

ADMINISTRATIVE AND LEGISLATIVE COMMITTEE
Wednesday, January 3, 2024, 3:30 PM
Meeting Location: Room 247/248 Government Services Center
801 N. Sales St., Merrill, WI 54452

MEMBERS PRESENT: Don Friske, Greg Hartwig, Lori Anderson-Malm, Julie DePasse, Jesse Boyd, Angela Cummings, Ken Wickham
DEPARTMENT HEADS PRESENT: Renee Krueger, John Olson, Travis Spoehr, Karry Johnson. Samantha Fenske, Chris Marlowe

MINUTES

1. Call Meeting to Order by Friske at 3:30pm
2. Approve Minutes of 12.06.23: M/S DePasse/Boyd to approve - carried.
3. Consent Agenda
 - a. Financials
 - i. 2023 Year To Date - Nothing substantial to report
 - b. Timesheet(s) Approval: M/S Cummings/Wickham to approve timesheets as presented - carried.
 - c. Expense Reimbursement(s) Approval: M/S DePasse/Hartwig to approve Expense Reimbursement - carried.
4. Discussion and possible action regarding “Insurance Review Team” - Discussion regarding what the purpose of an Insurance Review Team would entail and who would participate. M/S Friske/Wickham to authorize the Administrative Coordinator to put together an internal working group as discussed - carried.
5. Opioid Position/Task Force Update - Krueger informed the committee that the Health Department has increased the hours of a part-time employee using grant funds. This person will begin to attend training, conferences, etc and begin learning about use of the Opioid Settlement funds with the expectation that she will convene and lead the Task Force in developing our local plan. Should the grant funds be exhausted, her continuation of this work would be funded through the opioid settlement.
6. ARPA Discussion and Possible Action
 - a. Municipality Requests - Motion by Cummings to lay over the request from Town of Schley by unanimous consent. Wickham noted that the Town of Harrison deadline was overlooked and requested they be allowed to continue to submit. The chair noted that additional considerations may be reviewed at another meeting and encouraged the Town to submit their request. The Town of Russell and the Town of King presented their requests. Committee discussion about intent of use of funds and elements of the requests that fell within the scope. The Town of Skanawan request was reviewed by the committee and additional information was requested and concerns regarding the proposal were expressed. M/S Wickham/Boyd to approve the Town of Russell for \$75,000 as detailed in their request and Town of King in the amount of \$67,718 with the option to bring back a revised proposal for an all accessible kayak/canoe dock - carried. M/S Wickham/DePasse to hold over the request from the Town of Skanawan and direct Administrative Coordinator to contact them and invite them to the next meeting - carried.

- b. State Highway 107 project - Wickham provided overview of proposed project. Committee discussed challenges to funding this project and continued questions. Further information is needed, but the timelines and the scope of this project make the reality of committing to funding this project difficult.
 - c. Update on Uniquely WI - Krueger shared that there were about 8 submissions from the request to the community to submit. There are another 7-8 that will be developed and provided to the Uniquely WI project team. They will then select their top 3-5 stories and hope to begin on the first project in January already.
7. Resolutions
- a. Authorizing ARPA Funding in the Amount Not to Exceed \$100,000 for City of Tomahawk Sara Park Campsite Development - M/S Hartwig/Boyd to approve - carried.
 - b. Draft Resolution for Municipalities - addressed through #6a
 - c. Accepting \$400 WDVA Transportation Services Grant - M/S DePasse/Wickham to approve - carried
8. Motion to go into closed session: M/S Wickham/DePasse to move to closed session to include Johnson & Krueger-roll call vote; carried.
9. Convene into Closed Session pursuant to: Wis. Stats. § 19.85(1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session", to wit:
- a. Pine Crest Contract Negotiations
 - b. ADRC Lease
10. Reconvene to open session: M/S Depasse/Hartwig to reconvene to open session - roll call vote; carried.
11. Take any necessary action on the closed session items(s). - no action
12. Set Next Meeting Date February 7, 2024; Adjourn 5:20 pm

Minutes prepared by: Renee Krueger