

ADMINISTRATIVE AND LEGISLATIVE COMMITTEE
Wednesday, August 2, 2023, 3:30 PM
Meeting Location: Room 247/248 Government Services Center
801 N. Sales St., Merrill, WI 54452

MEMBERS PRESENT: Don Friske,, Greg Hartwig, Lori Anderson-Malm, Julie DePasse, Angela Cummings
MEMBERS EXCUSED: Calvin Callahan, Jesse Boyd
VISITORS IN PERON: Renee Krueger, Karry Johnson, Melissa Yates, Travis Spoehr, Dean Bowe, John Olson, John Hanz, Judy Woller, R. Woller, Sister Celine Goessl, Sister Kathy Lange, Dora V. Gorski, Gene Bebel, Irene Mehlos, Terry Kolb, Carol Wendorf, William Wendorf, Kim R. Hanson, Don Dunphy, Grace Crass,
VIRTUAL ATTENDANCE: Ryan Hanson, Jalen Maki, Sam Fenske

MINUTES

1. Call Meeting to Order by Friske at 3:30pm
2. Approve Minutes of 06.28.23: M/S DePasse/Cummings to approve - carried.
3. Consent Agenda
 - a. Financials
 - i. 2023 Year To Date - Krueger indicated there were no concerns to report at this time
 - b. Timesheet(s) Approval: M/S DePasse/Hartwig to approve timesheets as presented - carried.
 - c. Expense Reimbursement(s) Approval: M/S Anderson-Malm/DePasse to approve Veterans and IT Directors' Expense Reimbursement - carried.
 - d. Activity Reports (written) & Discussion as needed
 - i. County Clerk - No updates for this meeting
 - ii. UW Extension - The Nutrition Educator has been hired and starts 8.28.23
 - iii. Veterans Office - Olson indicated that there is an expected increase in allocations through the governor's biennial budget but nothing definitive at this time.
 - iv. Information Technology: Spoehr explained that the speakers for the County Board audio system are on backorder. Spoehr indicated that he is looking into a new phone system that could allow for some cost savings. Spoehr further shared that Langlade County is about 80% in operational recovery since the incident that affected their system and resulted in approximately 4-days of "shut down." His team has reviewed our own safeguards and continues to make some extra precautions to protect our own systems.
 - v. Corporation Counsel - Corporation Counsel reported that septic violations have gone out and this year there were approximately 30.
 - vi. Administrative Coordinator - Informed that an offer was made and declined for the Community Health Planner - Opioid Grant Coordinator LTE. Krueger anticipates bringing a different proposal forward next month.
4. Ordinances
 - a. none
5. Resolutions
 - a. none
6. ARPA Requests Update/Discussion:

- a. Fenske reported that some modules for the electronic timekeeping have been rolled out
 - b. Hanz reported that approximately \$250,000 have been dedicated for 2023 with the remaining targeted for 2024. Northern Lincoln County roads should be in better shape for the Fall Ride.
 - c. Bowe reported that the RFP's for the toilets, wells, Hiawatha Trail, and crushed gravel are posted.
 - d. Krueger indicated that progress is being made towards a marketing plan.
7. Strategic Planning - Krueger provided feedback after discussion at the Department Head meeting. Further discussion regarding professional development training for department heads will include using the vision statement in connecting our department objectives. Request by committee was made to update our organizational charts in our annual budget reports.
 8. Closed Session: M/S DePasse/Hartwig to move into closed session to include Johnson, Krueger and Marcus & Millichap for the purpose of the committee may consider a motion to adjourn into closed session (roll call vote required), pursuant to: Wis. Stats. §19.85(1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session", to wit: Discussion regarding Pine Crest Nursing Home and Marcus & Millichap Contract Negotiations; Roll Call Vote, moved to closed session.
 9. Reconvene into open session: M/S Cummings/Hartwig to move into open session; Roll Call Vote; moved to open session
 10. Take any action on items discussed in closed session: no action
 11. Set Next Meeting Date September 6, 2023; Adjourn 4:30pm

Minutes prepared by: Renee Krueger