

**LINCOLN COUNTY
ADMINISTRATIVE AND LEGISLATIVE COMMITTEE**

Wednesday, November 1, 2023, 3:30 PM

Meeting Location: Room 257 Government Services Center
801 N. Sales St., Merrill, WI 54452

Electronic Attendance Available: Persons wishing to attend the meeting electronically may enter the meeting prior to the start time indicated above using the following number or address:

Conference Call: 1 470-655-5119

Access Code: 435 973 352#

Meeting ID: <https://meet.google.com/vqx-jsdx-gno>

Please Note: Closed Session will only include those Committee Members that are attending in person. The teleconference cannot start until the host (county clerk) dials in and enters the host password. In the event there is an unforeseen technical difficulty that prevents all or a part of the meeting from being available electronically, the meeting will continue in person and those wishing to attend can appear in person at the location indicated in this agenda.

AGENDA

1. Call Meeting to Order
2. Approval of Minutes from 10.04.23
3. Consent Agenda
 - a. Financials
 - i. 2023 Year To Date
 - b. Timesheet(s) Approval
 - c. Expense Reimbursement(s) Approval
 - d. Activity Reports (written) & Discussion as needed
 - i. County Clerk
 - ii. UW Extension
 - iii. Veterans Office
 - iv. Information Technology
 - v. Corporation Counsel
 - vi. Administrative Coordinator
4. Authorize the Administrative Coordinator to engage in ADRC Lease Negotiations
5. Appoint Jennifer Gartmann to LEPC as Media Representative & James Kelly as Business Representative
6. Approval for “Request for Proposals” for electronic welcome to Lincoln County signage.
7. Policy Update
8. Resolutions
 - a. Resolution to Restructure the Child Support Department
 - b. Resolution to approve Utilizing ARPA funding (Marketing) for participation in Uniquely WI.
 - c. Resolution to Dissolve Broker Agreement
6. Ordinances
 - a. Ordinance 2023-11-XXX - Amendment to Chapter 1, Section 1.33, Access to Records; Fees
7. ARPA Update; setting next round of review
8. Strategic Planning Update/Discussion
9. Set Next Meeting Date December 6, 2023; Adjourn

DISTRIBUTION:

Committee Members – D. Friske-Chair, J. Boyd, L. Anderson-Malm, J. DePasse, A. Cummings, G. Hartwig;
Other County Board Supervisors, Department Heads

Posted on: _____ at: _____ a.m./p.m. by: _____

There may be a quorum of other Lincoln County committees present at this meeting.

Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of this meeting. You may contact the County Clerk at 715.539.1019. Please do so as early as possible so that proper arrangements can be made. Requests are kept confidential.

GENERAL REQUIREMENTS:

1. Must be held in a location which is reasonably accessible to the public.
2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place, and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to give notice to the public.

TIME FOR NOTICE:

1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
2. No less than 2 hours prior to the meeting if the presiding officer establishes there is a good cause that such notice is impossible or impractical.

EXEMPTIONS FOR COMMITTEES AND SUB-UNITS:

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful meeting to act or deliberate upon a subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place, and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

1. Motion must be made, seconded, and carried by roll call majority vote and recorded in the minutes.
2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

1. Deliberation of judicial or quasi-judicial matters. Sec. 19.85(1)(a)
2. Considering dismissal, demotion, or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
3. Considering employment, promotion, compensation, or performance evaluation data of any public employee. Sec. 19.85(1)(c).
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(c).
6. Considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f).
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

CLOSED SESSION RESTRICTIONS:

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session with twelve (12) hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.

BALLOTS, VOTES, AND RECORDS:

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

ADMINISTRATIVE AND LEGISLATIVE COMMITTEE
Wednesday, October 4, 2023, 3:30 PM
Meeting Location: Room 247/248 Government Services Center
801 N. Sales St., Merrill, WI 54452

MEMBERS PRESENT: Don Friske,, Greg Hartwig, Lori Anderson-Malm, Julie DePasse, Jesse Boyd, Angela Cummings

MEMBERS EXCUSED:

VISITORS IN PERON: Renee Krueger, Karry Johnson, John Olson, Travis Spoehr, Terri Kolb, Shara Allen, Melissa Yates, Charlotte Krause, Ken Schneider, Samantha Fenske

VIRTUAL ATTENDANCE: Kevin Stevenson, Sherry Hulett, Mike Huth, Becky Byer

MINUTES

1. Call Meeting to Order by Friske at 3:30pm
2. Approve Minutes of 9.6.23: M/S Boyd/Hartwig to approve - carried.
Unanimous Consent to move #4, #6a, #7a - no objection
3. Consent Agenda
 - a. Financials
 - i. 2023 Year To Date - no concerns with the Year to Date budget.
 - b. Timesheet(s) Approval: M/S Cummings/Anderson-Malm to approve timesheets as presented - carried.
 - c. Expense Reimbursement(s) Approval: M/S Hartwig/Boyd to approve Expense Reimbursement - carried.
 - d. Activity Reports (written) & Discussion as needed
 - i. County Clerk - No report
 - ii. UW Extension - The new Nutrition Educator, Shara Allen, was introduced. Yates provided an overview of 4 H activity. Lincoln County has had 4 H since the 1920's.
 - iii. Veterans Office - Olson highlighted the difference between the number of claims they process. The number of claims is a lot in comparison but means that our Veterans are getting health care and additional support.
 - iv. Information Technology - Spoehr shared that the new speakers are in the boardroom. Some adjustments will need to be made but overall will be better. There has been a large amount of records requests, no patterns, just overall spending more time on them. Time & attendance has been a significant undertaking, but core pieces are falling in line. Spoehr explained that in looking at the New Point to Point wireless equipment and installation servicing the Solid Waste facility. It was not as broken as initially thought and may be returning up to \$40,000 back into the CIP. Discussion regarding the website "hit" report that would help track impact of marketing.
 - v. Corporation Counsel - Johnson shared her CLE benefit to attending the WCA conference. Johnson also attended the Wisconsin County Mutual Insurance Company conference. Johnson also mentioned the recent number of open records requests. Discussion regarding what information is considered open records versus attorney-client privilege.

- vi. Administrative Coordinator -Krueger and Krause discussed open enrollment coming up and the number of meetings regarding benefits over the last month. Kruger shared a couple community events that were not noted in the report.
4. *Request approval to move step increases for 2024 to January 1 for all eligible employees except for those assigned to the Highway Department who would receive 2024 step increases on their anniversary date and then the next step on January 1, 2025.*
 Fenske explained the request will allow for efficiencies for the Human Resources and Finance departments. The entire county would be just under \$97,000 and without the highway department it would be just under \$72,000. Fenske has been working with the budget and will be providing recommendations to the Finance Committee and believes this will be able to be covered. Committee discussed the impact of this. It was asked about how this works with new hires and it was explained that it will be important to stick to the step 1/step 2 on new hires knowing that they will be getting a raise the first of the following year. M/S Hartwig/Boyd to approve pending finance committee approval. - carried *
 5. Policy Handbook Update - Krueger provided an overview of what the new policy handbook will look like and why the format in which it is presented to the committee has changed.
 6. Policy Action
 - a. *911 Telecommunications* - Sheriff Schneider explained the history of the change to the schedule for dispatch based on a need due to being significantly short staffed. They have been operating under this new schedule since January and the employees prefer this schedule because they are able to have their days off, overtime is more spread out to all staff, and they have closer working relationships with the patrol and detectives on their shifts. Funding for this policy was discussed. There are some personnel changes that bring the projected expense down from \$80,000 to \$50,000. There are additional changes that may be able to occur to reduce the built in overtime. Committee discussed at length. M/S Cummings/Hartwig to approve schedule as policy pending finance committee approval.- carried *
 - b. Workplace policy - work hours - M/S Cummings/Anderson to pilot the early closures on Fridays as outlined in the proposed policy through 2024; adopt the changes to the Holiday pay and timekeeper to be effective 01.01.24 - carried
 - c. Employee Travel - Meal Reimbursement - M/S Boyd/Cummings to approve the proposed changes to the meal reimbursement and remaining employee travel proposed changes - carried.
 7. Resolutions
 - a. *Chief Deputy Sheriff Compensation Adjustment - M/S Boyd/Hartwig to approve pending finance committee approval - carried*
 - b. Authorizing ARPA Funding in the Amount Not To Exceed \$100,000 for City of Merrill Festival Grounds Campsite Development - M/S Hartwig/Boyd to approve and forward to County Board - carried.
 - c. Lincoln County in Support of Operation Green Light for Veterans - M/S Boyd/Hartwig to approve and forward to County Board - carried.
 8. ARPA Requests Update/Discussion - Krueger explained that the Highway Commission needed to use some of the ARPA funding to repair the culvert on Highway O. An ariel

video was provided (Krueger was unable to show at the meeting but emailed to committee members subsequent to meeting).

