

**LINCOLN COUNTY**  
**ADMINISTRATIVE AND LEGISLATIVE COMMITTEE**  
**Wednesday, August 2, 2023, 3:30 PM**  
Meeting Location: Room 247/248 Government Services Center  
801 N. Sales St., Merrill, WI 54452

Electronic Attendance Available: Persons wishing to attend the meeting electronically may enter the meeting prior to the start time indicated above using the following number or address:

Conference Call: 1 470-655-5119

Access Code: 435 973 352#

Meeting ID: <https://meet.google.com/vqx-jsdx-gno>

**Please Note:** Closed Session will only include those Committee Members that are attending in person. The teleconference cannot start until the host (county clerk) dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

**AGENDA**

1. Call Meeting to Order
2. Approval of Minutes from 06.28.23
3. Consent Agenda
  - a. Financials
    - i. 2023 Year To Date
  - b. Timesheet(s) Approval
  - c. Expense Reimbursement(s) Approval
  - d. Activity Reports (written) & Discussion as needed
    - i. County Clerk
    - ii. UW Extension
    - iii. Veterans Office
    - iv. Information Technology
    - v. Corporation Counsel
    - vi. Administrative Coordinator
4. Ordinances
  - a. none
5. Resolutions
  - a. none
6. ARPA Requests Update/Discussion
7. Strategic Planning Update/Discussion
8. Closed Session: The committee may consider a motion to adjourn into closed session (roll call vote required), pursuant to: Wis. Stats. §19.85(1)(e), "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session", to wit: Discussion regarding Pine Crest Nursing Home and Marcus & Millichap Contract Negotiations
9. Reconvene into open session
10. Take any action on items discussed in closed session
11. Set Next Meeting Date September 6, 2023; Adjourn

**DISTRIBUTION:**

Committee Members – D. Friske-Chair, J. Boyd, L. Anderson-Malm, J. DePasse, C. Callahan, A. Cummings, G. Hartwig; Other County Board Supervisors, Department Heads

Posted on: \_\_\_\_\_ at: \_\_\_\_\_ a.m./p.m. by: \_\_\_\_\_

There may be a quorum of other Lincoln County committees present at this meeting.

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715.539.1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

#### GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

#### NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

#### MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

#### TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

#### EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

#### PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

#### STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

#### CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

#### BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

#### USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

#### LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

#### PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

## **ADMINISTRATIVE AND LEGISLATIVE COMMITTEE**

**Wednesday, June 28, 2023, 3:30 PM**

Meeting Location: Room 247/248 Government Services Center  
801 N. Sales St., Merrill, WI 54452

MEMBERS PRESENT: Don Friske, Jesse Boyd, Greg Hartwig, Lori Anderson-Malm, Julie DePasse, Angela Cummings, Calvin Callahan (virtual)

VISITORS IN PERON: Renee Krueger, John Olson, Art Lersch, Travis Spoehr, Dean Bowe, Nicole Krause, Doug Curtis, Al Curtis, Grace Crass, Melissa Yates, Terri Kolb, Derek Woellner, R. Schleif, M. Callahan, Susan Thompson, Georgia Kleinschmidt

VIRTUAL ATTENDANCE: Ryan Hanson, Amy Kohnhorst, Jay Kaplan, Jay Hintz, Tina Scott, Nancy Roppe, Carol Mancini, Kevin Stevenson, Julie Allen, Ray Giannini

### **MINUTES**

1. Call Meeting to Order by Friske at 3:30pm
2. Approve Minutes of 06.07.23: M/S Cummings/Hartwig to approve - carried.
3. Consent Agenda
  - a. Financials - not included due to nothing substantial to report given the short time between meeting
  - b. Timesheet(s) Approval: M/S DePasse/Anderson-Malm to approve timesheets as presented - carried.
  - c. Expense Reimbursement(s) Approval: M/S Boyd/DePasse to approve Veterans and Administrative Coordinator Expense Reimbursement - carried.
  - d. Activity Reports no written reports
    - i. County Clerk
    - ii. UW Extension - Food Wise Final interviews completed; Yates completed library programming where over 100 youth participated
    - iii. Veterans Office
    - iv. Information Technology - Updates coming in August for Granite Projects and board room audio is testing a new speaker
    - v. Corporation Counsel
    - vi. Administrative Coordinator - CGI video taping of Lincoln County was completed
4. Discussion regarding NACO participation - Friske informed the committee that the National Association of Counties pointed out that they worked hard to get the ARPA funding to be directed straight to counties on behalf of counties.
5. Review and Award RFP - Broker for Pine Crest Nursing Home - Committee discussed the three bids; engaged in question and answers of the representatives of bids who were present in effort to narrow scope to two recommendations was made and consent to remove JS Evans LLC. Additional discussion. M/S DePasse/Boyd to award the bid and contract with Marcus and Millichap - carried.
6. Closed Session determined not necessary
7. Open Session N/A
8. Ordinances
  - a. none
9. Resolutions

- a. none
- 10. ARPA Requests
  - a. Amendment to 2023-05-33 Electronic Timekeeping M/S DePasse/Hartwig to approve the amendment - carried.
  - b. Kayak Rental - Bowe provided an update regarding a cell service barrier to New Wood Park for this project. Continued location options being investigated. Boyd did inform the committee that Council Grounds has put in a kayak rental this year.
- 11. Strategic Planning - Krueger provided draft recommendations for letterheads, business cards, signage. Krueger informed department head meeting for the month was canceled and department heads have not yet been able to weigh in.
- 12. Set Next Meeting Date August 2, 2023 3:30pm; Adjourn 4:25pm

**Minutes prepared by: Renee Krueger**

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

		ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>10 COUNTY BOARD</b>								
<b>51 GENERAL GOVERNMENT</b>								
10100151 511000 C.B. WAGE SALARY		7,500	7,500	3,750.00	625.00	.00	3,750.00	50.0%
2023/07/000015 07/18/2023 PRJ	625.00 REF PAYROL						WARRANT=230718 RUN=4 COUNTY B	
10100151 511001 C.B. PER DIEM		18,000	18,000	7,645.91	1,039.04	.00	10,354.09	42.5%
2023/07/000015 07/18/2023 PRJ	1,039.04 REF PAYROL						WARRANT=230718 RUN=4 COUNTY B	
10100151 520000 C.B. EMP BENEFIT		588	588	806.22	117.41	.00	-218.22	137.1%*
2023/07/000015 07/18/2023 PRJ	117.41 REF PAYROL						WARRANT=230718 RUN=4 COUNTY B	
10100151 555000 C.B. TRAV TRAIN		3,000	3,000	1,488.00	.00	.00	1,512.00	49.6%
10100151 560000 C.B. SUPPLIES		500	500	28.78	.00	.00	471.22	5.8%
10100251 511001 COMM PER DIEM		30,000	30,000	11,411.77	1,453.40	.00	18,588.23	38.0%
2023/07/000015 07/18/2023 PRJ	1,453.40 REF PAYROL						WARRANT=230718 RUN=4 COUNTY B	
10100251 520000 COMM BENEFITS		1,700	1,700	658.76	85.70	.00	1,041.24	38.8%
2023/07/000015 07/18/2023 PRJ	85.70 REF PAYROL						WARRANT=230718 RUN=4 COUNTY B	
10100251 554001 PRINTING ALLOCATIO		1,250	1,250	649.38	.00	.00	600.62	52.0%
10100251 555000 COMM TRAVEL TRAIN		3,000	3,000	263.00	.00	.00	2,737.00	8.8%
10100251 556000 COMM NACO DUES		0	0	500.00	.00	.00	-500.00	100.0%*
10100251 556001 COMM DUES WCA		5,281	5,281	5,281.00	.00	.00	.00	100.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10100251 556003 COMM REG PLAN COMM	20,810	20,810	19,644.00	.00	.00	1,166.00	94.4%
10100251 560000 COMM SUPPLIES	7,500	7,500	600.00	600.00	.00	6,900.00	8.0%
2023/07/000044 07/20/2023 API	600.00 VND	000398 VCH353280	REINDL PRINTING, INC OFFICIAL DIRECTORY				342784
10100251 561101 POSTAGE	1,500	1,500	453.32	.00	.00	1,046.68	30.2%
TOTAL NO PROJECT	100,629	100,629	53,180.14	3,920.55	.00	47,448.86	52.8%
TOTAL GENERAL GOVERNMENT	100,629	100,629	53,180.14	3,920.55	.00	47,448.86	52.8%
<b>54 HEALTH AND HUMAN SERVICES</b>							
10100254 532000 BIRTH TO THREE PRO	112,378	112,378	56,189.00	.00	.00	56,189.00	50.0%
10100454 532000 HUMANE SOCIETY	41,000	41,000	30,750.00	10,250.00	.00	10,250.00	75.0%
2023/07/000014 07/13/2023 API	10,250.00 VND	400082 VCH353109	LINCOLN CO HUMANE SO INSTALLMENT PAYMENT				342630
10100754 532000 NCHCF PROF SERV	1,040,853	1,040,853	520,426.50	.00	.00	520,426.50	50.0%
10109954 499990 FUNDS APPLIED (BUD	-289,849	-289,849	.00	.00	.00	-289,849.00	.0%*
10109954 536000 ADRC EXPENDITURE	149,466	149,466	112,099.50	37,366.50	.00	37,366.50	75.0%
2023/07/000014 07/13/2023 API	37,366.50 VND	005472 VCH353111	ADRC-CW			3RD QTR 2023 TAX LEVY	342577
10109954 571000 STATE FAMILY CARE	289,849	289,849	289,849.00	.00	.00	.00	100.0%
TOTAL NO PROJECT	1,343,697	1,343,697	1,009,314.00	47,616.50	.00	334,383.00	75.1%
TOTAL HEALTH AND HUMAN SERVICES	1,343,697	1,343,697	1,009,314.00	47,616.50	.00	334,383.00	75.1%
<b>55 CULTURE RECREATION AND EDUC</b>							
10100355 531220 LIBRARY SERVICES	653,780	653,780	326,890.00	.00	.00	326,890.00	50.0%

