

**LINCOLN COUNTY**  
**Local Emergency Planning Committee (LEPC)**  
**Tuesday, June 24, 2014**  
**Room 248, Lincoln County Service Center**

Members Present: Jeff Kraft, Shelley Hersil, Dave Savone, Robert Pound, Bob Lussow, William Bialecki, Ken Neff, John Peeters, Cory Arndt and Clarann Stocker Members not Present: Jeff Jaeger Guest: Tim McCaughey

**1. Call Meeting to Order/Introductions**

Kraft called the meeting to order at 10:00 a.m. Member introductions were made.

**2. Elections of Officers**

- a. Chair – Nomination of Bob Lussow for Chairman, M/S Bialecki/Savone. Motion to close nominations, M/S Bialecki/Stocker. Motion carried to elect Lussow as Chair all ayes.
- b. Vice Chair - Nominations of Bill Bialecki for Vice Chair, M/S Lussow/Neff. Motion to close nomination, M/S Stocker/Lussow. Motion carried to elect Bialecki as Vice Chair all ayes.
- c. Secretary - Nominations Shelley Hersil for Secretary, M/S Bialecki/Kraft. Motion to close nominations, M/S Pound/Stocker. Motion carried to elect Hersil as Secretary all ayes.

**3. Approve Minutes of Previous Meeting**

M/S Bialecki/Neff motion to approve the minutes of the previous meeting as printed. Motion carried all ayes.

**4. TransCanada Pipeline presentation - Tim McCaughey**

Packet was provided to members. Presentation reviewed map of pipeline, size and pressure, sight and smell of a leak, markers, and monitoring. TransCanada will work high consequences areas (companies, schools, etc near pipelines). Pipeline maintenance is scheduled and 911 is notified. TransCanada has an emergency plan and will work with local responders. Emergency response line for TransCanada is 1-800-447-8066. TransCanada has outreach grants for Fire Departments. TransCanada has training available for Emergency Services.

**5. Hazardous Materials Emergency Preparedness (HMEP) Commodity Flow Study Update**

Site locations are now being surveyed. Study will be completed end of September and results will be presented at LEPC committee.

**6. 2014 Computer and HAZ-MAT equipment Grant request update**

This year we need to pay 25% matching grant versus 20% from previous years. Grant needs to be in by end of September. Kraft is working with Oneida County HAZ-MAT and local emergency responding agencies.

**7. Facilities Update and State – Emergency Planning and Community Right-to-Know Act (EPCRA) Facilities Report**

7 facilities need to have a plan. New Walmart needs a new plan by end of September. 37 facilities (tier 2) report to WEM. Sunday DNR/Sheriff's Deputy was on Mohawksin Lake doing boat control and noticed a possible leak. REI was called to the scene. Cory Arndt gave an update to members on the leak. They believe that it was not hazardous and not caused by PCA. Kraft will check on the process of reporting leaks.

**8. LEPC designating Oneida County HAZ-MAT team as Lincoln County Team**

M/S Lussow/Pound to designate Oneida County HAZ-MAT Team as Lincoln County Team. Motion carried all ayes. Kraft will draft a letter to be signed by Chair and send to WEM and be added in county-wide strategic plan.

**9. Next Meeting Date**

September 23<sup>rd</sup> at 10:00 a.m. at Lincoln County Service Center, Room 248.

**10. Adjourn**

Motion made to adjourn by Bialecki at 10:54. Motion carried all ayes.

Minutes prepared by Shelley Hersil, June 24, 2014