9. Strategic Planning Update/Discussion: No updates
10. Set Next Meeting Date November 1, 2023; Adjourn 5:30pm

Minutes prepared by: Renee Krueger

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10 COUNTY BOARD							
51 GENERAL GOVERNMENT							
10100151 511000 C.B. WAGE SALARY	7,500	7,500	5,625.00	625.00	.00	1,875.00	75.0%
2023/10/000050 10/17/2023 PRJ	625.00	REF PAYROL			WARRANT=231017	RUN=4 COUNTY B	
10100151 511001 C.B. PER DIEM	18,000	18,000	11,257.46	1,161.35	.00	6,742.54	62.5%
2023/10/000050 10/17/2023 PRJ	1,161.35	REF PAYROL			WARRANT=231017	RUN=4 COUNTY B	
10100151 520000 C.B. EMP BENEFIT	588	588	1,195.85	128.11	.00	-607.85	203.4%*
2023/10/000050 10/17/2023 PRJ	128.11	REF PAYROL			WARRANT=231017	RUN=4 COUNTY B	
10100151 555000 C.B. TRAV TRAIN	3,000	3,000	1,845.00	.00	.00	1,155.00	61.5%
10100151 560000 C.B. SUPPLIES	500	500	280.78	.00	.00	219.22	56.2%
10100251 511001 COMM PER DIEM	30,000	30,000	16,748.73	2,345.11	.00	13,251.27	55.8%
2023/10/000050 10/17/2023 PRJ	2,345.11	REF PAYROL			WARRANT=231017	RUN=4 COUNTY B	
10100251 520000 COMM BENEFITS	1,700	1,700	956.03	115.15	.00	743.97	56.2%
2023/10/000050 10/17/2023 PRJ	115.15	REF PAYROL			WARRANT=231017	RUN=4 COUNTY B	
10100251 554001 PRINTING ALLOCATIO	1,250	1,250	997.41	.00	.00	252.59	79.8%
10100251 555000 COMM TRAVEL TRAIN	3,000	3,000	1,063.00	.00	.00	1,937.00	35.4%
10100251 556000 COMM NACO DUES	0	0	1,075.00	.00	.00	-1,075.00	100.0%*
10100251 556001 COMM DUES WCA	5,281	5,281	5,281.00	.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10100251 556003 COMM REG PLAN COMM	20,810	20,810	19,644.00	.00	.00	1,166.00	94.4%
10100251 560000 COMM SUPPLIES	7,500	7,500	662.87	.00	.00	6,837.13	8.8%
10100251 561101 POSTAGE	1,500	1,500	738.10	.00	.00	761.90	49.2%
10100251 571000 10211 BEAD GRANT EX	0	0	9,085.50	.00	.00	-9,085.50	100.0%*
TOTAL GENERAL GOVERNMENT	100,629	100,629	76,455.73	4,374.72	.00	24,173.27	76.0%
54 HEALTH AND HUMAN SERVICES							
10100254 532000 BIRTH TO THREE PRO	112,378	112,378	112,378.00	28,094.50	.00	.00	100.0%
2023/10/000009 10/05/2023 API	28,094.50 VND	400689 VCH355404	MARATHON CO SPECIAL	BIRTH TO 3 PAYMENT			343755
10100454 532000 HUMANE SOCIETY	41,000	41,000	41,000.00	10,250.00	.00	.00	100.0%
2023/10/000009 10/05/2023 API	10,250.00 VND	400082 VCH355403	LINCOLN CO HUMANE SO	INSTALLMENT PAYMENT			343747
10100754 532000 NCHCF PROF SERV	1,040,853	1,040,853	780,639.75	.00	.00	260,213.25	75.0%
10109954 499990 FUNDS APPLIED (BUD	-289,849	-289,849	.00	.00	.00	-289,849.00	.0%*
10109954 536000 ADRC EXPENDITURE	149,466	149,466	149,466.00	37,366.50	.00	.00	100.0%
2023/10/000047 10/12/2023 API	37,366.50 VND	005472 VCH355657	ADRC-CW	4TH QTR TAX LEVY			343846
10109954 571000 STATE FAMILY CARE	289,849	289,849	289,849.00	.00	.00	.00	100.0%
TOTAL HEALTH AND HUMAN SERVICES	1,343,697	1,343,697	1,373,332.75	75,711.00	.00	-29,635.75	102.2%
55 CULTURE RECREATION AND EDUC							
10100355 531220 LIBRARY SERVICES	653,780	653,780	653,780.00	.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10100355 532000 LIBRARY SERV-OTHER	24,427	24,427	24,427.31	.00	.00	-.31	100.0%*
10107555 556000 WVLS MEMBERSHIP	4,177	4,177	4,176.98	.00	.00	.02	100.0%
TOTAL CULTURE RECREATION AND EDUC	682,384	682,384	682,384.29	.00	.00	-.29	100.0%
56 CONSERVATION AND DEVELOPMENT							
10100856 532000 NCCAP	8,000	8,000	8,000.00	.00	.00	.00	100.0%
TOTAL CONSERVATION AND DEVELOPMEN	8,000	8,000	8,000.00	.00	.00	.00	100.0%
60 PROPERTY TAXES							
10100160 411100 C.B. TAX LEVY	-29,588	-29,588	-29,588.00	.00	.00	.00	100.0%
10100260 411100 COMM TAX LEVY	-183,419	-183,419	-183,419.00	.00	.00	.00	100.0%
10100360 411100 PUBLIC LIBRARIES T	-678,207	-678,207	-678,207.00	.00	.00	.00	100.0%
10100460 411100 HUMANE SOCIETY TAX	-41,000	-41,000	-41,000.00	.00	.00	.00	100.0%
10100760 411100 NCHCF TAX LEVY	-1,040,853	-1,040,853	-1,040,853.00	.00	.00	.00	100.0%
10100860 411100 NCCAP TAX LEVY	-8,000	-8,000	-8,000.00	.00	.00	.00	100.0%
10107560 411100 WVLS PROPERTY TAXE	-4,177	-4,177	-4,177.00	.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10109960 411100 FAMILY CARE TAX LE	-149,466	-149,466	-149,466.00	.00	.00	.00	100.0%
TOTAL PROPERTY TAXES	-2,134,710	-2,134,710	-2,134,710.00	.00	.00	.00	100.0%
TOTAL COUNTY BOARD	0	0	5,462.77	80,085.72	.00	-5,462.77	100.0%
TOTAL REVENUES	-2,424,559	-2,424,559	-2,134,710.00	.00	.00	-289,849.00	
TOTAL EXPENSES	2,424,559	2,424,559	2,140,172.77	80,085.72	.00	284,386.23	
GRAND TOTAL	0	0	5,462.77	80,085.72	.00	-5,462.77	100.0%

** END OF REPORT - Generated by Deana Jankowsky **

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44 UW EXTENSION							
49 OTHER FINANCING SOURCES							
10440049 499990 FUNDS APPLIED (BUD	0	-9,932	.00	.00	.00	-9,932.00	.0%*
TOTAL OTHER FINANCING SOURCES	0	-9,932	.00	.00	.00	-9,932.00	.0%
55 CULTURE RECREATION AND EDUC							
10440055 530000 TL - AGENT CONTRA	45,000	0	.00	.00	.00	.00	.0%
10440055 552001 TL - TELEPHONE	0	0	41.33	.00	.00	-41.33	100.0%*
10440055 554001 TL - PRINTING ALLO	0	0	5.99	.00	.00	-5.99	100.0%*
10441955 530000 4H EDUCATOR CONTRA	0	34,900	17,450.00	.00	.00	17,450.00	50.0%
10441955 554000 TL 4 H PRINTING	0	0	412.60	.00	.00	-412.60	100.0%*
10441955 555000 TL 4H TRAVEL/TRAIN	0	4,100	416.58	.00	.00	3,683.42	10.2%
10441955 561100 TL - OFFICE SUPPLI	0	3,000	50.23	.00	.00	2,949.77	1.7%
10441955 571000 TL 4 H MISCELLANEO	0	3,000	1,225.25	.00	.00	1,774.75	40.8%
10441955 571001 NTL 4 H MISCELLANE	0	6,729	929.85	.00	.00	5,799.15	13.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10443955 571000 TL - YOUTH A. MISC	0	0	115.00	.00	.00	-115.00	100.0%*
10447655 571001 NTL STRONG BONES T	0	1,234	1,234.00	.00	.00	.00	100.0%
10448055 571000 NTL - PEST APPL TR	0	124	.00	.00	.00	124.00	.0%
10448155 436900 NTL - STATE POSTAG	0	0	-1,247.50	.00	.00	1,247.50	100.0%
10448155 561101 NTL - STATE POSTAG	0	825	290.00	.00	.00	535.00	35.2%
10448455 571001 NTL - LLC PROG MIS	0	143	.00	.00	.00	143.00	.0%
10448955 571000 NCR-SEED TO TABLE	0	0	-1,650.00	.00	.00	1,650.00	100.0%
10449055 571000 NTL - WEN GRT EXP	0	328	.00	.00	.00	328.00	.0%
10449755 571000 NTL - SOCIAL NORMS	0	549	141.01	.00	.00	407.99	25.7%
TOTAL CULTURE RECREATION AND EDUC	45,000	54,932	19,414.34	.00	.00	35,517.66	35.3%
60 PROPERTY TAXES							
10440060 411100 UW EXTENSION TAX L	-45,000	-45,000	-45,000.00	.00	.00	.00	100.0%
TOTAL PROPERTY TAXES	-45,000	-45,000	-45,000.00	.00	.00	.00	100.0%
TOTAL UW EXTENSION	0	0	-25,585.66	.00	.00	25,585.66	100.0%
TOTAL REVENUES	-45,000	-54,932	-46,247.50	.00	.00	-8,684.50	
TOTAL EXPENSES	45,000	54,932	20,661.84	.00	.00	34,270.16	
GRAND TOTAL	0	0	-25,585.66	.00	.00	25,585.66	100.0%