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FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10100355 532000 LIBRARY SERV-OTHER	24,427	24,427	24,427.31	.00	.00	-.31	100.0%*
10107555 556000 WVLS MEMBERSHIP	4,177	4,177	4,176.98	.00	.00	.02	100.0%
TOTAL NO PROJECT	682,384	682,384	355,494.29	.00	.00	326,889.71	52.1%
TOTAL CULTURE RECREATION AND EDUC	682,384	682,384	355,494.29	.00	.00	326,889.71	52.1%
<b>56 CONSERVATION AND DEVELOPMENT</b>							
10100856 532000 NCCAP	8,000	8,000	8,000.00	.00	.00	.00	100.0%
TOTAL NO PROJECT	8,000	8,000	8,000.00	.00	.00	.00	100.0%
TOTAL CONSERVATION AND DEVELOPMEN	8,000	8,000	8,000.00	.00	.00	.00	100.0%
<b>60 PROPERTY TAXES</b>							
10100160 411100 C.B. TAX LEVY	-29,588	-29,588	-29,588.00	.00	.00	.00	100.0%
10100260 411100 COMM TAX LEVY	-183,419	-183,419	-183,419.00	.00	.00	.00	100.0%
10100360 411100 PUBLIC LIBRARIES T	-678,207	-678,207	-678,207.00	.00	.00	.00	100.0%
10100460 411100 HUMANE SOCIETY TAX	-41,000	-41,000	-41,000.00	.00	.00	.00	100.0%
10100760 411100 NCHCF TAX LEVY	-1,040,853	-1,040,853	-1,040,853.00	.00	.00	.00	100.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10100860 411100 NCCAP TAX LEVY	-8,000	-8,000	-8,000.00	.00	.00	.00	100.0%
10107560 411100 WVLS PROPERTY TAXE	-4,177	-4,177	-4,177.00	.00	.00	.00	100.0%
10109960 411100 FAMILY CARE TAX LE	-149,466	-149,466	-149,466.00	.00	.00	.00	100.0%
TOTAL PROPERTY TAXES	-2,134,710	-2,134,710	-2,134,710.00	.00	.00	.00	100.0%
TOTAL COUNTY BOARD	0	0	-708,721.57	51,537.05	.00	708,721.57	100.0%
TOTAL REVENUES	-2,424,559	-2,424,559	-2,134,710.00	.00	.00	-289,849.00	
TOTAL EXPENSES	2,424,559	2,424,559	1,425,988.43	51,537.05	.00	998,570.57	
GRAND TOTAL	0	0	-708,721.57	51,537.05	.00	708,721.57	100.0%

\*\* END OF REPORT - Generated by Deana Jankowsky \*\*



## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>44 UW EXTENSION</b>							
<b>55 CULTURE RECREATION AND EDUC</b>							
10440055 530000 TL - AGENT CONTRA	45,000	0	.00	.00	.00	.00	.0%
10440055 552001 TL - TELEPHONE	0	0	41.33	.00	.00	-41.33	100.0%*
10440055 554001 TL - PRINTING ALLO	0	0	5.99	.00	.00	-5.99	100.0%*
10441955 530000 4H EDUCATOR CONTRA	0	34,900	17,450.00	.00	.00	17,450.00	50.0%
10441955 554000 TL 4 H PRINTING	0	0	103.45	.00	.00	-103.45	100.0%*
10441955 555000 TL 4H TRAVEL/TRAIN	0	4,100	.00	.00	.00	4,100.00	.0%
10441955 561100 TL - OFFICE SUPPLI	0	3,000	50.23	.00	.00	2,949.77	1.7%
10441955 571000 TL 4 H MISCELLANEO	0	3,000	731.28	.00	.00	2,268.72	24.4%
10441955 571001 NTL 4 H MISCELLANE	0	0	929.85	.00	.00	-929.85	100.0%*
10443955 571000 TL - YOUTH A. MISC	0	0	115.00	.00	.00	-115.00	100.0%*
10447655 571001 NTL STRONG BONES T	0	0	1,234.00	.00	.00	-1,234.00	100.0%*
10448155 436900 NTL - STATE POSTAG	0	0	-1,247.50	.00	.00	1,247.50	100.0%
10448155 561101 NTL - STATE POSTAG	0	0	290.00	.00	.00	-290.00	100.0%*

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10448955 571000 NCR-SEED TO TABLE	0	0	-1,650.00	.00	.00	1,650.00	100.0%
10449755 571000 NTL - SOCIAL NORMS	0	0	141.01	141.01	.00	-141.01	100.0%*
2023/07/000014 07/13/2023 API	141.01 VND	400114 VCH353102	MERRILL AREA PUBLIC	AODA GROUP			342637
TOTAL CULTURE RECREATION AND EDUC	45,000	45,000	18,194.64	141.01	.00	26,805.36	40.4%
<b>60 PROPERTY TAXES</b>							
10440060 411100 UW EXTENSION TAX L	-45,000	-45,000	-45,000.00	.00	.00	.00	100.0%
TOTAL PROPERTY TAXES	-45,000	-45,000	-45,000.00	.00	.00	.00	100.0%
TOTAL UW EXTENSION	0	0	-26,805.36	141.01	.00	26,805.36	100.0%
TOTAL REVENUES	-45,000	-45,000	-46,247.50	.00	.00	1,247.50	
TOTAL EXPENSES	45,000	45,000	19,442.14	141.01	.00	25,557.86	
GRAND TOTAL	0	0	-26,805.36	141.01	.00	26,805.36	100.0%

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## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>27 VETERANS DEPARTMENT</b>							
<b>54 HEALTH AND HUMAN SERVICES</b>							
10270054 511000 VETERANS SALARIES	111,034	111,034	57,154.14	4,317.11	.00	53,879.86	51.5%
2023/07/000009 07/14/2023 PRJ	4,317.11	REF PAYROL			WARRANT=230714	RUN=2 GENERAL	
10270054 520000 VETERANS EMPLOYEE	47,012	47,012	22,463.42	1,711.05	.00	24,548.58	47.8%
2023/07/000009 07/14/2023 PRJ	1,711.05	REF PAYROL			WARRANT=230714	RUN=2 GENERAL	
10270054 552001 VETERANS TELEPHONE	450	450	249.01	.00	.00	200.99	55.3%
10270054 554001 PRINTING ALLOCATIO	950	950	204.97	.00	.00	745.03	21.6%
10270054 555000 VETERANS TRAVEL TR	5,000	5,000	2,579.31	.00	.00	2,420.69	51.6%
10270054 560000 VETERANS SUPPLIES	1,100	1,100	85.00	.00	.00	1,015.00	7.7%
10270054 561101 VETERANS POSTAGE	600	600	219.23	.00	.00	380.77	36.5%
10270054 561440 VETERANS GRAVE CAR	1,500	1,500	1,200.75	.00	.00	299.25	80.1%
10270754 571001 PRIVATE DONATION E	0	0	-300.00	.00	.00	300.00	100.0%
10275454 511001 VETERANS RELIEF PE	1,000	1,000	224.93	.00	.00	775.07	22.5%
10275454 520000 VETERANS RELIEF EM	0	0	10.72	.00	.00	-10.72	100.0%*
10275454 571000 VETERANS RELIEF MI	4,300	4,300	4,357.02	.00	.00	-57.02	101.3%*

