

**LINCOLN COUNTY**  
**Local Emergency Planning Committee (LEPC)**  
**Wednesday, September 24, 2014**  
**Room 156, Lincoln County Service Center**

Members Present: Jeff Kraft, Shelley Hersil, Dave Savone, Robert Pound, John Peeters, Cory Arndt and Clarann Stocker

**1. Call Meeting to Order/Introductions**

Hersil called the meeting to order at 10:00 a.m. M/S Pound/Peeters Motion to assign Kraft as temporary chair for today's meeting. Motion carried all ayes.

**2. Approve Minutes of Previous Meeting**

M/S Stocker/ motion to approve the minutes of the previous meeting as printed. Motion carried all ayes.

**3. Hazardous Materials Emergency Preparedness (HMEP) Commodity Flow Study presentation**

Presenter on the Flow Study could not make today's meeting. The study is finished and will be presented at our next meeting. Kraft should have a final copy soon. Training needs are included in the study.

**4. 2014 Computer and HAZ-MAT equipment Grant request update**

All grant dollars have been spent. Kraft will send the grant request out to fire departments in January with a deadline on equipment requests. Grant dollars will be divided among those that apply. Members recommended that a possible requirement for the grant dollars would be completion of Haz-mat training.

**5. Facilitates Update and State – Emergency Planning and Community Right-to-Know-Act (EPCRA) Facilities Report**

Kraft reviewed and passed around the four facilities that are required to have a report. Seven facilities are identified as extremely hazardous and need to report on WHOPRS. Thirty-five are identified as having hazards. The list is reviewed in WHOPRS every 6 months.

**6. Spill Reports**

Five spills have been reported since our last meeting. Kraft passed around a state report on the spill located by PCA in May. Even though PCA is not responsible for the spill they could be fine \$10,000 for not reporting the spill to the EPA within 15 minutes of notification.

**7. EPCRA LEPC Outreach Campaign Requirements for Grant Approval**

**a. Publish Annual required notice**

Notice has been published in Tomahawk Leader and Merrill Courier.

**b. Public Service Announcements**

Merrill Courier published Hazardous Waste Disposal Guidelines.

**c. Law Enforcement Prescription Collection**

Law Enforcement Prescription Take Back has been promoted. Stocker also suggested Dumpster Day could be something to promote. Landfill event is coming up next year. Kraft asked members to contact him on future PSA announcement opportunities.

**8. LEPC Administrative Requirements for Grant Approval**

**a. LEPC By-Laws review/update and approve**

M/S Peeters/Savone to approve the by-laws as presented. Motion carried all ayes.

**b. Procedure for HAZ-Mat Response Expenditures –review/update and approve**

M/S Savone/Peeters Motion to approve procedure for Haz-Mat response expenditures. Motion carried all ayes.

**c. LEPC Compliance Inspector – Review Designation and approve**

M/S Arndt/Stocker Motion to have state as designated LEPC Compliance Inspector. Motion carried all ayes.

**d. Review WHOPRS (Wis. Hazardous Materials Online Planning and Reporting System) data base**

No additional update.

9. **Next Meeting Date**

December 17<sup>th</sup> at 10:00 a.m.

10. **Adjourn**

M/S Peeters/Arndt Motion to adjourn. Motion carried all ayes.

Minutes prepared by Shelley Hersil, September 26, 2014