** END OF REPORT - Generated by Deana Jankowsky **

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
27 VETERANS DEPARTMENT							
49 OTHER FINANCING SOURCES							
10270049 499990 FUNDS APPLIED (BUD	0	-15,476	.00	.00	.00	-15,476.00	.0%*
TOTAL NO PROJECT	0	-15,476	.00	.00	.00	-15,476.00	.0%
TOTAL OTHER FINANCING SOURCES	0	-15,476	.00	.00	.00	-15,476.00	.0%
54 HEALTH AND HUMAN SERVICES							
10270054 511000 VETERANS SALARIES	111,034	111,034	87,300.34	8,613.20	.00	23,733.66	78.6%
2023/10/000006 10/06/2023 PRJ	4,306.60	REF PAYROL			WARRANT=231006	RUN=2 GENERAL	
2023/10/000056 10/20/2023 PRJ	4,306.60	REF PAYROL			WARRANT=231020	RUN=2 GENERAL	
10270054 520000 VETERANS EMPLOYEE	47,012	47,012	34,477.28	3,430.85	.00	12,534.72	73.3%
2023/10/000006 10/06/2023 PRJ	1,709.54	REF PAYROL			WARRANT=231006	RUN=2 GENERAL	
2023/10/000056 10/20/2023 PRJ	1,721.31	REF PAYROL			WARRANT=231020	RUN=2 GENERAL	
10270054 552001 VETERANS TELEPHONE	450	450	380.04	.00	.00	69.96	84.5%
10270054 554001 PRINTING ALLOCATIO	950	950	302.24	.00	.00	647.76	31.8%
10270054 555000 VETERANS TRAVEL TR	5,000	5,000	3,265.87	.00	.00	1,734.13	65.3%
2023/10/000019 10/06/2023 API	700.00	VND 005134 VCH355413					
2023/10/000028 10/06/2023 APM	-350.00	VND 005134 VCH					
2023/10/000029 10/06/2023 APM	-350.00	VND 005134 VCH					
10270054 560000 VETERANS SUPPLIES	1,100	1,100	85.00	.00	.00	1,015.00	7.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10270054 561101 VETERANS POSTAGE	600	600	335.80	.00	.00	264.20	56.0%
10270054 561440 VETERANS GRAVE CAR	1,500	1,500	1,200.75	.00	.00	299.25	80.1%
10270754 571001 PRIVATE DONATION E	0	1,678	-300.00	.00	.00	1,978.00	-17.9%
10275454 511001 VETERANS RELIEF PE	1,000	1,000	436.54	211.61	.00	563.46	43.7%
2023/10/000050 10/17/2023 PRJ	173.78	REF PAYROL			WARRANT=231017	RUN=4 COUNTY B	
2023/10/000056 10/20/2023 PRJ	37.83	REF PAYROL			WARRANT=231020	RUN=2 GENERAL	
10275454 520000 VETERANS RELIEF EM	0	0	23.82	13.10	.00	-23.82	100.0%*
2023/10/000050 10/17/2023 PRJ	8.04	REF PAYROL			WARRANT=231017	RUN=4 COUNTY B	
2023/10/000056 10/20/2023 PRJ	5.06	REF PAYROL			WARRANT=231020	RUN=2 GENERAL	
10275454 571000 VETERANS RELIEF MI	4,300	18,098	4,720.96	.00	.00	13,377.04	26.1%
TOTAL NO PROJECT	172,946	188,422	132,228.64	12,268.76	.00	56,193.36	70.2%
10008 COUNTY VETERAN OFFICER GRANT							
10270054 435600 10008 VETERANS OFFI	-10,000	-10,000	-11,000.00	.00	.00	1,000.00	110.0%
TOTAL COUNTY VETERAN OFFICER GRAN	-10,000	-10,000	-11,000.00	.00	.00	1,000.00	110.0%
10181 CVSO ARPA GRANT							
10270054 435600 10181 CVSO ARPA GRA	0	0	-15,878.00	.00	.00	15,878.00	100.0%
10270054 571000 10181 CVSO ARPA GRA	0	0	2,530.98	.00	.00	-2,530.98	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL CVSO ARPA GRANT	0	0	-13,347.02	.00	.00	13,347.02	100.0%
TOTAL HEALTH AND HUMAN SERVICES	162,946	178,422	107,881.62	12,268.76	.00	70,540.38	60.5%
60 PROPERTY TAXES							
10270060 411100 VETERANS TAX LEVY	-162,946	-162,946	-162,946.00	.00	.00	.00	100.0%
TOTAL PROPERTY TAXES	-162,946	-162,946	-162,946.00	.00	.00	.00	100.0%
TOTAL VETERANS DEPARTMENT	0	0	-55,064.38	12,268.76	.00	55,064.38	100.0%
TOTAL REVENUES	-172,946	-188,422	-189,824.00	.00	.00	1,402.00	
TOTAL EXPENSES	172,946	188,422	134,759.62	12,268.76	.00	53,662.38	
GRAND TOTAL	0	0	-55,064.38	12,268.76	.00	55,064.38	100.0%

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YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
25 INFORMATION TECHNOLOGY							
49 OTHER FINANCING SOURCES							
10250049 499990 FUNDS APPLIED (BUD	-40,000	-40,000	.00	.00	.00	-40,000.00	.0%*
TOTAL OTHER FINANCING SOURCES	-40,000	-40,000	.00	.00	.00	-40,000.00	.0%
51 GENERAL GOVERNMENT							
10250051 511000 IT SALARIES / WAG	326,475	326,475	257,756.57	25,238.96	.00	68,718.43	79.0%
2023/10/000006 10/06/2023 PRJ	12,554.48	REF PAYROL			WARRANT=231006	RUN=2 GENERAL	
2023/10/000056 10/20/2023 PRJ	12,684.48	REF PAYROL			WARRANT=231020	RUN=2 GENERAL	
10250051 520000 IT EMPL BENEFITS	137,876	137,876	110,884.78	11,033.29	.00	26,991.22	80.4%
2023/10/000006 10/06/2023 PRJ	5,508.58	REF PAYROL			WARRANT=231006	RUN=2 GENERAL	
2023/10/000056 10/20/2023 PRJ	5,524.71	REF PAYROL			WARRANT=231020	RUN=2 GENERAL	
10250051 530000 IT PROFESSIONAL SE	16,000	16,000	12,360.10	.00	.00	3,639.90	77.3%
10250051 552001 IT TELEPHONE	1,000	1,000	1,282.69	.00	.00	-282.69	128.3%*
10250051 554001 PRINTING ALLOCATIO	200	200	186.26	.00	.00	13.74	93.1%
10250051 555000 IT TRAVEL TRAINING	9,000	9,000	3,613.95	.00	.00	5,386.05	40.2%
10250051 560000 IT OFFICE SUPPLIES	300	300	147.46	.00	.00	152.54	49.2%
10250051 561005 IT HARDWARE	62,000	62,000	42,118.36	2,935.62	.00	19,881.64	67.9%
2023/10/000047 10/12/2023 API	2,935.62	VND 000085 VCH355649	CDW GOVERNMENT, INC	DANTE CEILING SPEAK			13100

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10250051 561006 IT HARDWARE WARR,	45,000	45,000	41,949.26	.00	.00	3,050.74	93.2%
10250051 561101 IT POSTAGE	150	150	61.90	.00	.00	88.10	41.3%
10250051 561103 IT SOFTWARE	6,000	6,000	1,654.06	.00	.00	4,345.94	27.6%
10250051 561105 IT SOFTWARE WARR,	200,000	200,000	162,500.49	.00	.00	37,499.51	81.3%
10250051 561420 IT VOICE/DATA/VIDE	30,000	30,000	28,176.29	149.98	.00	1,823.71	93.9%
2023/10/000009 10/05/2023 API	149.98 VND	000089 VCH355401	CHARTER COMMUNICATIO	INTERNET CHARGES			343715
10259851 461901 ADRC IT SUPPORT FE	-66,225	-66,225	-67,650.00	.00	.00	1,425.00	102.2%
10259851 473100 ADRC - INTERGOV RE	0	0	-9,501.92	.00	.00	9,501.92	100.0%
10259851 571000 ADRC MISC EXPENDIT	0	0	13,349.73	.00	.00	-13,349.73	100.0%*
TOTAL GENERAL GOVERNMENT	767,776	767,776	598,889.98	39,357.85	.00	168,886.02	78.0%
54 HEALTH AND HUMAN SERVICES							
10256454 435600 10326 IT EWISACWIS	0	0	-2,893.80	-2,893.80	.00	2,893.80	100.0%
2023/10/000012 10/05/2023 CRP	-2,893.80 REF TR					NON-DEPARTMENTAL	
10256454 561005 10326 EWISCACWIS HA	0	0	7,420.00	.00	.00	-7,420.00	100.0%*
TOTAL HEALTH AND HUMAN SERVICES	0	0	4,526.20	-2,893.80	.00	-4,526.20	100.0%
57 OUTLAY							
10250057 581003 IT HARDWARE OUTLAY	0	0	8,200.00	.00	.00	-8,200.00	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10250057 583003 IT CIP	40,000	40,000	.00	.00	.00	40,000.00	.0%
TOTAL OUTLAY	40,000	40,000	8,200.00	.00	.00	31,800.00	20.5%
60 PROPERTY TAXES							
10250060 411100 IT TAX LEVY	-767,776	-767,776	-767,776.00	.00	.00	.00	100.0%
TOTAL PROPERTY TAXES	-767,776	-767,776	-767,776.00	.00	.00	.00	100.0%
TOTAL INFORMATION TECHNOLOGY	0	0	-156,159.82	36,464.05	.00	156,159.82	100.0%
TOTAL REVENUES	-874,001	-874,001	-847,821.72	-2,893.80	.00	-26,179.28	
TOTAL EXPENSES	874,001	874,001	691,661.90	39,357.85	.00	182,339.10	
GRAND TOTAL	0	0	-156,159.82	36,464.05	.00	156,159.82	100.0%

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YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
21 CORPORATION COUNSEL							
0000 DIVISION							
10210051 511000 CORP COUNSEL SALAR	90,715	90,715	64,019.61	6,437.75	.00	26,695.39	70.6%
2023/10/000006 10/06/2023 PRJ	3,467.41	REF PAYROL			WARRANT=231006	RUN=2 GENERAL	
2023/10/000056 10/20/2023 PRJ	2,970.34	REF PAYROL			WARRANT=231020	RUN=2 GENERAL	
10210051 520000 CORP COUNSEL EMPLO	37,231	37,231	27,033.28	2,749.44	.00	10,197.72	72.6%
2023/10/000006 10/06/2023 PRJ	1,478.80	REF PAYROL			WARRANT=231006	RUN=2 GENERAL	
2023/10/000056 10/20/2023 PRJ	1,270.64	REF PAYROL			WARRANT=231020	RUN=2 GENERAL	
10210051 531020 CORP COUNSEL OUTSI	52,500	52,500	37,500.00	.00	.00	15,000.00	71.4%
10210051 531210 CORP COUNSEL CODIF	2,800	2,800	1,183.96	.00	.00	1,616.04	42.3%
10210051 552001 CORP COUNSEL TELEP	800	800	503.56	.00	.00	296.44	62.9%
10210051 554001 PRINTING ALLOCATIO	700	700	384.54	.00	.00	315.46	54.9%
10210051 555000 CORP COUNSEL TRAVE	3,000	3,000	1,169.15	.00	.00	1,830.85	39.0%
10210051 560000 CORP COUNSEL SUPPL	750	750	.00	.00	.00	750.00	.0%
10210051 561101 CORP COUNSEL POSTA	100	100	21.05	.00	.00	78.95	21.1%
10210051 564000 CORP COUNSEL LIBRA	1,500	1,500	262.02	.00	.00	1,237.98	17.5%
10210060 411100 CORPORATION COUNSE	-194,595	-194,595	-194,595.00	.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL NO PROJECT	-4,499	-4,499	-62,517.83	9,187.19	.00	58,018.83	1389.6%
10003 STATE CHILD SUPPORT							
10210051 435600 10003 CORP COUNSEL	-9,000	-9,000	-5,821.36	.00	.00	-3,178.64	64.7%*
10210051 511000 10003 CORP COUNSEL	9,478	9,478	10,072.87	751.67	.00	-594.87	106.3%*
2023/10/000006 10/06/2023 PRJ	169.73	REF PAYROL			WARRANT=231006	RUN=2 GENERAL	
2023/10/000056 10/20/2023 PRJ	581.94	REF PAYROL			WARRANT=231020	RUN=2 GENERAL	
10210051 520000 10003 CORP COUNSEL	4,021	4,021	4,224.47	321.32	.00	-203.47	105.1%*
2023/10/000006 10/06/2023 PRJ	72.38	REF PAYROL			WARRANT=231006	RUN=2 GENERAL	
2023/10/000056 10/20/2023 PRJ	248.94	REF PAYROL			WARRANT=231020	RUN=2 GENERAL	
TOTAL STATE CHILD SUPPORT	4,499	4,499	8,475.98	1,072.99	.00	-3,976.98	188.4%
TOTAL DIVISION	0	0	-54,041.85	10,260.18	.00	54,041.85	100.0%
4508 JUVENILE							
13573 TPR ADOPTION SERVICES							
10210854 435600 13573 TPR GRANT REV	0	0	-72.82	-34.62	.00	72.82	100.0%
2023/10/000012 10/05/2023 CRP	-34.62	REF TR			NON-DEPARTMENTAL		
10210854 511000 13573 TPR WAGES	0	0	132.07	.00	.00	-132.07	100.0%*
10210854 520000 13573 TPR BENEFITS	0	0	49.99	.00	.00	-49.99	100.0%*
TOTAL TPR ADOPTION SERVICES	0	0	109.24	-34.62	.00	-109.24	100.0%
TOTAL JUVENILE	0	0	109.24	-34.62	.00	-109.24	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
4545 FOSTER PARENT TRAINING							
10397 CHIPS LEGAL SERVICE 4E							
10214554 435600 10397 CHIPS REV	0	0	-1,429.78	-37.38	.00	1,429.78	100.0%
2023/10/000012 10/05/2023 CRP	-37.38	REF TR			NON-DEPARTMENTAL		
10214554 511000 10397 WAGES-CHIPS L	0	0	4,735.41	569.82	.00	-4,735.41	100.0%*
2023/10/000006 10/06/2023 PRJ	242.48	REF PAYROL			WARRANT=231006 RUN=2	GENERAL	
2023/10/000056 10/20/2023 PRJ	327.34	REF PAYROL			WARRANT=231020 RUN=2	GENERAL	
10214554 520000 10397 FRINGE-CHIPS	0	0	2,030.96	243.43	.00	-2,030.96	100.0%*
2023/10/000006 10/06/2023 PRJ	103.41	REF PAYROL			WARRANT=231006 RUN=2	GENERAL	
2023/10/000056 10/20/2023 PRJ	140.02	REF PAYROL			WARRANT=231020 RUN=2	GENERAL	
TOTAL CHIPS LEGAL SERVICE 4E	0	0	5,336.59	775.87	.00	-5,336.59	100.0%
TOTAL FOSTER PARENT TRAINING	0	0	5,336.59	775.87	.00	-5,336.59	100.0%
TOTAL CORPORATION COUNSEL	0	0	-48,596.02	11,001.43	.00	48,596.02	100.0%
TOTAL REVENUES	-203,595	-203,595	-201,918.96	-72.00	.00	-1,676.04	
TOTAL EXPENSES	203,595	203,595	153,322.94	11,073.43	.00	50,272.06	
GRAND TOTAL	0	0	-48,596.02	11,001.43	.00	48,596.02	100.0%