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL NO PROJECT	172,946	172,946	88,448.50	6,028.16	.00	84,497.50	51.1%
<b>10008 COUNTY VETERAN OFFICER GRANT</b>							
10270054 435600 10008 VETERANS OFFI	-10,000	-10,000	-11,000.00	.00	.00	1,000.00	110.0%
TOTAL COUNTY VETERAN OFFICER GRAN	-10,000	-10,000	-11,000.00	.00	.00	1,000.00	110.0%
<b>10181 CVSO ARPA GRANT</b>							
10270054 435600 10181 CVSO ARPA GRA	0	0	-15,878.00	.00	.00	15,878.00	100.0%
10270054 571000 10181 CVSO ARPA GRA	0	0	2,530.98	.00	.00	-2,530.98	100.0%*
TOTAL CVSO ARPA GRANT	0	0	-13,347.02	.00	.00	13,347.02	100.0%
TOTAL HEALTH AND HUMAN SERVICES	162,946	162,946	64,101.48	6,028.16	.00	98,844.52	39.3%
<b>60 PROPERTY TAXES</b>							
10270060 411100 VETERANS TAX LEVY	-162,946	-162,946	-162,946.00	.00	.00	.00	100.0%
TOTAL PROPERTY TAXES	-162,946	-162,946	-162,946.00	.00	.00	.00	100.0%
TOTAL VETERANS DEPARTMENT	0	0	-98,844.52	6,028.16	.00	98,844.52	100.0%
TOTAL REVENUES	-172,946	-172,946	-189,824.00	.00	.00	16,878.00	
TOTAL EXPENSES	172,946	172,946	90,979.48	6,028.16	.00	81,966.52	
GRAND TOTAL	0	0	-98,844.52	6,028.16	.00	98,844.52	100.0%

\*\* END OF REPORT - Generated by Deana Jankowsky \*\*

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>25 INFORMATION TECHNOLOGY</b>							
<b>49 OTHER FINANCING SOURCES</b>							
10250049 499990 FUNDS APPLIED (BUD	-40,000	-40,000	.00	.00	.00	-40,000.00	.0%*
TOTAL OTHER FINANCING SOURCES	-40,000	-40,000	.00	.00	.00	-40,000.00	.0%
<b>51 GENERAL GOVERNMENT</b>							
10250051 511000 IT SALARIES / WAG	326,475	326,475	168,779.26	12,553.40	.00	157,695.74	51.7%
2023/07/000009 07/14/2023 PRJ	12,553.40	REF PAYROL			WARRANT=230714	RUN=2 GENERAL	
10250051 520000 IT EMPL BENEFITS	137,876	137,876	72,180.12	5,508.41	.00	65,695.88	52.4%
2023/07/000009 07/14/2023 PRJ	5,508.41	REF PAYROL			WARRANT=230714	RUN=2 GENERAL	
10250051 530000 IT PROFESSIONAL SE	16,000	16,000	11,885.10	742.50	.00	4,114.90	74.3%
2023/07/000014 07/13/2023 API	742.50	VND 007513 VCH353108	TRANSCENDENT TECHNOL SERVER MIGRATION				342684
10250051 552001 IT TELEPHONE	1,000	1,000	807.41	.00	.00	192.59	80.7%
10250051 554001 PRINTING ALLOCATIO	200	200	131.27	.00	.00	68.73	65.6%
10250051 555000 IT TRAVEL TRAINING	9,000	9,000	3,175.09	.00	.00	5,824.91	35.3%
10250051 560000 IT OFFICE SUPPLIES	300	300	95.70	.00	.00	204.30	31.9%
10250051 561005 IT HARDWARE	62,000	62,000	45,406.66	380.25	.00	16,593.34	73.2%
2023/07/000044 07/20/2023 API	171.60	VND 000085 VCH353276	CDW GOVERNMENT, INC		WIRELESS KEYBOARD/MOUSE		12767
2023/07/000044 07/20/2023 API	208.65	VND 000085 VCH353277	CDW GOVERNMENT, INC		CLOUD KEY REMOTE CONTROL DEVIC		12767

# LINCOLN COUNTY



## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10250051 561006 IT HARDWARE WARR,	45,000	45,000	41,781.26	.00	.00	3,218.74	92.8%
10250051 561101 IT POSTAGE	150	150	29.28	.00	.00	120.72	19.5%
10250051 561103 IT SOFTWARE	6,000	6,000	1,590.81	.00	.00	4,409.19	26.5%
10250051 561105 IT SOFTWARE WARR,	200,000	200,000	147,819.20	.00	.00	52,180.80	73.9%
10250051 561420 IT VOICE/DATA/VIDE	30,000	30,000	13,909.86	149.98	.00	16,090.14	46.4%
2023/07/000014 07/13/2023 API	149.98 VND	000089 VCH353103	CHARTER COMMUNICATIO	INTERNET CHARGES			342596
10259851 461901 ADRC IT SUPPORT FE	-66,225	-66,225	-67,650.00	.00	.00	1,425.00	102.2%
10259851 473100 ADRC - INTERGOV RE	0	0	-2,853.13	.00	.00	2,853.13	100.0%
10259851 571000 ADRC MISC EXPENDIT	0	0	7,392.22	.00	.00	-7,392.22	100.0%*
TOTAL GENERAL GOVERNMENT	767,776	767,776	444,480.11	19,334.54	.00	323,295.89	57.9%
<b>57 OUTLAY</b>							
10250057 581003 IT HARDWARE OUTLAY	0	0	8,200.00	.00	.00	-8,200.00	100.0%*
10250057 583003 IT CIP	40,000	40,000	.00	.00	.00	40,000.00	.0%
TOTAL OUTLAY	40,000	40,000	8,200.00	.00	.00	31,800.00	20.5%
<b>60 PROPERTY TAXES</b>							
10250060 411100 IT TAX LEVY	-767,776	-767,776	-767,776.00	.00	.00	.00	100.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL PROPERTY TAXES	-767,776	-767,776	-767,776.00	.00	.00	.00	100.0%
TOTAL INFORMATION TECHNOLOGY	0	0	-315,095.89	19,334.54	.00	315,095.89	100.0%
TOTAL REVENUES	-874,001	-874,001	-838,279.13	.00	.00	-35,721.87	
TOTAL EXPENSES	874,001	874,001	523,183.24	19,334.54	.00	350,817.76	
GRAND TOTAL	0	0	-315,095.89	19,334.54	.00	315,095.89	100.0%

\*\* END OF REPORT - Generated by Deana Jankowsky \*\*

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>21 CORPORATION COUNSEL</b>							
<b>0000 DIVISION</b>							
10210051 511000 CORP COUNSEL SALAR	90,715	90,715	41,687.23	3,382.88	.00	49,027.77	46.0%
2023/07/000009 07/14/2023 PRJ	3,382.88	REF PAYROL			WARRANT=230714	RUN=2 GENERAL	
10210051 520000 CORP COUNSEL EMPLO	37,231	37,231	17,493.04	1,442.66	.00	19,737.96	47.0%
2023/07/000009 07/14/2023 PRJ	1,442.66	REF PAYROL			WARRANT=230714	RUN=2 GENERAL	
10210051 531020 CORP COUNSEL OUTSI	52,500	52,500	25,000.00	.00	.00	27,500.00	47.6%
10210051 531210 CORP COUNSEL CODIF	2,800	2,800	1,092.64	.00	.00	1,707.36	39.0%
10210051 552001 CORP COUNSEL TELEP	800	800	334.21	.00	.00	465.79	41.8%
10210051 554001 PRINTING ALLOCATIO	700	700	304.67	.00	.00	395.33	43.5%
10210051 555000 CORP COUNSEL TRAVE	3,000	3,000	878.53	.00	.00	2,121.47	29.3%
10210051 560000 CORP COUNSEL SUPPL	750	750	.00	.00	.00	750.00	.0%
10210051 561101 CORP COUNSEL POSTA	100	100	13.27	.00	.00	86.73	13.3%
10210051 564000 CORP COUNSEL LIBRA	1,500	1,500	173.03	.00	.00	1,326.97	11.5%
10210060 411100 CORPORATION COUNSE	-194,595	-194,595	-194,595.00	.00	.00	.00	100.0%
TOTAL NO PROJECT	-4,499	-4,499	-107,618.38	4,825.54	.00	103,119.38	2392.1%

**10003 STATE CHILD SUPPORT**



## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10210051 435600 10003 CORP COUNSEL	-9,000	-9,000	-3,157.48	.00	.00	-5,842.52	35.1%*
10210051 511000 10003 CORP COUNSEL	9,478	9,478	6,605.39	327.38	.00	2,872.61	69.7%
2023/07/000009 07/14/2023 PRJ	327.38	REF PAYROL			WARRANT=230714	RUN=2 GENERAL	
10210051 520000 10003 CORP COUNSEL	4,021	4,021	2,742.79	139.62	.00	1,278.21	68.2%
2023/07/000009 07/14/2023 PRJ	139.62	REF PAYROL			WARRANT=230714	RUN=2 GENERAL	
TOTAL STATE CHILD SUPPORT	4,499	4,499	6,190.70	467.00	.00	-1,691.70	137.6%
TOTAL DIVISION	0	0	-101,427.68	5,292.54	.00	101,427.68	100.0%
<b>4508 JUVENILE</b>							
<b>13573 TPR ADOPTION SERVICES</b>							
10210854 435600 13573 TPR GRANT REV	0	0	-27.10	.00	.00	27.10	100.0%
10210854 511000 13573 TPR WAGES	0	0	71.44	.00	.00	-71.44	100.0%*
10210854 520000 13573 TPR BENEFITS	0	0	24.08	.00	.00	-24.08	100.0%*
TOTAL TPR ADOPTION SERVICES	0	0	68.42	.00	.00	-68.42	100.0%
TOTAL JUVENILE	0	0	68.42	.00	.00	-68.42	100.0%
<b>4545 FOSTER PARENT TRAINING</b>							
<b>10397 CHIPS LEGAL SERVICE 4E</b>							
10214554 435600 10397 CHIPS REV	0	0	-1,180.28	-220.50	.00	1,180.28	100.0%
2023/07/000004 07/06/2023 CRP	-220.50	REF TR			NON-DEPARTMENTAL		

