Tuesday, September, 20 2016**  
**Minutes**  
**Room 248, Lincoln County Service Center**

**Members Present:** Cory Arndt, Jeff Kraft, Shelley Hersil, Dave Savone, John Peeters, Kathy Tobin, William Bialecki, and Robert Lee

**Members Absent:** Ken Neff, Bob Pound, Jeff Jaeger, Steven Taskay, Lane Kimble

**1. Call Meeting to Order**

Kraft called the meeting to order at 10:00 a.m.

**2. Approve Minutes of Previous Meeting**

M/S Savone/Peeters motion to approve the minutes of the previous meeting as printed. All ayes, motion carried.

**3. Facilities Update and State - Emergency Planning and Community Right-to-Know Act (EPCRA) Facilities Report**

Kraft passed around list of facilities for review. No changes since last meeting. There are 8 offsite facilities.

**4. Spill Reports**

On July 21<sup>st</sup> three WPS transformers blew during a storm. As a result, mineral oil was deposited on the ground and was reported as a spill.

**5. HAZ-MAT Equipment Grant**

All reporting information is due for this grant by the end of October.

**6. HAZ-MAT Training – Update**

No HAZ-MAT training at this time in our region. Merrill did an Ops training in June. Jeff received a grant for this training.

**7. LEPC Requirements for POW (Plan of Work)**

- a. Review/update bylaws and approve  
Jeff reviewed the By-laws to meet the Plan of Work requirements with members.
- b. Publish Annual EPCRA Public notice  
Jeff shared that he published the annual EPCRA Public Notice in the local papers.
- c. Membership submission  
Membership submission has already been approved by County Board.
- d. Use of state inspector for any required compliance inspections.

Lee/Peeters motion to use the state inspector for all compliance issues. All ayes, motion carried.

Bialecki/Arndt motion to approve the by-laws as written. All ayes, motion carried.

**8. Next Meeting Date (December or January 2016/2017)**

January 24, 2017, 10 a.m.

**9. Adjourn**

Lee/Bialecki Motion to adjourn at 10:25. All ayes, motion carried.

Minutes prepared by Shelley Hersil, September 20, 2016