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YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
20 ADMINISTRATIVE PERSONNEL							
0000 DIVISION							
10200051 511000 ADMIN SALARIES	144,830	144,830	101,876.42	10,821.47	.00	42,953.58	70.3%
2023/10/000006 10/06/2023 PRJ	5,410.74	REF PAYROL			WARRANT=231006	RUN=2 GENERAL	
2023/10/000056 10/20/2023 PRJ	5,410.73	REF PAYROL			WARRANT=231020	RUN=2 GENERAL	
10200051 520000 ADMIN EMPLOYEE BEN	61,005	61,005	44,524.08	4,826.71	.00	16,480.92	73.0%
2023/10/000006 10/06/2023 PRJ	2,412.00	REF PAYROL			WARRANT=231006	RUN=2 GENERAL	
2023/10/000056 10/20/2023 PRJ	2,414.71	REF PAYROL			WARRANT=231020	RUN=2 GENERAL	
10200051 531020 ADMIN LEGAL SERVIC	5,000	5,000	31.00	15.50	.00	4,969.00	.6%
2023/10/000064 10/18/2023 API	15.50	VND 600010 VCH355777	BELLIN HEALTH		ANNUAL ADMINISTRATION FEE		343929
10200051 531190 ADMIN INHOUSE TRAI	5,000	5,000	.00	.00	.00	5,000.00	.0%
10200051 552001 ADMIN TELEPHONE	900	900	637.58	.00	.00	262.42	70.8%
10200051 553000 ADMIN ADVERTISING	3,000	3,000	333.00	.00	.00	2,667.00	11.1%
10200051 554001 PRINTING ALLOCATIO	4,000	4,000	812.59	.00	.00	3,187.41	20.3%
10200051 555000 ADMIN TRAVEL TRAIN	5,000	5,000	2,195.25	.00	.00	2,804.75	43.9%
10200051 560000 ADMIN SUPPLIES	500	500	372.13	.00	.00	127.87	74.4%
10200051 561101 ADMIN POSTAGE	350	350	72.11	.00	.00	277.89	20.6%
10200051 571000 COUNTY WIDE SAFETY	5,000	5,000	.00	.00	.00	5,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2023 10

JOURNAL DETAIL 2023 10 TO 2023 10

	ORIGINAL APPROP	REVISED BUDGET	YTD ACTUAL	MTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10200060 411100 ADMINISTRATION TAX	-234,585	-234,585	-234,585.00	.00	.00	.00	100.0%
TOTAL DIVISION	0	0	-83,730.84	15,663.68	.00	83,730.84	100.0%
TOTAL ADMINISTRATIVE PERSONNEL	0	0	-83,730.84	15,663.68	.00	83,730.84	100.0%
TOTAL REVENUES	-234,585	-234,585	-234,585.00	.00	.00	.00	
TOTAL EXPENSES	234,585	234,585	150,854.16	15,663.68	.00	83,730.84	
GRAND TOTAL	0	0	-83,730.84	15,663.68	.00	83,730.84	100.0%

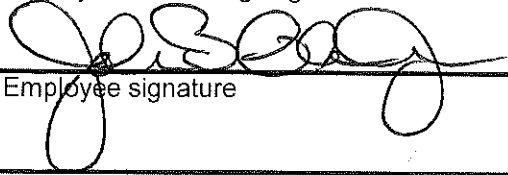
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Lincoln County Employee Timesheet

Name: John Olson Jr Department: VETERANS SERVICE Pay Period: 9/18/2023 To: 10/1/2023
 Employee Number: 795
 Representative Status: Nonrepresented
 FLSA Status: Exempt

9/18	9/19	9/20	9/21	9/22	9/23	9/24	9/25	9/26	9/27	9/28	9/29	9/30	10/1	Hours	Pay Category	FMLA hours
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun			
8	9.5	8.5	9	8.5			5	12	9	9	8.5			87	Regular: Veterans	
														0	Vacation:	
														0	Holiday:	
							3							3	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
8	9.5	8.5	9	8.5	0	0	8	12	9	9	8.5	0	0	90	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.


 Employee signature

 Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____

Lincoln County Employee Timesheet

Name: Karry Johnson		Department: Corporation Counsel				Pay Period:											
Employee Number: 760																	
Representative Status: Nonrepresented																	
FLSA Status: Exempt						From: 10/2/2023				To: 10/15/2023							
10/2	10/3	10/4	10/5	10/6	10/7	10/8	10/9	10/10	10/11	10/12	10/13	10/14	10/15	Hours	Pay Category	FMLA hours	
6.5	7	7.25	7	3.5			8.25	6.5	2	5.25	8.5			61.75	Regular: Corp Counsel		10210051.511000
0.5	1.5	2.5	0.25					1	2.5	3.75				12	Regular: Child Support		10210051.511000.10003
1.5			0.75				0.5		4					6.75	Regular: CHIPS Legal Service 4E		10214554.511000.10397
														0	Vacation:		
														0	Holiday:		
														0	Paid Sick Allowance:		
														0	Paid Funeral Leave:		
														0	Worker's Compensation:		
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID		
														0			
														0			
8.5	8.5	9.75	8	3.5	0	0	8.75	7.5	8.5	9	8.5	0	0	80.5	TOTAL HOURS REPORTED		

I certify that the foregoing is true and correct.

Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

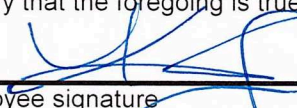
COMPLETED BY: _____

APPROVED BY: _____

Lincoln County Employee Timesheet

Name: Karry Johnson		Department: Corporation Counsel				Pay Period:										
Employee Number: 760																
Representative Status: Nonrepresented																
FLSA Status: Exempt						From: 9/18/2023 To: 10/1/2023										
9/18	9/19	9/20	9/21	9/22	9/23	9/24	9/25	9/26	9/27	9/28	9/29	9/30	10/1	Hours	Pay Category	FMLA hours
8	10	7.25	4	7.5			8	7.25	9	7.5	9			77.5	Regular: Corp Counsel	10210051.511000
		1	0.5	0.5						1.5				3.5	Regular: Child Support	10210051.511000.10003
		0.5	2.75				0.5	1.25						5	Regular: CHIPS Legal Service 4E	10214554.511000.10397
														0	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
8	10	8.75	7.25	8	0	0	8.5	8.5	9	9	9	0	0	86	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.



 Employee signature

 Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

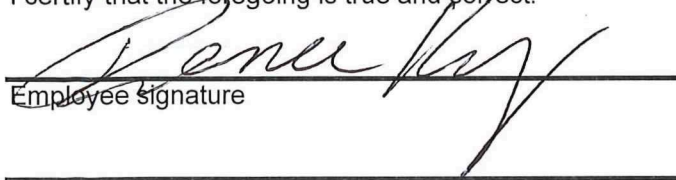
COMPLETED BY: _____

APPROVED BY: _____

Lincoln County Employee Timesheet

Name: Renee Krueger		Department: Administration				Pay Period:										
Employee Number: 561																
Representative Status: Nonrepresented																
FLSA Status: Exempt						From: 9/18/2023		To: 10/1/2023								
9/18	9/19	9/20	9/21	9/22	9/23	9/24	9/25	9/26	9/27	9/28	9/29	9/30	10/1	FMLA		
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category	Hrs
8	10	9.25	6.5	7.5			8.75	10.5	12.75	8.5				81.75	Regular: ADMIN	10200051.511000
														0	Vacation:	
														0	Holiday:	
														0	Paid Sick Allowance:	
														0	Paid Funeral Leave:	
														0	Worker's Compensation:	
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID	
														0		
														0		
8	10	9.25	6.5	7.5	0	0	8.75	10.5	12.75	8.5	0	0	0	81.75	TOTAL HOURS REPORTED	

I certify that the foregoing is true and correct.