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10214554 511000 10397 WAGES-CHIPS L	0	0	3,438.15	169.75	.00	-3,438.15	100.0%*
2023/07/000009 07/14/2023 PRJ	169.75	REF PAYROL			WARRANT=230714	RUN=2 GENERAL	
10214554 520000 10397 FRINGE-CHIPS	0	0	1,476.55	72.38	.00	-1,476.55	100.0%*
2023/07/000009 07/14/2023 PRJ	72.38	REF PAYROL			WARRANT=230714	RUN=2 GENERAL	
TOTAL CHIPS LEGAL SERVICE 4E	0	0	3,734.42	21.63	.00	-3,734.42	100.0%
TOTAL FOSTER PARENT TRAINING	0	0	3,734.42	21.63	.00	-3,734.42	100.0%
TOTAL CORPORATION COUNSEL	0	0	-97,624.84	5,314.17	.00	97,624.84	100.0%
TOTAL REVENUES	-203,595	-203,595	-198,959.86	-220.50	.00	-4,635.14	
TOTAL EXPENSES	203,595	203,595	101,335.02	5,534.67	.00	102,259.98	
GRAND TOTAL	0	0	-97,624.84	5,314.17	.00	97,624.84	100.0%

\*\* END OF REPORT - Generated by Deana Jankowsky \*\*

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

		ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>20 ADMINISTRATIVE PERSONNEL</b>								
<b>0000 DIVISION</b>								
10200051 511000	ADMIN SALARIES	144,830	144,830	64,001.30	5,410.73	.00	80,828.70	44.2%
2023/07/000009	07/14/2023 PRJ	5,410.73	REF PAYROL			WARRANT=230714	RUN=2 GENERAL	
10200051 520000	ADMIN EMPLOYEE BEN	61,005	61,005	27,633.37	2,412.00	.00	33,371.63	45.3%
2023/07/000009	07/14/2023 PRJ	2,412.00	REF PAYROL			WARRANT=230714	RUN=2 GENERAL	
10200051 531020	ADMIN LEGAL SERVIC	5,000	5,000	.00	.00	.00	5,000.00	.0%
10200051 531190	ADMIN INHOUSE TRAI	5,000	5,000	.00	.00	.00	5,000.00	.0%
10200051 552001	ADMIN TELEPHONE	900	900	422.25	.00	.00	477.75	46.9%
10200051 553000	ADMIN ADVERTISING	3,000	3,000	.00	.00	.00	3,000.00	.0%
10200051 554001	PRINTING ALLOCATIO	4,000	4,000	726.23	.00	.00	3,273.77	18.2%
10200051 555000	ADMIN TRAVEL TRAIN	5,000	5,000	1,677.48	.00	.00	3,322.52	33.5%
10200051 560000	ADMIN SUPPLIES	500	500	238.90	25.99	.00	261.10	47.8%
2023/07/000044	07/20/2023 API	25.99	VND 300012 VCH353279	VIP OFFICE PRODUCTS	OFFICE SUPPLIES			342802
10200051 561101	ADMIN POSTAGE	350	350	40.55	.00	.00	309.45	11.6%
10200051 571000	COUNTY WIDE SAFETY	5,000	5,000	.00	.00	.00	5,000.00	.0%
10200060 411100	ADMINISTRATION TAX	-234,585	-234,585	-234,585.00	.00	.00	.00	100.0%
TOTAL DIVISION		0	0	-139,844.92	7,848.72	.00	139,844.92	100.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 07

JOURNAL DETAIL 2023 7 TO 2023 7

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL ADMINISTRATIVE PERSONNEL	0	0	-139,844.92	7,848.72	.00	139,844.92	100.0%
TOTAL REVENUES	-234,585	-234,585	-234,585.00	.00	.00	.00	
TOTAL EXPENSES	234,585	234,585	94,740.08	7,848.72	.00	139,844.92	
GRAND TOTAL	0	0	-139,844.92	7,848.72	.00	139,844.92	100.0%

\*\* END OF REPORT - Generated by Deana Jankowsky \*\*

Lincoln County Employee Timesheet

Name: John Olson Jr

Department: VETERANS SERVICE

Pay Period:

Employee Number: 795

Representative Status: Nonrepresented

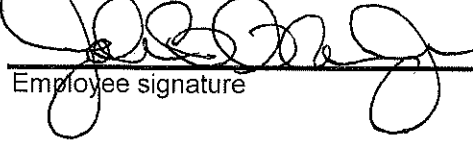
FLSA Status: Exempt

From: 6/12/2023

To: 6/25/2023

6/12	6/13	6/14	6/15	6/16	6/17	6/18	6/19	6/20	6/21	6/22	6/23	6/24	6/25			FMLA
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	hours
4	9.5	9.5	8.5	8.5			8.5	4	8.5	9	8.5			78.5	Regular: Veterans	
														0	Vacation:	
														0	Holiday:	
								4						4	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
4	9.5	9.5	8.5	8.5	0	0	8.5	8	8.5	9	8.5	0	0	82.5	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.

  
Employee signature

\_\_\_\_\_  
Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: \_\_\_\_\_  
GRANT NAME/PROJECT: \_\_\_\_\_  
GRANT NAME/PROJECT: \_\_\_\_\_  
GRANT NAME/PROJECT: \_\_\_\_\_  
GRANT NAME/PROJECT: \_\_\_\_\_

COMPLETED BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

Lincoln County Employee Timesheet

Name: John Olson Jr

Employee Number: 795

Representative Status: Nonrepresented

FLSA Status: Exempt

Department: VETERANS SERVICE

Pay Period:

From: 6/26/2023

To: 7/9/2023

6/26	6/27	6/28	6/29	6/30	7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9		FMLA	
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	hours
9.5		9.5	8.5	8.5			8.5		8.5	9	7.5			69.5	Regular: Veterans	
														0	Vacation:	
								8						8	Holiday:	
	5													5	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
9.5	5	9.5	8.5	8.5	0	0	8.5	8	8.5	9	7.5	0	0	82.5	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.



Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

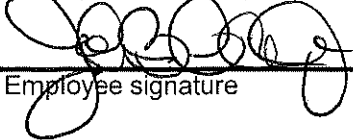
COMPLETED BY:

APPROVED BY:

Lincoln County Employee Timesheet

<b>Name:</b> John Olson Jr		<b>Department:</b> VETERANS SERVICE				<b>Pay Period:</b>											
<b>Employee Number:</b> 795																	
<b>Representative Status:</b> Nonrepresented																	
<b>FLSA Status:</b> Exempt																	
						<b>From:</b> 7/10/2023				<b>To:</b> 7/23/2023							
7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23			<b>FMLA</b>	
<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>	<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thur</b>	<b>Fri</b>	<b>Sat</b>	<b>Sun</b>	<b>Hours</b>	<b>Pay Category</b>	<b>hours</b>	
9.5	8.5	8.5	8.5	8.5			8.5		8.5	6.5	6.5			73.5	Regular: Veterans		
														0	Vacation:		
								8			1.5			9.5	Holiday:		
									2.5					2.5	Paid Sick Allowance:		
														0	Paid Funeral Leave:		
														0	Worker's Compensation:		
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	<b>TOTAL HOURS PAID</b>		
														0			
														0			
9.5	8.5	8.5	8.5	8.5	0	0	8.5	8	8.5	9	8	0	0	85.5	<b>TOTAL HOURS REPORTED</b>		

I certify that the foregoing is true and correct.

  
Employee signature

Supervisor signature

Mandatory for all employees

**GRANT ALLOWABLE EXPENDITURES**

GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_

COMPLETED BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

Lincoln County Employee Timesheet

Name:Travis Spoehr

Employee Number:442

Representative Status:Nonrepresented

FLSA Status:Exempt

Department:Information Technology

IT Director

Pay Period:

From:6/12/2023

To:6/25/2023

6/12	6/13	6/14	6/15	6/16	6/17	6/18	6/19	6/20	6/21	6/22	6/23	6/24	6/25		FMLA	
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	hours
8	8	7	12	5			8.5	7.5	8	8	8			80	Regular: IT	
		1												1	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
8	8	8	12	5	0	0	8.5	7.5	8	8	8	0	0	81	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.



Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

COMPLETED BY:

APPROVED BY:



# Lincoln County Employee Timesheet

<b>Name:</b> Travis Spoehr		<b>Department:</b> Information Technology		<b>Pay Period:</b>												
<b>Employee Number:</b> 442		IT Director														
<b>Representative Status:</b> Nonrepresented																
<b>FLSA Status:</b> Exempt																
		<b>From:</b> 6/26/2023		<b>To:</b> 7/9/2023												
6/26	6/27	6/28	6/29	6/30	7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9			
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	FMLA hours
8	8	6	8						8	8	8			54	Regular: IT	
		2		8			8							18	Vacation:	
								8						8	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	<b>TOTAL HOURS PAID</b>	
														0		
														0		
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	<b>TOTAL HOURS REPORTED</b>	

I certify that the foregoing is true and correct.

  
Employee signature

\_\_\_\_\_  
Supervisor signature

Mandatory for all employees

## GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_

COMPLETED BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

# Lincoln County Employee Timesheet

<b>Name:</b> Travis Spoehr		<b>Department:</b> Information Technology		<b>Pay Period:</b>													
<b>Employee Number:</b> 442		IT Director															
<b>Representative Status:</b> Nonrepresented																	
<b>FLSA Status:</b> Exempt																	
		<b>From:</b> 7/10/2023		<b>To:</b> 7/23/2023													
7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23				
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	FMLA	hours
	8	8	8	8			8.5	9	8					57.5	Regular: IT		
										8	8			16	Vacation:		
														0	Holiday:		
8														8	Paid Sick Allowance:		
														0	Paid Funeral Leave:		
														0	Worker's Compensation:		
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	<b>TOTAL HOURS PAID</b>		
														0			
														0			
8	8	8	8	8	0	0	8.5	9	8	8	8	0	0	81.5	<b>TOTAL HOURS REPORTED</b>		

I certify that the foregoing is true and correct.

  
Employee signature

\_\_\_\_\_  
Supervisor signature

Mandatory for all employees

## GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_  
 GRANT NAME/PROJECT: \_\_\_\_\_

COMPLETED BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

Lincoln County Employee Timesheet

Name:		Karry Johnson										Department:		Corporation Counsel										Pay Period:											
Employee Number:		760																																	
Representative Status:		Nonrepresented																																	
FLSA Status:		Exempt																																	
												From:		6/12/2023										To:		6/25/2023									
6/12		6/13		6/14		6/15		6/16		6/17		6/18		6/19		6/20		6/21		6/22		6/23		6/24		6/25		FMLA							
Mon		Tue		Wed		Thur		Fri		Sat		Sun		Mon		Tue		Wed		Thur		Fri		Sat		Sun		Hours		Pay Category		hours			
5		8.75		10.75		6		8.5						9		10.5		5.5		6.75		3						73.75		Regular: Corp Counsel		10210051.511000			
		0.5		0.25		0.5												3		2.25		0.75						7.25		Regular: Child Support		10210051.511000.10003			
						0.5												0.5				0.25						1.25		Regular: CHIPS Legal Service 4E		10214554.511000.10397			
																												0		Vacation:					
																												0		Holiday:					
																												0		Paid Sick Allowance:					
																												0		Paid Funeral Leave:					
																												0		Worker's Compensation:					
8		8		8		8		8		0		0		8		8		8		8		8		0		0		80		TOTAL HOURS PAID					
																												0							
																												0							
5		9.25		11		7		8.5		0		0		9		10.5		9		9		4		0		0		82.25		TOTAL HOURS REPORTED					

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

COMPLETED BY:

APPROVED BY:



Lincoln County Employee Timesheet

Name:

Karry Johnson

Employee Number:

760

Representative Status:

Nonrepresented

FLSA Status:

Exempt

Department:

Corporation Counsel

Pay Period:

From:

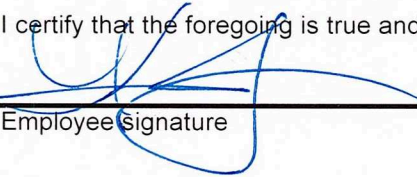
6/26/2023

To:

7/9/2023

6/26	6/27	6/28	6/29	6/30	7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9		FMLA	
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	hours
									5.5	5.5	5			16	Regular: Corp Counsel	10210051.511000
									3.5	3.25				6.75	Regular: Child Support	10210051.511000.10003
											3.5			3.5	Regular: CHIPS Legal Service 4E	10214554.511000.10397
8	8	8	8	8			8							48	Vacation:	
								8						8	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
8	8	8	8	8	0	0	8	8	9	8.75	8.5	0	0	82.25	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.



Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

COMPLETED BY:

APPROVED BY:

# Lincoln County Employee Timesheet

<b>Name:</b> Karry Johnson		<b>Department:</b> Corporation Counsel				<b>Pay Period:</b>											
<b>Employee Number:</b> 760																	
<b>Representative Status:</b> Nonrepresented																	
<b>FLSA Status:</b> Exempt																	
		<b>From:</b> 7/10/2023				<b>To:</b> 7/23/2023											
7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23				
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	FMLA hours	
8.75	6	9.5	9.5	5.25			7.25	6.5	5	4.5	2.5			64.75	Regular: Corp Counsel		10210051.511000
	1	0.5	0.25	2				4.5	2	3.5				13.75	Regular: Child Support		10210051.511000.10003
	1.5			0.5							1.5			3.5	Regular: CHIPS Legal Service 4E		10214554.511000.10397
														0	Vacation:		
														0	Holiday:		
														0	Paid Sick Allowance:		
														0	Paid Funeral Leave:		
														0	Worker's Compensation:		
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID		
														0			
														0			
8.75	8.5	10	9.75	7.75	0	0	7.25	11	7	8	4	0	0	82	TOTAL HOURS REPORTED		

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

## GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

COMPLETED BY:

APPROVED BY:

Lincoln County Employee Timesheet

Name: Renee Krueger

Employee Number: 561

Representative Status: Nonrepresented

FLSA Status: Exempt

Department: Administration

Pay Period:

From: 6/26/2023

To: 7/9/2023

6/26	6/27	6/28	6/29	6/30	7/1	7/2	7/3	7/4	7/5	7/6	7/7	7/8	7/9		FMLA	
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	Hrs
3		4	4						5.5	8	7.5		2.5	34.5	Regular: ADMIN	10200051.511000
5							6							11	Vacation:	
								8						8	Holiday:	
									2.5					2.5	Paid Sick Allowance:	
	8	4	4	8										24	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
8	8	8	8	8	0	0	6	8	8	8	7.5	0	2.5	80	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.

*Renee Krueger*

Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

COMPLETED BY:

APPROVED BY:

Lincoln County Employee Timesheet

Name: Renee Krueger

Employee Number: 561

Representative Status: Nonrepresented

FLSA Status: Exempt

Department: Administration

Pay Period:

From: 7/10/2023

To: 7/23/2023

7/10	7/11	7/12	7/13	7/14	7/15	7/16	7/17	7/18	7/19	7/20	7/21	7/22	7/23		FMLA	
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	Hrs
9.5	8	8	8.5	4			8	9.5	8.5	4				68	Regular: ADMIN	10200051.511000
										4	8			12	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
9.5	8	8	8.5	4	0	0	8	9.5	8.5	8	8	0	0	80	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.

*Renee Krueger*

Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

GRANT NAME/PROJECT:

COMPLETED BY:

APPROVED BY:

(For Use By County Employees)

Period: 1-Aug-23

\*\*\*\*\*Any meal reimbursements for same day travel will be considered taxable income and included in your gross wages.\*\*\*\*\*

	Max Meal Rates	Leave times
Breakfast	\$7.00	lve bef 6:30 am
Lunch	\$9.00	lve bef 10:30 aft 2:30
Dinner	\$13.00	return after 6:00 pm

Date \_\_\_\_\_





# Lincoln County June/July 2023 Highlight Report

For August 2 A&L Committee Meeting

**Extension Mission:** *We teach, learn, lead, and serve, connecting the University of Wisconsin, and engaging with them in transforming lives and communities.*

## Lincoln County 4-H



[melissa.yates@wisc.edu](mailto:melissa.yates@wisc.edu)

715-539-1074



UW-MADISON EXTENSION

*4-H involves youth in **project-based education**. Through project learning, youth can explore their interests (“sparks”) and master new skills. 4-H projects are meant to be hands on to create a memorable learning experience. Since 4-H started in the early 1900s, youth have learned by doing.*

### Program Focus:

The 4-H program serves rural, urban and suburban communities in every state across the nation, including youth, families, and secure volunteer leaders. 4-H out-of-school programming, in-school enrichment programs, clubs and camps also offer a wide variety of science, engineering, technology and applied math educational opportunities. These opportunities range from agricultural and animal sciences to rocketry, robotics, environmental stewardship and computer science. Education programs like this improve the nation's ability to compete in key scientific fields and take on the leading challenges of the 21st century. The four H's are head, heart, hands, and health, showing our

commitment to providing opportunities for youth to learn life skills like decision-making, problem solving, caring for others, generosity, making healthy choices, and more. In all these activities, youth have the opportunity to become leaders and be involved in decision making.