Employee signature

Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

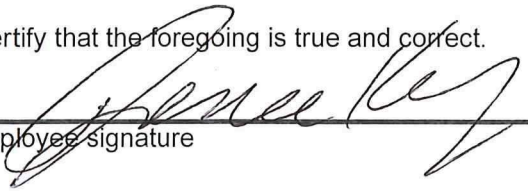
COMPLETED BY: _____

APPROVED BY: _____

Lincoln County Employee Timesheet

Name: Renee Krueger		Department: Administration					Pay Period:										
Employee Number: 561																	
Representative Status: Nonrepresented																	
FLSA Status: Exempt							From: 10/2/2023		To: 10/15/2023								
10/2	10/3	10/4	10/5	10/6	10/7	10/8	10/9	10/10	10/11	10/12	10/13	10/14	10/15				FMLA
Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours	Pay Category		Hrs
5.75	7	10	9	8	1.25	1	8	8	8.5	8.5	5			80	Regular: ADMIN		10200051.511000
														0	Vacation:		
														0	Holiday:		
														0	Paid Sick Allowance:		
														0	Paid Funeral Leave:		
														0	Worker's Compensation:		
8	8	8	8	8	0	0	8	8	8	8	8	0	0	80	TOTAL HOURS PAID		
														0			
														0			
5.75	7	10	9	8	1.25	1	8	8	8.5	8.5	5	0	0	80	TOTAL HOURS REPORTED		

I certify that the foregoing is true and correct.



 Employee signature

 Supervisor signature

Mandatory for all employees

GRANT ALLOWABLE EXPENDITURES

GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____
 GRANT NAME/PROJECT: _____

COMPLETED BY: _____

APPROVED BY: _____

RUSTIC ROAD
 BREWING COMPANY
 Sept. 28th - October 1st
 At Celebration Place, Kenosha



Vote for us!
 Text 850 to (262) 332-4625
 Rustic Road Brewing Company
 5706 6th Ave
 Kenosha, WI 53140



HAND-MASHING THE STATUS QUO

Server: Mo W
 Check #41 Table 5
 Guest Count: 1
 Ordered: 10/11/23 6:34 PM
 1 Burger \$14.00
 Pepper Jack
 Subtotal \$14.00
 Tax \$0.77
 Total \$14.77
 Credit -\$14.77
 + Tip: \$2.80
 Amount Due \$0.00

Powered by Toast



Trolley Dogs

Thank you for visiting Trolley Dogs!

Order: 01-055
 Employee: Owner
 POS: POS 1

To go

#2 - Two Chlcago Dogs \$11.20
 1 x \$7.80
 + COMBO (Fries +Drink) (\$3.40)
 + No Onions

Subtotal \$11.20

WI Tax, 5.5% \$0.62

Total \$11.82

Heartland \$11.82

Be sure to find us on Facebook for up to date
 information!

10/12/23 11:42 AM

#1-17194

3671 Market Lane
 Kenosha, WI 53144
 262 351-0877

Host: Armando 10/10/202
 ORDER #229 4:54 P
 1013

Chicken Burrito 9.2

How're we doing? Let us know at
ChipotleFeedback.com
 Unique Code:

164 000 100 104 110 302 83

Subtotal 9.2
 Tax 0.5

TAKE OUT Total 9.7
 Cash 20.0
 Change 10.2

Love Chipotle? Join Our Team

Get great benefits like:
 Free Chipotle
 Debt-free college degrees
 Bonus eligibility
 Rapid career growth
 And more!
 Visit jobs.chipotle.com
 Text "CHIPJOBS" to 97211

--- Check Closed ---



**LINCOLN COUNTY
VETERANS SERVICE**

JOHN OLSON – CVSO
801 North Sales Street, Suite 104 · Merrill, WI 54452
Tel. (715) 539-1010

October 25, 2023

Veterans Services Report for the Months of October 2023

Office Activity / Summary

Activity	July	August	September	90 Day Avg
<u>Phone</u>	116	172	116	135
<u>Email</u>	25	40	44	36
<u>In-Person</u>	50	88	44	61
<u>Fax</u>	17	31	12	20
<u>Mail</u>	33	18	10	20
<u>Unspecified</u>	34	43	5	27
<u>Total</u>	275	392	231	299

Trends

Office traffic has slowed slightly, due in part to our absence the week of October 9th for offsite training. Focus of effort is clearing 45 to 60 day back log of disability claims.

Our order of operations with handling claim output

- a. Claims with Terminal conditions, homeless and/or about to be homeless
- b. Claims with Active Cancer
- c. Claims with expiring Intent to File
- d. All others on 1st come 1st serve basis

Awards/Benefits

Since August 10, 2022 our office has opened claims for 278 of our county residents for VA benefits. This includes claims for VA Disability, Pension and Dependency and Indemnity Compensation (DIC).

- 192 or, 73% of these claims were initiated because of changes brought about by the PACT ACT.
- 63 or 24% of these claims were opened between July 1st 2023 and August 14th 2023.
- Our office currently has 148 pending disability claims.
- 88 claims have been fully decided
 - o Average Beginning Disability Rating = 30%
 - o Average Increase in Disability Rating = 30% - (final disability rating average of 60%)
 - o Total Retroactive Awards Benefits to County Residents YTD (JAN – SEP) = \$609,309
 - o Average Retroactive pay: \$6,950.0

LINCOLN COUNTY VISION STATEMENT:

Lincoln County will preserve the unique characteristics and resources that make it an exceptional place to live, work, and play; we will work together, holding ourselves and each other accountable, to weave the fabric of community and provide opportunity to our citizens.

Training and Education

Completed:

October 9-13th – Kenosha WI – Annual WI CVSO Association Fall Conference

Community News / Outreach

Office Visits in Tomahawk

August 29th - Conducted 6 Scheduled Visits, 1 Walk In

September 12th - Conducted 3 Scheduled Visits, 1 Walk In

September 28th – 4 Scheduled Visits, 0 Walk In



**LINCOLN COUNTY
CORPORATION COUNSEL**

KARRY A. JOHNSON
801 North Sales Street, Suite 207 · Merrill, WI 54452
Tel. (715) 539-1015 · Fax (715) 539-8053

ACTIVITY REPORT
9/25/23 – 10/22/23

<u>Department/Committee</u>	<u>Hours</u>	<u>Subject Matter</u>
A&L	7.75	Prepare reports for committee; Attend meeting;
Admin	54.5	WCA meetings; Rev legislative updates; Dept head meetings; CLEs; Wis Legis Notif;; Caselaw Express; Kayak RFP/Contract; WC matters; Mission Stmts; CGI video tours; Aegis/WCMIC Annual conf; ORR posting/updates; Act 4 Implementation; Staff training contract/review; FMLA/Policy language;
Child Support	15.5	Case prep and attend hearings; pleading review/approval; Filings on individual cases; Rec/Rev Appeal; Research;
Clerk of Courts		
County Board	12.75	Rev/attend meeting; Municode updates; Other resolutions/ords; Opioid updates; Meetings/discussions w/ supervisors; ORR ordinance updates;
County Clerk	.5	ORR/Sentinel
Emergency Management	4.0	LEPC Bylaws; IPP Survey; PSAP/NG911;
Finance	1.25	Health Ins. Trustees/F&I Comm – questions/meetings
Forestry	11.25	Tax deed/sales; Research/title Hx Easement – Garvin Place;
Health	3.5	LCC 11.04 revisions;
Hwy	5.0	ATV routes/ord updates; Rev agenda/emails; Driveway permits;
IT		
Land Services	28.25	Compliance/Zoning matters; NMM; Shoreland Zoning; BOA role/appeals; attend mtgs, ORRs; CUP research; Attend LSC meetings; Attend hearing/non-party w/ staff subpoenaed; Research CX filings; DATCP Contracts; POWTS;
Law Enforcement/EMS/Judicial		
Pine Crest/LI/NCHC		
Probate/Courts	1.75	Historical Society/walk-through
Public Property	.5	Service Center Boilers/Contract
Register of Deeds		
Sheriff	1.5	Personnel/grievance polices;
Social Services	11.75	GN & TPR matters, ORR & disco responses; Ch 938 Housing/Cost Recoup; CAN/DHA appeals; 2024 IV-E Contract;
Solid Waste		
Treasurer	6.0	Tax deed sales/proceeds; Treasurer's Aff
UW Ext		
Veterans Service		
Totals	165.75	
Court – prep/attend - included in Totals	15.5	(child support, social services, sheriff, land services)



**LINCOLN COUNTY
ADMINISTRATION**

Renee Krueger – Administrative Coordinator
801 North Sales Street, Suite 202 · Merrill, WI 54452
Tel. (715) 539-1010

**Administrative Coordinator
Activity Report
November 1, 2023**

Administration:

- Wrapping up the DREAM UP! Grant period. The Core Team will be hosting a visit from DCF Secretary Emily Amundson, who will tour a local provider and hear about the successes of the grant, the unique challenges of childcare in our rural community, and the community organizations that have all joined our Core Team. “We” are excited about rolling out the shared messaging with Langlade and Oneida Counties throughout the months of November and December.
- There has been a number of discussions with the City of Merrill, townships (letter included), representatives of the Great Pinery Heritage Waterway, Land Services, and Forestry regarding possible future collaboration/ARPA requests.
- Meeting with representatives from Uniquely, WI (proposed resolution included in packet)
- Continued work on comprehensive Marketing Plan. Details are still being vetted. Plan includes:
 - A “Welcome to Lincoln County sign” that will be of some significance. The intent is to have an electronic component that allows for event announcements.
 - A customized media campaign that will include radio, internet/mobile advertising, streaming video, targeted email, social media advertising, search engine marketing, you tube, etc. Reporting and analytics are included to demonstrate impact.
 - Uniquely WI – A series that spotlights communities in Wisconsin and highlights the culture through stories that are unique to the community. Uniquely WI is released on *Discover WI* platforms including Facebook, Instagram, YouTube, and Television.
 - Targeted billboard messaging
 - Other static “Welcome to Lincoln County” signage.
 - Shared county trail signage
 - *Map It* App (visit <https://vilaswi.com/how-to-use-the-map-it-vilas-county-trails-app/> for additional information)
- The draft 2024 policy handbook has been provided to department heads to look for inconsistencies and/or areas of concern. The draft handbook will be provided to the A&L committee members for policy review. It is recognized that there will be a number of grammatical and formatting issues. Feedback is requested to be provided directly to the administrative coordinator regarding “content” only. It is hoped that changes will be made and brought forward for approval at the December committee meeting. Any further areas not already

WHERE THE NORTHWOODS START AND YOUR ADVENTURE BEGINS!



addressed and approved thus far that need substantial review will be addressed throughout 2024. We have many changes moving into the next year and expect that we will find areas within our policy that are no longer congruent with our processes. Please note – there will be substantial changes regarding the Informational Technology portion that are not ready for distribution at this time.