### **Program Update:**

Currently in Lincoln County 4-H we have **261 youth members and 116 adult volunteers**. We have 11 community clubs, and 3 project based clubs. The Leaders Association is part of the 11 community clubs. There is also a possibility of having other types of clubs like classroom, after-school, and military clubs.

- ❖ Co-facilitated 4-H Summer Camp starting July 11<sup>th</sup> with 23 older youth leading as camp counselors and junior directors, and 15 adult 4-H volunteer chaperones. On July 12<sup>th</sup>, 91 youth from three counties Lincoln, Marathon, and Wood, embarked on a 2-night/3 day camp experience at the beautiful Northern Lakes Impact Center. In a post evaluation at camp, 99% of youth said they made new friends, and 91% said they learned a new skill. 43% of campers had never attended any camp before.
- ❖ Melissa led Dairy Day at the Library programming in collaboration with Lincoln County Farm Bureau, and both the T.B Scott and Tomahawk libraries. 92 people were in attendance, which consisted of youth ages 2-12 and caregivers that encouraged literacy, sparked interest in 4-H programming in Lincoln County, explored dairy products and benefits, and experimented with quick freezing their own ice cream. Relationships were built for future programming efforts and families were more aware of 4-H clubs in their area.
- ❖ July 6-8<sup>th</sup> the Discover Wisconsin travel experience departed to Southeastern WI, which included 4-H youth in grades five through eight. 31 youth and 7 adults from the four county area of Lincoln, Langlade, Marathon, and Wood attended. Educational events included a tour of Crave Brothers Farm, a glimpse into history at Old World Wisconsin, riding the electric train with East Troy Electric Railroad, appreciating nature and fishing at Bong Recreation Area, and enjoying physical activity at the Rec Plex. In Kenosha we also engaged in a service learning project at the Women and Children's Horizon center, and were immersed in the Civil War at the Kenosha Public museum. Of youth surveyed, 33% said learning about the Civil War was their favorite, and a close second was 28% who said learning about Wisconsin History was their favorite.
- ❖ Melissa held a 2<sup>nd</sup> Sheep and Goat Workshop 202, and Rabbit 202 workshop with the help of 4-H youth and adults on July 20 and 25. Families involved learned about preparing their animal for showing at the fair, expectations of showmanship, and hands on experience with an animal. New relationships and resources were uncovered, and interest in animal agriculture were sparked.

- ❖ Melissa organized and held a 4-H Lincoln County Day Camp for grades 5K-3<sup>rd</sup> on July 25<sup>th</sup>. Youth made new friends, learned about geology and panning science, explored the outdoors with a nature scavenger hunt and obstacle course, and even engaged in chemistry experiments where they learn a little about states of matter and how they interact.

4-H Forecast:

- Preparing with project groups, planning 4-H activities, and support of 4-H projects being judged at the Lincoln County Fair
- Working with clubs and projects on their charter documents
- September marks the start of the new 4-H year where enrollments in the program for the coming year will be taken and club will begin to submit their charter information (financials, goals for next year, etc.).

Respectfully,  
Melissa

**(Note: The Lincoln/Taylor FoodWise Educator position is now hired. Shara Allen will begin on August 28. Shara has extensive experience teaching youth of all ages (kindergarten to college) in the biological sciences and is highly familiar with nutrition education curriculums. We are excited to have her on board.)**



# LINCOLN COUNTY VETERANS SERVICE OFFICE



**JOHN B OLSON JR**  
VETERANS SERVICE OFFICER  
John.Olson@co.lincoln.wi.us

**TIFFANY DAIGLE**  
DEPUTY VSO  
tiffany.daigle@co.lincoln.wi.us

July 26, 2023

## Veterans Services Report for the Months of June and July 2023

### Office Activity / Summary

Activity	May	June	July	90 Day Avg	YTD
<u>Phone</u>	136	104	116	119	846
<u>Email</u>	20	25	25	23	178
<u>In-Person</u>	68	58	50	59	440
<u>Fax</u>	20	24	17	20	175
<u>Mail</u>	13	19	33	22	161
<u>Unspecified</u>	20	20	34	25	165
<u>Total</u>	277	250	275	267	1965

### Trends

Office has filed over 200 claims for benefits since December – seeing heavy volume of new veterans coming to office for assistance or for filing claims.

- New or Returning Veterans added – 13
- Claims Submitted for Disability, Pension, DIC - 34

### Awards/Benefits

- **28 Awards for compensation and benefits totaling \$123,974 – Have over 70 claims pending or issues deferred with larger amounts per award expected.**

### Training and Education

June 5-9 – CVSO and Deputy attending National CVSO Conference in Madison- will attain annual continuing education credits needed for certification with NACVSO and Disabled American Veterans

July 20 – Wisconsin Department of Veterans Affairs – Monthly Training Wisconsin GI Bill / Chapter 35

## **Community News / Outreach**

### Office Visits in Tomahawk

June 13<sup>th</sup> - Conducted 3 In-Person Visits, 1 Walk Ins

June 29<sup>th</sup> - Conducted 5 In-Person Visits, 1 Walk Ins

July 13<sup>th</sup> - Conducted 5 In-Person Visits, 0 Walk Ins

July 25<sup>th</sup> - Conducted 4 In-Person Visits, 1 Walk Ins

July 26<sup>th</sup> – CVSO Held Coffee and Donuts at Tomahawk Senior Center – 2 new veterans

The Information Technology department has completed the following initiatives over the course of the reporting period:

- Successfully completed the Munis upgrade from version 11 to latest version on June 19-20<sup>th</sup>, 2023. All indications to date from Finance and other have indicated a good transition to the new browser-based client application.
- Installation of the Munis Time & Attendance and employee self-service environments has been completed in conjunction with Tyler Technologies. We continue to work with them and the Finance Dept. at a fairly aggressive pace to test and get to a cut-to-live date as soon as is reasonable in order to gain the efficiencies and benefits described.
- For your situational awareness, a number of department heads including myself, Renee Krueger, and Jessi Rumsey were independently notified by various contacts at Langlade County that their network had been compromised. We had very few details then or even now other than that their entire operation was at a standstill for a number of days while forensic investigations and remediation efforts were in progress. Renee, Jessi, and myself collaborated quickly on steps needed both for Lincoln County and also to assist Langlade's Child Welfare workers in completing time-sensitive submissions for eWisacwis. IT provided hardened laptops for them that had no access to our own corporate resources and Jessi provided a waiver for them to sign that they agree to limit access only to eWisacwis via the browser. The following is an official statement from Langlade County Corporation Counsel: ***"Langlade County is aware of and is investigating the reported disruption to our network. Upon learning of the situation, we engaged a leading forensic security firm to assist with our investigation and to confirm the security of our network. We are working to restore operations as quickly as possible and at this time most County services are functioning as normal. Our investigation into the incident is ongoing and we will provide updates as relevant information becomes available. We greatly appreciate the patience of our constituents, customers and partners during this process."*** The Lincoln County IT department and our security partners continue to be vigilant in order to protect against and examine all potential threats while considering the entire cybersecurity threat landscape and potential disruptions to operations.
- Completed the final Windows Server 2012R2 upgrade that was remaining for our web services server. Thus, all servers are now on version 2016 or newer and we are able to shift focus wholly to the next deadline for Windows 10 workstations which is 10/14/2025. Server 2016 is supported through 1/12/2027.
- All internal heavy lifting with CGI Digital for the video tour and campaign has been completed. Both Merrill and Tomahawk Chambers responded in-kind to provide a list of local non-profits and businesses that CGI has begun to reach out to for sponsorship opportunities.
- Completed physical server replacement and migration of software platform for E911 dispatch phone and radio traffic recording solution.
- Assisted in completing physical server replacement for CAD and RMS systems. The updated hardware and labor for this project is part of the maintenance agreement with the vendor.
- Reconnected networking equipment and provided workstation and peripherals for access in the Highway sign shop, formerly the maintenance shop in the Highway compound.

- Participation has started in the Cyber Hygiene risk assessment and vulnerability scanning program via the federal Cybersecurity and Infrastructure Security Agency (CISA). There are some small items to address but nothing that has been deemed critical by CISA at this time over the first few weeks we've received a report.