- All Insurance Renewals have been executed.
- Department Heads have been submitting their 2024 mission statements, organizational charts and department goals.

New Hires & Termination/Resignation/Retirement:

- 4 Term/Res/Ret
- 2 Hires: LISO (1); Health Department (1)

Open Positions Updates:

- 911 Telecommunications
- Correctional Officer (3)
- Highway Worker (2)
- Highway Equipment Operation I (3)
- Court Clerk



The LINC...

Volume I

Issue III

Editor: Charli Krause

October 2023

Change is in the air!

The arrival of fall usually has people thinking of change. First off- I can't believe I even just said FALL! Second- I hope you all had a wonderful summer! But time needs to slow down! I feel like I blinked and now I am trying to wrestle kiddos before heading out the door for hats and jackets vs. sunscreen and bug spray!

In this Issue of The LINC... I am going to preview some of the changes that you will be seeing during the next couple of months and going into the New Year. As always- feel free to email me with any questions you may have but keep in mind that there will be more information to come surrounding these changes in the near future:

1. **Annual Step Increases** will be occurring

on 1/1 starting in 2024. You will see this reflected on your 1/12/2024 pay check. Step increases will no longer occur on your anniversary date. The next step increase will then be 1/1/2025. (Union employees will still follow contract)

2. **COLA for 2024** will be 2% which will also be on your first check for 2024!

3. **Electronic Time Keeping-** Goodbye Excel Spreadsheets and Hello clocking In and Out! Requesting vacation/sick leaves will be much easier with this new system too!

4. **Employee Self Service-** this feature will allow employees to log on to their online portal to see their real-time leave balances and benefits.

5. **Building Closers on Friday PM:** This will be piloting for 2024. What this means is that every Friday at 1:00 PM, all Lincoln County buildings (Except Courthouse and Sheriff's Office) will be closing the doors to the public. Employee's weekly work hour amounts will not be changing. The hope is that during 1:00 PM-4:30 PM on Fridays that departments will be able to catch up from the week and schedule Team Meetings! Also alleviate coverage issues for vacations on Fridays!

6. **Updated Personnel Policy-** Our Policy has not been updated since 2018. This was a huge projected with many changes! Stay tuned for an expected release date of January 2024!

UPCOMING REMINDERS:

- Health Department Walk-in Wednesdays for your Flu Shot! Tis the season! ☺
- Open Enrollment is just around the corner! Watch your emails for more info the first week of November!
- Winter Weather is FAST approaching! Be mindful of winter safety with the ice and heavy snow!
- Effective 1/1/2024, Correction Officers will become protective occupation employees, unless they opt out by 3/1/2024.

Q3 New Hires- WELCOME!

- Erin Ray- Health
- Nicholas Lyman- Highway
- Brian Bennett- Highway
- Lynette Dittmar- ROD
- Haydn Fischer- Sheriff's
- Faythe Hixon- Sheriff's
- Shane Deschler- Highway
- Myranda Heier- Sheriff's

Q3 Anniversary's:

- Jamie Willis- 25 years- ROD
- Sherrie Zortman- 25 years- Cir. Court
- Susan Locke- 10 years- DSS
- Kris Shorey- 10 years- DSS
- Pat Gierl- 10 years- Maintenance
- Sam Steckbauer- 15 years- Sheriff's

Congrats to Q3's Retiree!

*Pam Steffenhagen- Sheriff's
Debbie Rauchle- County Clerk*

Q3's TEAM SPOTLIGHT:

Administration Department!

Lincoln County's Administrative Coordinator, Renee Krueger, provided a statement reflecting the past year as well as upcoming changes.

"It is hard to believe that next month will be a year since I accepted the Interim Position of Administrative Coordinator. Transition is always hard, but I have been so grateful to work with so many very talented and dedicated people. This quarter's spotlight is on "Administration." While a small team of two, the work that is accomplished through this department is only because of the efforts of many. The upcoming changes reflect how you, as a county employee, are valued. "We" are finding creative solutions to address recruitment and retention and allow greater flexibility for our employees and departments. "We" continue to find efficiencies that allow us to support our workforce. I am proud of the changes highlighted in this quarter's issue, which was a result of months of hard work, collaboration and support of board supervisors. I am confident that with these changes we will continue to accommodate the needs of our community, ensure access, and provide excellence service."



Lincoln County's Vision:

Lincoln County will preserve the unique characteristics and resources that make it an exceptional place to live, work, and play; we will work together, holding ourselves and each other accountable, to weave the fabric of community and provide opportunity to our citizens.



**LINCOLN COUNTY
EMERGENCY MANAGEMENT**

Tyler J. Verhasselt – Director
801 North Sales Street, Suite 202 · Merrill, WI 54452
Tel. (715) 536-6228 · Cell (715) 218-7481



October 24, 2023

TO: Wisconsin Department of Military Affairs—Wisconsin Emergency Management (WEM)

SUBJECT: Lincoln County’s 2023 Local Emergency Planning Committee (LEPC) Membership

To whom it may concern,

In accordance with Wis. stat. 59.54(8)(b), the County Board shall appoint members to the Local Emergency Planning Committee (LEPC) and submit annually a list of the current LEPC members to Wisconsin Emergency Management (WEM). Please see below for Lincoln County’s membership of its Local Emergency Planning Committee.

Name	Group	Agency/Organization	Date	Position
Richard Burns	4	B-Safe, LLC.	Aug. ‘22	Chair
Elizabeth McCrank	1	Lincoln Co. Board Supervisor	July ‘22	Vice Chair
Tyler Verhasselt	1	Lincoln Co. Emergency Management	Aug. ‘23	Coordinator of Information
Chris Marlowe	1	Lincoln Co. Clerk	Aug. ‘23	Secretary
Michael Caylor	2	Pine River Fire Department	Aug. ‘22	Compliance Inspector
Josh Klug	2	Merrill Fire Department	July ‘22	Member
Cheryl Skoug	4	Merrill Chamber of Commerce	Aug. ‘22	Member
Jennifer Gartmann	3	Merrill Foto News	Nov. ‘23	Member
James Kelly	5	Mitchel Metal Products	Nov. ‘23	Member

Pursuant to 42 USC 11001(c) each committee shall include at a minimum of representatives from the following groups or organizations: (1) Elected and local officials; (2) law enforcement, civil defense, firefighting, first aid, health, local environment, hospital, and transportation; (3) broadcast and print media; (4) community groups; and (5) owners and operators of facilities subject to the requirements of Tier II reporting.

Tyler Verhasselt

TYLER J. VERHASSELT, Director
Lincoln County Emergency Management

Resolution 2023-10-XXX

Motion By:
Second By:

Resolution to Restructure the Child Support Department and Convert Child Support Lead Position From Part-Time to Full-Time

WHEREAS, the structure of the Child Support Department for the last several years has included one Child Support Lead position at 48 hours bi-weekly and three Child Support Specialists at 72 hours bi-weekly ; and

WHEREAS, the Child Support Lead position has recently become vacant; and

WHEREAS, the Child Support Lead position needs to be filled with someone that has experience in the child support department; and

WHEREAS, two of the 72 hour per pay period positions have bumped up to 80 hour per pay period positions upon the vacancy of the Child Support Lead, filling 16 of the 48 hours that are unfilled due to the current vacancy; and

WHEREAS, converting the Child Support Lead position to full-time will create an opportunity to promote from within; and

WHEREAS, all three specialist positions are currently on the same pay step in the Lincoln County wage scale; and

WHEREAS, the Child Support Department is requesting to trial this organizational structure of one full-time Child Support Lead and two Child Support Specialists for a 6 month period and reserve the opportunity to explore filling the remaining unfilled staff hours in a manner that is within the approved 2024 budget for salary and fringe.

NOW, THEREFORE BE IT RESOLVED, that the Child Support Lead position shall be converted from a 48 hours per bi-weekly position to 80 hours bi-weekly and based on the current pay step for the existing staff within the department, a promotion from within shall be placed at Grade H, step 5 on the Lincoln County wage scale.

IT IS FURTHER RESOLVED, that the Child Support Department may trial this organizational structure for a period of 6 months and shall reserve the opportunity to explore filling the remaining unfilled staff hours in a manner that is within the approved 2024 budget for salary and fringe.

Dated: 10/4/2023

Authored by: Elizabeth McCrank, Supervisor, District 3
Co-Sponsored by: Laurie Thiel, Supervisor, District 8
Committee: Social Services
Committee Vote: 4-0

Date Passed: 10/10/2023

Committee: Administrative & Legislative
Committee Vote:

Date Passed:

Fiscal Impact: Proposed organizational and position changes would fit within the 2024 budgeted salary and fringe. The trial structure would result in a decrease in salary and fringe in the amount of approximately \$28,000.00

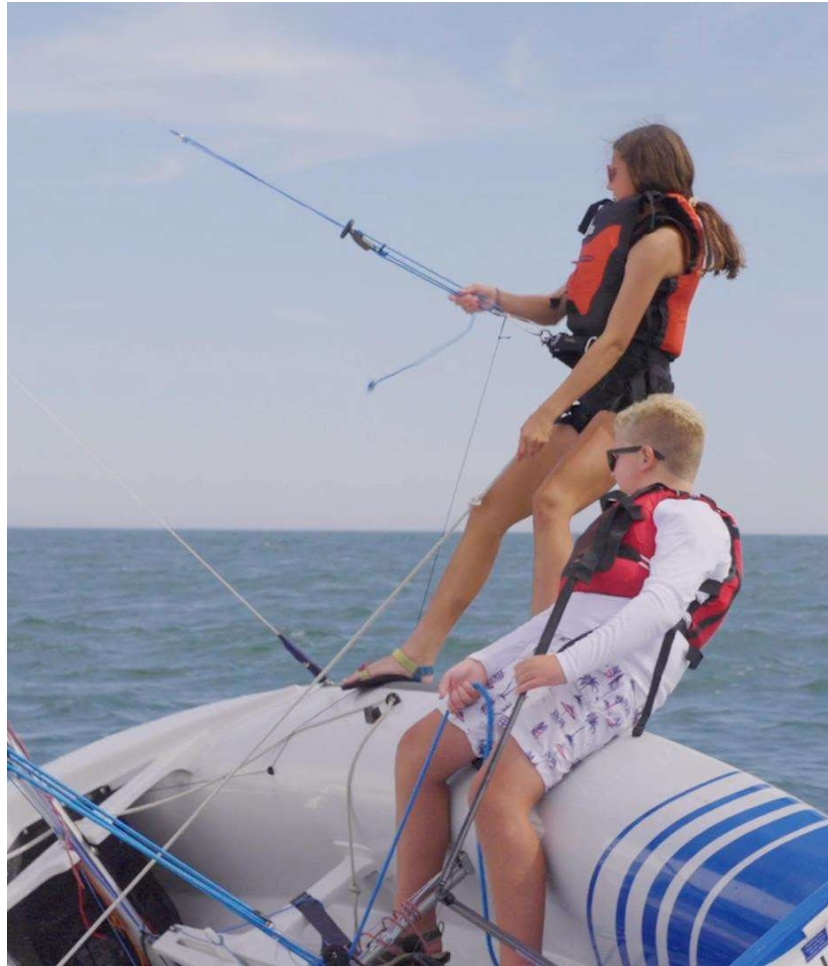
Drafted by: Jessi Rumsey

Dist.	Supervisor	Y	N	Abs
1	Bialecki			
2	Anderson-Malm			
3	McCrank			
4	Osness			
5	Wendorf			
6	Ashbeck			
7	Rusch			
8	Thiel			
9	Friske			
10	Boyd			
11	Detert			
12	DePasse			
13	Callahan			
14	Hafeman			
15	Lemke			
16	Loka			
17	Meunier			
18	Wickham			
19	Allen			
20	Cummings			
21	Simon			
22	Hartwig			
Totals				
Carried				
Defeated				
Amended				
Voice vote				
Roll call				

STATE OF WISCONSIN)
) SS
COUNTY OF LINCOLN)

I hereby certify that this resolution/ordinance is a true and correct copy of a resolution/ordinance adopted by the Lincoln County Board of Supervisors on:

Christopher J. Marlowe
Lincoln County Clerk



Uniquely
WISCONSIN



Uniquely Wisconsin



What is Uniquely Wisconsin?