The Information Technology department continues to work on the following initiatives:

- Shure (brand) PA speakers have been ordered for the County Board room to integrate properly with the Shure digital signal processor (DSP). Reasons unknown why this was not part of the original project in 2020. No ETA yet on these as they are backordered.
- Planning release of the Courthouse to Solid Waste point-to-point wireless RFP, 2023 CIP funded, in the next few weeks to have in front of the committee for decision in September and completed before the onset of much colder weather conditions.
- Continued assistance to the Broadband Committee, inclusive of regular meetings with the North Central WI Regional Planning Commission to push ahead with Broadband Equity Access and Deployment (BEAD) project planning per the eligibility requirements.
  - The State of Wisconsin has been granted \$1.05 Billion in Federal BEAD funding to pass through to municipalities in grant funding opportunities.
- Continued work with the Sheriff's Office, Emergency Management, and Land Services locally along with the State Dept. of Military Affairs (DMA) and Office of Emergency Communications (OEC) on planning and preparation for Next Generation 911 (NG911) emergency services and features.
  - Recent developments include a number of grant funding opportunities to procure new equipment for the 911 dispatch center in relation to Lincoln County operating a public safety answering point (PSAP). This has included signing a participation agreement for the OEC/DMA Ethernet based PSAP network via AT&T.
- Continued assistance as needed for the branding and marketing efforts. I.e. QR codes, branding statement and Telecommuter logo on emails, digital signage and marketing.
- Have completed and initial review of Lincoln County Ordinances that are applicable to Information Technology. Working with Administration and Corp Counsel on final review. Expect to begin to have any potential updates for the committee and, in turn, the full Board beginning in the next few months.
- 2023 workstation replacements are in progress with no major speed bumps to date. The deployments are all going out with Windows 11 operating system.
- Installation of new video conferencing equipment for the ADRC Wausau office Boardroom. Scheduled for 7/27/23 and likely to be completed by the time of the meeting.
- Continued configuration of the ADRC's dedicated (backup) internet connection in Merrill.
- Working through installation of new copies of PDF editing software to standardize all users on the same application for ease of use and support.
- Testing continues on the Munis Time & Attendance and employee self-service platforms. Formal training to be scheduled as well as part of the pre-deployment steps. A cut-to-live date for these modules is yet to be determined but expected to be in 3-4 months. Tyler Forms and the Tyler Content Manager also yet to be scheduled for server builds and subsequent testing.

- Upgrade of secure VPN system and client for Sheriff's Office and other public safety agencies. Usage to connect back to the CAD and RMS systems at the Sheriff's Office.

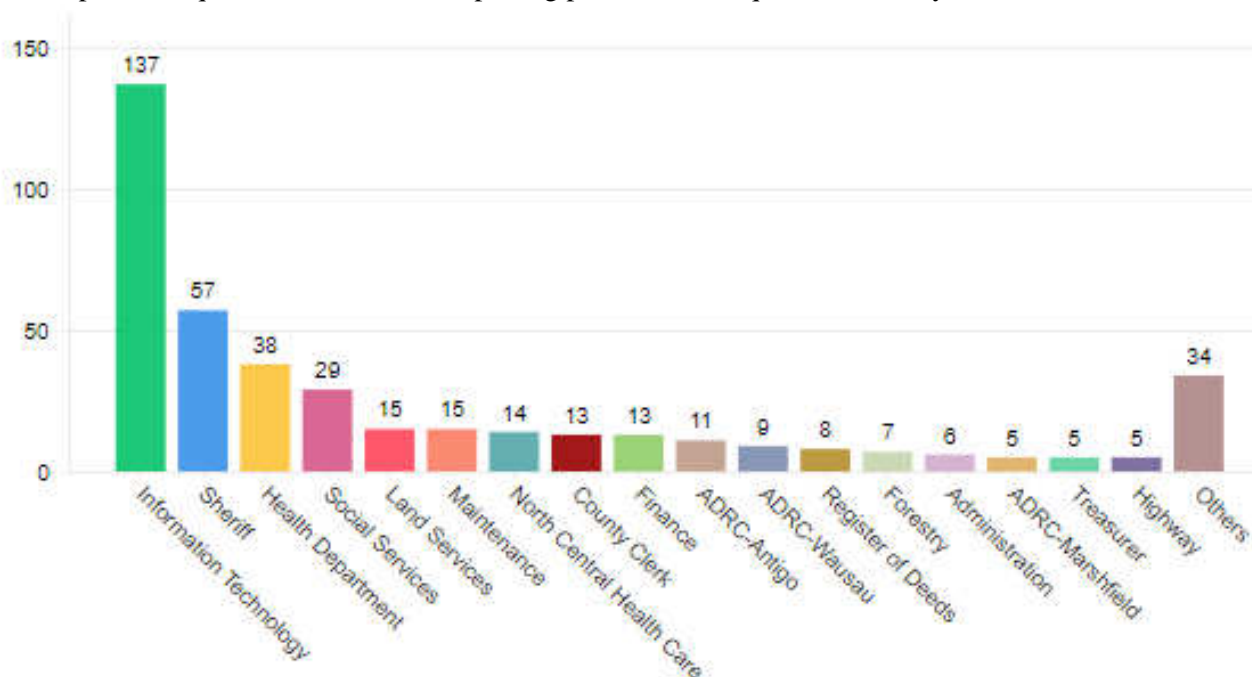
The Information Technology department expects to begin work on the following initiatives near-term or as indicated:

- Intend on putting together all costs and details related to Lincoln County's phone system and services in order to present to the committee for discussion along with the potential release of an RFI (Request For Information) to get budgetary figures on potential alternative solutions and whether or not said alternatives would be able to fully meet the County's needs.
- Expectation moving ahead is to implement these standards and controls into a revised and modern computer usage policy: We continue to review and evaluate current security systems and solutions to find strengths and weaknesses and how they fit into current best practice guidelines from the National Institute of Standards and Technology (NIST), Center for Internet Security (CIS), Multi-State and Election Information Sharing and Analysis Center (MS-ISAC and E-ISAC), and other standards and regulatory organizations including how to continue to meet mandates such as Criminal Justice Information Systems (CJIS) for law-enforcement.
- Researching modernization technologies for the website that could make it more accessible and user-friendly. CivicPlus has issued a notice that they will be upgrading hosted sites to Drupal version 9 in FY2023. The IT dept. is holding on this research and possible development until more information is available on what the upgrade may mean in terms of the content manager and public facing site.
- Updates to the Lincoln County Acceptable Usage policy and other technology related policies – ongoing throughout 2023.
- Researching and working with the Sheriff's Office to potentially move the TraCS internal database server to Badger TraCS private cloud. All the same features they have currently for a nominal annual hosting fee. This eliminates internal server and database maintenance efforts.
- Researching steps and potential costs to claim/initiate and migrate to a Dot Gov domain. I.e. primary email would be travis.spoehr@lincolnwi.gov In discussions with the County Clerk, Chris Marlowe, we anticipate that the Wisconsin Elections Commission may institute this as a requirement or mandate for municipalities to be able to communicate with the WEC. It is not currently mandated.

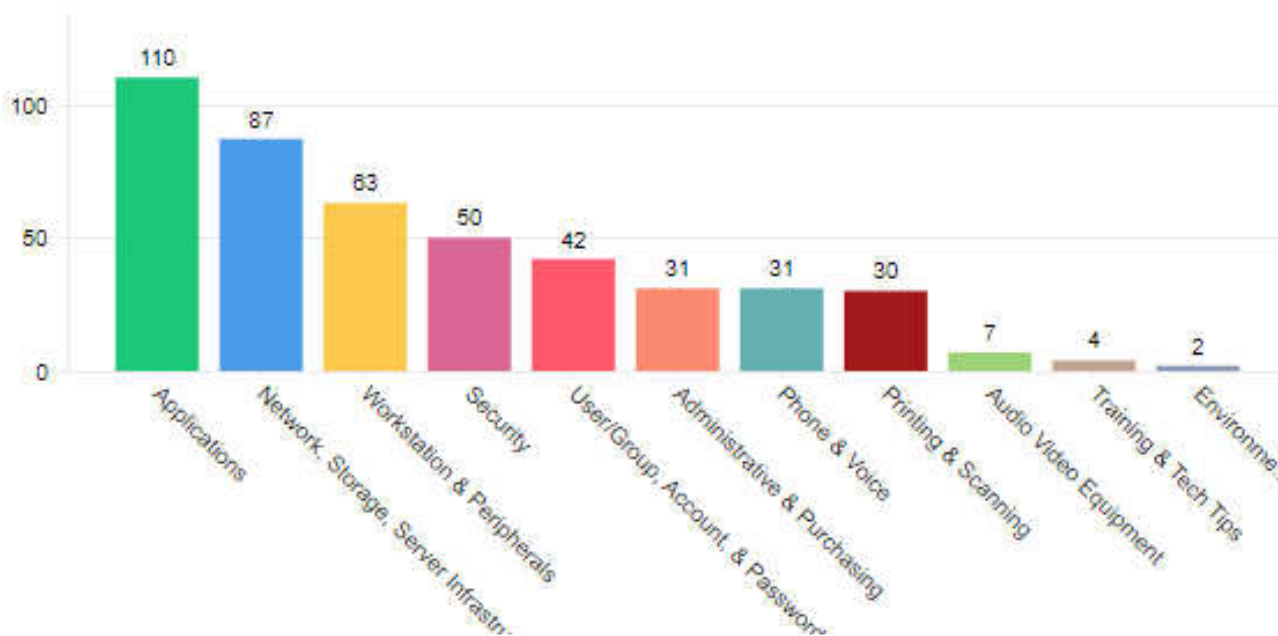


Six (6) after-hours calls received this reporting period and 29 year to date. This remains below average year to date based on past years' call volumes.