Uniquely Wisconsin is an Emmy Nominated series that spotlights the untold stories of Wisconsinites and highlights the communities in which they live. From the emotional and heartwarming, to the humorous and the historic, the Uniquely Wisconsin brand captures the essence of the people of America's Dairyland. Each story is shown through the lens of any of the following: ***Economic Development, Community Engagement, Quality of Life & Tourism.***

Participating Counties

Washington, Adams, Rock, Sauk, Sheboygan, Marathon, Portage & Monroe
Racine, Kenosha, Price, Green Lake, Wood

Types of Stories

- **Washington County: Wisconsin 9/11 Memorial**
 - Highlight the dedication and community support behind making the State's 9/11 Memorial in Washington County
- **Marathon County: Preserving Hmong Culture – Life After War**
 - See and feel the history of the Hmong culture that lives in Wausau, while listening from multiple generations
- **Monroe County: Barn Restoration – Music Before the Making**
 - A young entrepreneur purchased an old farm and restored the barn into a music studio to provide new life into the heart of Monroe County





Uniquely
WISCONSIN 

County Exposure



Discover Wisconsin Audience Profile

FACEBOOK

190,000+ Followers

30.9% Male / 69.1% Female

Age of Follower 18-34: 15%

Age of Follower 35-54: 46.5%

Age of Follower 55-64: 20.7%

*Top Locations: 1. Milwaukee, 2. Madison,
3. Janesville, 4. Appleton, 5. Green Bay*

YOUTUBE

16,900+ Subscribers

66.9% Male / 33.1% Female

Age of Viewer 18-34: 36.6%

Age of Viewer 35-44: 22.3%

Age of Viewer 45-54: 15.6%

Age of Viewer 55+: 24.8%

*Top Locations per Views: 1. Milwaukee,
2. Chicago, 3. Madison, 4. Green Bay, 5. Minneapolis*

Total Views: 4,300,000+

INSTAGRAM

128,000+ Subscribers

30.8% Male / 69.2% Female

Age of Viewer 18-34: 28%

Age of Viewer 35-44: 31.7%

Age of Viewer 45-54: 20.8%

*Top Locations: 1. Madison, 2. Milwaukee,
3. Appleton, 4. Chicago, 5. Green Bay*

TV

54% Female / 46% Male

200,000+ weekly viewers Q2 2023

Top Markets: GB, MKE, Madison, Wausau

As of October 1, 2023

**Uniquely Wisconsin to be released on Discover Wisconsin Platforms*

Uniquely Wisconsin Documentary Shorts

The Idea

- Documentary style video that focuses on an organization, business, area of a County and the human story within.

Video Content

- Acquire on-site footage, interviews with key representatives, etc.
- Video footage will be shared as an embedded link to be used on websites, social media, etc.

Production

- Video shared on Discover Wisconsin platforms
- Includes full day(s) of field production, as well as pre- and post-production per original short video
- Three (3) – six (6) minutes of content per original short video

Season One Results:

5,027,191 Digital Impressions
1,613,636 Total Views
128,055 Social Engagements



Television Regional Network

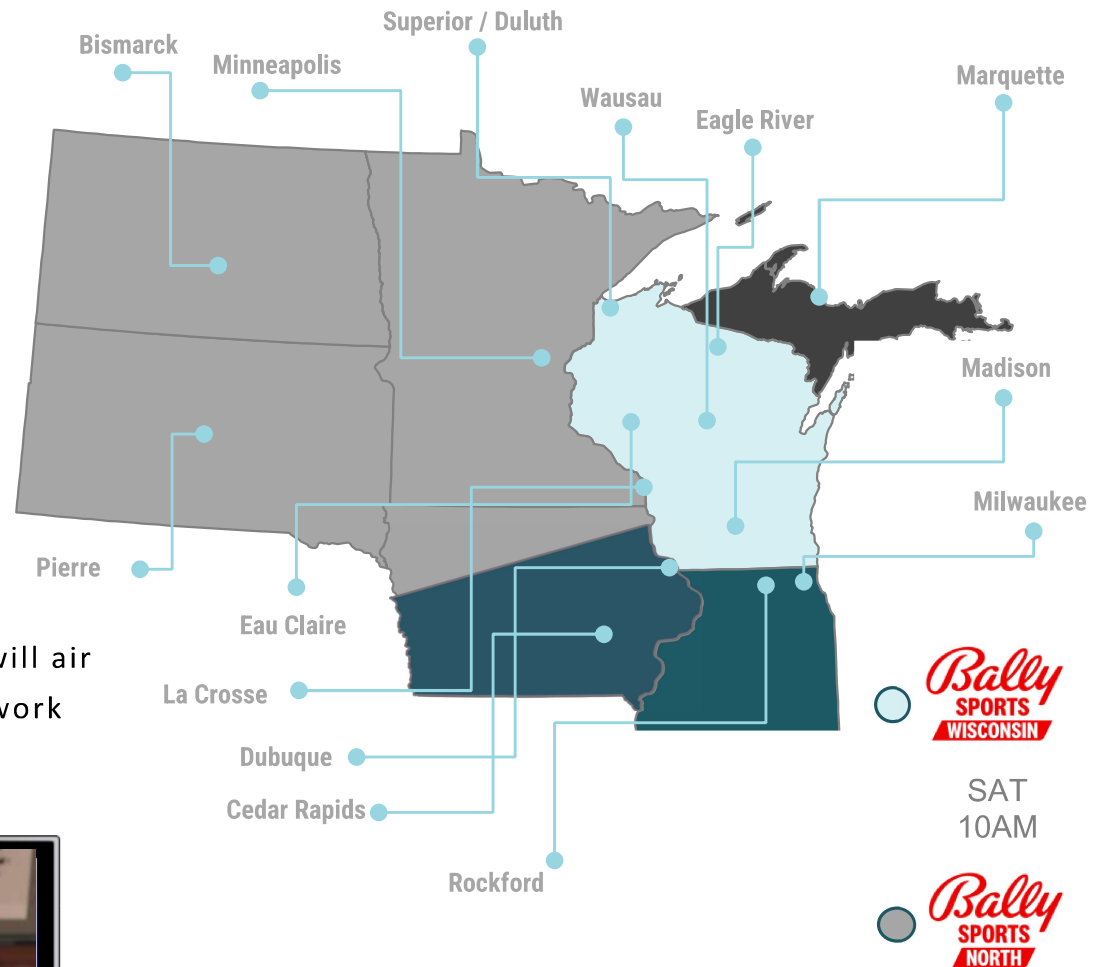
Capitalize on an audience that has followed Discover Wisconsin for 36 years, and has built reputation as a reliable and authentic source for Wisconsin destinations, businesses and culture.

Uniquely Wisconsin Special Episode

- Limited commercial episode compiling the stories will air on the Discover Wisconsin Regional Television Network



*Reaches 11.5 million homes in the Midwest
200,000+ weekly viewers in Q2 2023*



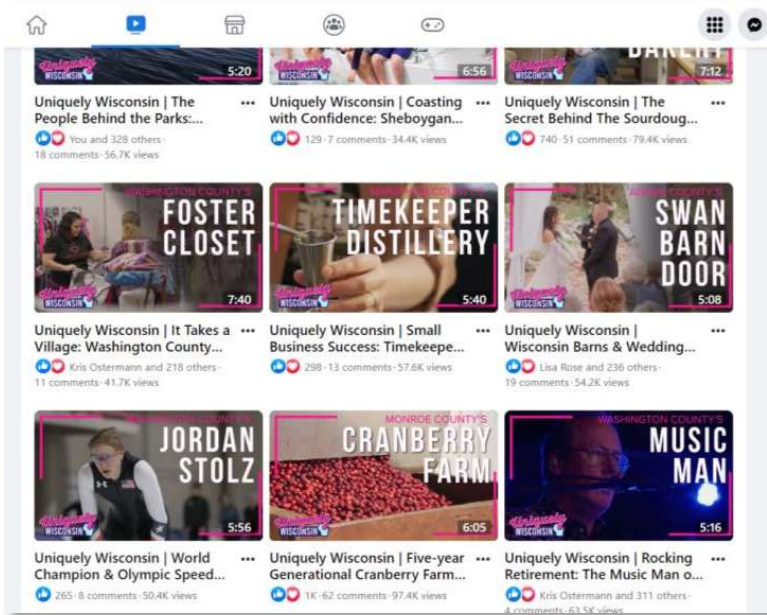
Wisconsin TV Affiliates:

- | | | |
|--------------------------|--------------|----------|
| • WITI – Milwaukee | SAT 9:30 am | SAT 10AM |
| • WKOW – Madison | SAT 6:30 pm | |
| • WFRV – Green Bay | SAT 6:30 pm | |
| • WAOW – Wausau | SUN 11 am | |
| • WQOW – Eau Claire | SUN 5 pm | |
| • WXOW – La Crosse | SUN 5 pm | |
| • WMOW – Eagle River | SAT 6:30 pm | |
| • CBS 3 – Superior/Dul. | SAT 6:30 pm | |
| • KBJR 6 – Superior/Dul. | SAT. 5:30 am | |
| • Bally Sports Wisconsin | SAT 10 am | |