421 Help Desk requests received in the reporting period. 1750 requests received year to date.



457 Help Desk requests completed in the reporting period. 1795 requests completed year to date.



Website statistics from Google Analytics for the reporting period:

Page title and screen class +		↓ Views	Users	Views per user	Average engagement time	Event count All events
		62,319 100% of total	16,976 100% of total	3.67 Avg 0%	1m 20s Avg 0%	260,643 100% of total
1	Home Page   Lincoln County, Wisconsin	7,295	3,498	2.09	0m 26s	29,650
2	GIS Mapping   Lincoln County, Wisconsin	3,228	1,780	1.81	0m 16s	13,535
3	Jail   Lincoln County, Wisconsin	2,949	1,351	2.18	0m 26s	15,763
4	Search   Lincoln County, Wisconsin	2,474	1,123	2.20	1m 02s	8,206
5	Meetings   Lincoln County, Wisconsin	2,405	639	3.76	1m 50s	12,197
6	Property Tax Records   Lincoln County, Wisconsin	1,857	1,123	1.65	0m 15s	9,156
7	Real Estate and Tax Data Search   Lincoln County, Wisconsin	1,508	913	1.65	0m 19s	5,846
8	Sheriff's Office   Lincoln County, Wisconsin	1,458	852	1.71	0m 32s	5,743
9	Calendar   Lincoln County, Wisconsin	973	248	3.92	0m 57s	3,074
10	Land Services   Lincoln County, Wisconsin	902	498	1.81	0m 27s	2,941

Website statistics from Google Analytics from the previous month report. Note - We had to change accounts from a generic Gmail to a corporate Gmail and the reporting unfortunately started over again for page views and statistics. Thus no year-to-date stats are available at this time.

Page title and screen class +		↓ Views	Users	Views per user	Average engagement time	Event count All events
		59,310 100% of total	16,245 100% of total	3.65 Avg 0%	1m 17s Avg 0%	215,994 100% of total
1	Home Page   Lincoln County, Wisconsin	6,997	3,365	2.08	0m 25s	23,268
2	GIS Mapping   Lincoln County, Wisconsin	2,794	1,552	1.80	0m 16s	9,751
3	Jail   Lincoln County, Wisconsin	2,675	1,163	2.30	0m 26s	12,530
4	Search   Lincoln County, Wisconsin	2,199	1,022	2.15	0m 53s	6,347
5	Meetings   Lincoln County, Wisconsin	2,138	554	3.86	1m 50s	9,836
6	Trail Updates and Maps   Lincoln County, Wisconsin	1,692	1,001	1.69	0m 38s	5,511
7	Property Tax Records   Lincoln County, Wisconsin	1,453	911	1.59	0m 11s	5,800
8	Sheriff's Office   Lincoln County, Wisconsin	1,218	686	1.78	0m 30s	4,409
9	Summer ATV   Lincoln County, Wisconsin	1,204	766	1.57	0m 59s	6,691
10	Real Estate and Tax Data Search   Lincoln County, Wisconsin	1,117	685	1.63	0m 22s	3,682



# Lincoln County Corporation Counsel

**Karry A. Johnson**

Corporation Counsel

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Lincoln County Service Center

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## ACTIVITY REPORT

5/29/23 – 7/23/23

Department/Committee	Hours	Subject Matter
A&L	6.75	Prepare reports for committee; Attend meeting; Personnel policy Qs; Minutes/ORR;
Admin	51.0	WCA meetings; Rev legislative updates; Dept head meetings; CLEs; ORR; ERD Complaint; WACCC; Wis Legis Notif; ETF research; PC RFP; CGI videos; Broker K; Kayak RFP, marketing mtg;
Child Support	39.25	Case prep and attend hearings; pleading review/approval; Filings on individual cases; Rec/Rev Appeal; Research; Training/CBTs
Clerk of Courts	.75	ORR; Bankruptcy exemption Q/citation
County Board	21.5	Rev/attend meeting; Municode updates; Other resolutions/ords; Broadband Comm Qs; BEAD; BB Committee; research quorum/Chair
County Clerk	4.5	Tax deed mtg; CMC Qs/research
Emergency Management	10.25	NextGen911, Participation Agreement; Research past resolutions, WCA info; ESF 6 review; PSAP Resolution
Finance	4.0	Rev/attend mtg; Audit/legal letter
Forestry	22.25	Tax deed/sales; ATV trail/land purchase; attend committee mtg; RFPs
Health	5.0	School nurse K; Board of Health audit/draft ordinance language mod; Open meetings/coalition research; NCCAP MOU
Hwy	4.25	NMM/Road Use Agr; Rev/prep and attend Hwy committee mtg;; claims; 2 way radio/FCC
IT	1.0	ORR; Granite issues; CISA doc review
Land Services	56.5	Compliance/Zoning matters; Title search RFP/bids/K; NMM; Shoreland Zoning; POWTS citations, other citations; matters for July public hearing; BOA role/appeals; attend mtgs, public hearings; ORRs; CUP research, Act 67;
Law Enforcement/EMS/Judicial	9.25	Aspirus GPS/Camera Q; coroner fees/stats/ords; Attend mtgs
Pine Crest/LI/NCHC		
Probate/Courts	1.0	Courthouse security
Public Property	1.0	RFP AC/Jail
Register of Deeds	1.5	Phase 2 ROD/Index project; Review/revise K
Sheriff	10.5	ROS/Writs on eviction matters; citations/court appearances; research; Food service contract/Summit
Social Services	10.0	GN & TPR matters, ORR & disco responses;
Solid Waste		
Treasurer	6.25	Tax deed/bkrpty Qs; Tax bill Qs/towns
UW Ext		
Veterans Service		
Totals	266.50	
Court – prep/attend - <b>included</b> in Totals	39.0	(child support, social services, sheriff, land services)



**LINCOLN COUNTY  
ADMINISTRATION**

Renee Krueger – Administrative Coordinator  
801 North Sales Street, Suite 202 · Merrill, WI 54452  
Tel. (715) 539-1010

**Administrative Coordinator  
Activity Report  
*August 2, 2023***

**Administration:**

- Contract negotiations with the Broker for Pine Crest Nursing Home are near complete. The parcel needs to identify the property that is being considered for sale. Currently the description includes the entire block. Land Services and maintenance are supporting completion of this.
- The 85.21 Kayak Project RFP has been posted. The Forestry Department and Land Services have been assisting in the details of this project. We are hoping for installation in the spring (This falls under social service committee oversight)
- The Emergency Management Director, the IT Director, LISO and myself toured the Oneida County Emergency Operations Center and 911 Dispatch Center. This group is collaborating on a grant to upgrade our 911 equipment as well as identify a secondary location for an EOC in accordance to our continuity of operations planning (COOP).
- The HR Specialist and I met with a consultant to discuss building a training program for our department heads and management. This is in the very early stages.
- A meeting was held with the departments that work on the tax deed process. This allowed for review of the initial steps. The purpose of these meetings is to ensure everyone is understanding of roles, responsibilities, and timelines but also to assess for efficiencies, statutory compliance (due to ACT 216), and ordinance updates.
- We continue to work with the Health Department to fill the Opioid Grant Position.
- To improve the safety and security of the highway department the main door will be locked during the day and a camera and doorbell have been installed.
- Marketing:
  - The Chambers are hosting a booth at the Wisconsin State Fair, Milwaukee. We have collaborated to have bags with the Lincoln County Brand and the Chambers Logos as give-a-ways. We also are providing a laminated handout with a QR code that will take you to our Recreation page on our website.
  - The IT director and I met with a vendor regarding billboard signage.
  - I met with a marketing group regarding thoughts about Lincoln County marketing and a draft proposed package was provided.
  - A comprehensive proposal will be drafted once initial quotes are available.
- The DREAM UP! Team continues to make progress on meeting the objectives in their work plan. The Merrill Chamber of Commerce has created a survey to assess barriers and needs for families in the community and will be sending those out throughout August to collect this information.

**WHERE THE NORTHWOODS START AND YOUR ADVENTURE BEGINS!**



**New Hires/Termination:**

- 0 Termination
- 3 Hires: 1 highway, 1 ROD, 1 Health

**Open Positions Updates:**

- Public Health Nurse (Part Time and LTE)
- Community Health Planner - Opioid Grant Position
- 911 Dispatcher
- Solid Waste LTE
- Correctional Officer
- Deputy Sheriff
- Highway Worker