Out-of-State TV Affiliates:

- | | |
|-----------------------|-----------------|
| • WIFR – Rockford, IL | SAT 6:30 pm |
| • WJMN – Marquette | SAT 7:30 pm EST |
| • Bally Sports North | SAT 10 am |

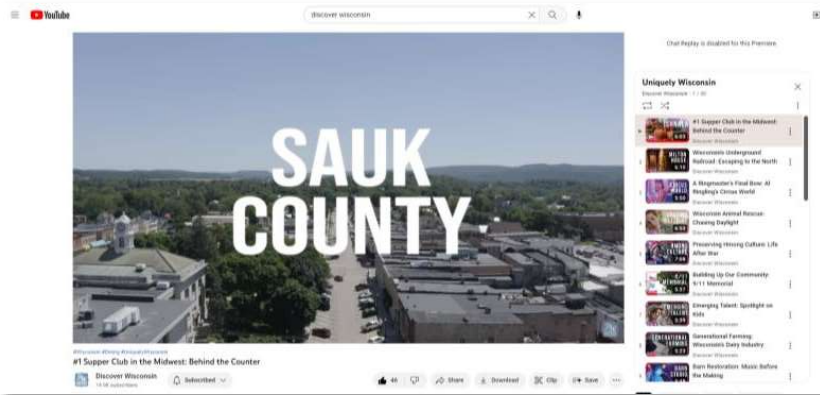
Streaming - Distribution



Binging Discover Wisconsin & Uniquely Wisconsin

Uniquely Wisconsin episodes, original shorts and social videos are also released on all of the Discover Wisconsin streaming and digital platforms.

- Video content (Episodes & Shorts) will air and live on OTT platforms and discoverwisconsin.com
 - **Available on OTT for up to five (5) years**
 - **Available on discoverwisconsin.com for up to two (2) years**
- Video content will also air and live on Discover Wisconsin YouTube channel and Discover Wisconsin Facebook & Instagram page
 - **Available on YouTube into perpetuity**
 - **Available on Facebook & Instagram into perpetuity**



The Cabin Podcast

Welcome to *The Cabin*, a weekly 35-40 minute podcast produced by the crew that brings you the nation's longest-running tourism TV show, *Discover Wisconsin*.

Joined by producers, travel experts and tourism leaders, *Eric, Ana* and Guests take you behind-the-scenes to the heart of the Midwest.

Trending
"Places & Travel" Podcast
on Apple Podcasts

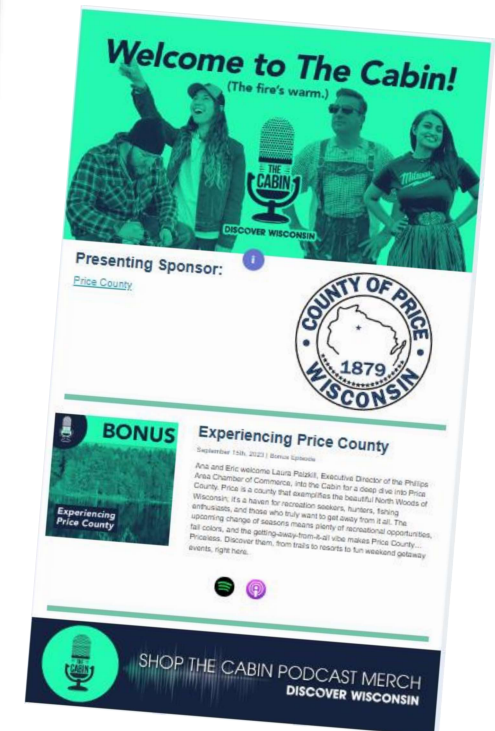
The Cabin Episode

- **Dedicated/Bonus:** Bonus podcast episode dedicated entirely to destination, business or event and released across Discover Wisconsin podcast and social platforms
 - Includes dedicated social posts, e-newsletter and blog editorial

Podcast By The Numbers

- **900,000+** total downloads
- 225,000+ total unique listeners
- 6,000 – 8,000 downloads per week
- 60,000+ impressions per week on Discover Wisconsin Facebook & Instagram on average
- Top listeners by state:
 - Wisconsin (54%), Illinois (10%), Minnesota (5%)

*Data updated Sept. 2023



Social & Digital

Discover Wisconsin Social Posts and Giveaways

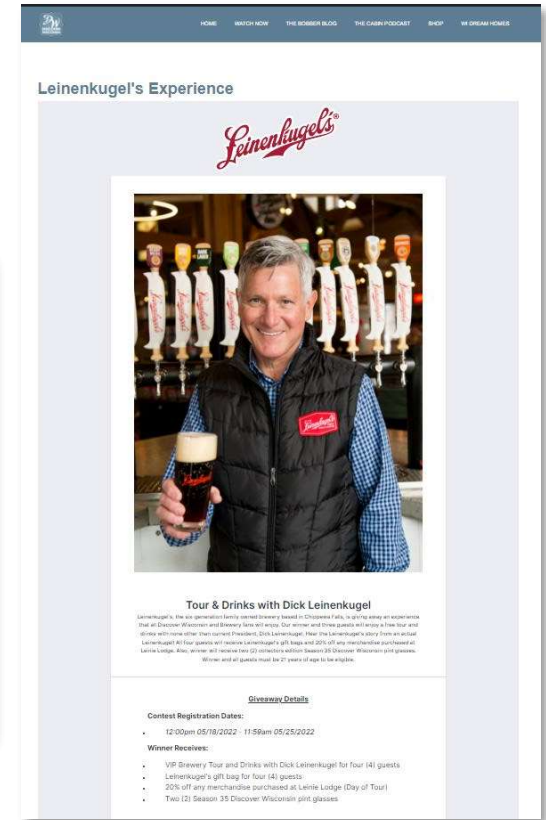
- Posts across Discover Wisconsin social platforms based on guaranteed impressions or number of posts.
- Ability for data acquisition with engaging giveaway contests.
 - Giveaway contests run for a week and include guaranteed impressions

The Bobber Blogs

- Editorials written by Discover Wisconsin team that align with client focused information. Shared across social and digital platforms.

Discover Wisconsin E-Newsletters

- Ability to reach thousands of engaged Discover Wisconsin fans on a monthly basis, with blog editorials, video stories, logo placement, etc.
 - e-Newsletter subscribers: 24,695
 - Average open rate: 24.4%



Video Edits

B-Roll

Video acquired and utilized during shorts is available in b-roll form.

- Transferred via a downloadable link

Social Video Editing

Video acquired during shorts will be available to be edited into social media and digital marketing assets

- :15-:60 social media ads





YOUR STORIES, OUR WISCONSIN

***Each County Recieves**

VIDEO STORIES

- THREE (3) DOCU-SERIES SHORT-FORM VIDEOS UP TO SIX (6) MINUTES IN LENGTH EACH
 - DEVELOP STORIES THAT TOUCH ON A COMBINATION OF CULTURE, COMMUNITY ENGAGEMENT, ECONOMIC DEVELOPMENT, AND TOURISM
- ONE (1) :60 SOCIAL MEDIA EDIT VIDEO
 - SOCIAL MEDIA AND DIGITALLY EDITED VIDEOS DESIGNED FOR USE ON COUNTY-SPECIFIC PAGES
- FIVE (5) MINUTE PORTION OF BROADCAST DOCUMENTARY ACROSS DISCOVER WISCONSIN REGIONAL TELEVISION NETWORK
 - HAVE THE STREAMING-ONLY DOCU-SERIES DEVELOPED INTO A BROADCAST EPISODE
- SHARED B-ROLL OF FOOTAGE ACQUIRED

PODCAST & SOCIAL MEDIA

- ONE (1) DEDICATED "THE CABIN" PODCAST FOR COUNTY
 - CELEBRATE WHY THE COUNTY IS UNIQUE AND THE CULTURE WITHIN FOR EACH SPECIFIC COUNTY
- ONE (1) DATA ACQUISITION SIGN-UP CONTEST ON DISCOVER WISCONSIN SOCIAL MEDIA
 - OPPORTUNITY TO GROW DATABASE FOR COUNTY-SPECIFIC ITEMS (JOB BOARDS, RELOCATION, ETC.)
- MULTIPLE BLOGS, E-NEWSLETTERS, SOCIAL IMPRESSIONS, ETC. IN PROMOTION OF THE SERIES

Chapter 1.33 - Proposed - General Government - Ordinance Text Amendment

- Plain text is existing text in our ordinance and no changes proposed.
 - ~~Lined out text~~ is existing ordinance text that will be eliminated
 - Underlined text is proposed revisions and updated language
-

1.33 ACCESS TO RECORDS; FEES .

- (1) APPLICABLE STATUTES. The rights of any person who requests inspection of copies of a record are governed by the provisions and guidelines of §19.35(1), Wis. Stats., subject to limitations contained in §§19.356 and 19.36, Wis. Stats., or other applicable statutes.
- (2) ACCESS PROCEDURE. ~~Each authority shall provide any person who is authorized to inspect or copy a record which appears in written form under §19.35(1)(b), Wis. Stats., or any person who is authorized to and requests permission to photograph a record, the form of which does not permit copying under §19.35(1)(f), Wis. Stats., with facilities comparable to those used by its employees to inspect, copy and abstract the record during established office hours. An authority is not required by this subsection to purchase or lease photocopying, duplicating, photographic or other equipment or to provide a separate room for the inspection, copying or abstracting of records. Except as otherwise provided by law, any requester has a right to inspect any record. Access to records by each authority shall be in conformance with Wis. Stats. §19.35, et. seq., and any amendments or modifications thereto.~~
- (3) FEES.
 - (a) ~~Each~~ An authority ~~shall~~ may impose a fee upon the requester of a copy of a record which may not exceed the actual, necessary and direct cost of reproduction and transcription of the record, unless a fee is otherwise specifically established or authorized to be established by ~~the~~ law.
 - (b) ~~Each~~ Except as otherwise provided by law or as authorized to be prescribed by law an authority ~~shall~~ may impose a fee upon the requester of a copy of a record for the actual, necessary and direct cost of photographing and photographic processing if the authority provides a photograph of a record, the form of which does not permit copying.
 - (c) Except as otherwise provided by law or as authorized to be prescribed by law, an authority ~~shall~~ may impose a fee upon a requester for locating a record, not exceeding the actual, necessary and direct cost of location, if the cost is \$50 or more.
 - (d) ~~Each~~ An authority ~~shall~~ may impose a fee upon a requester for the actual, necessary and direct cost of mailing or shipping of any copy or photograph of a record which is mailed or shipped to the requester.
 - (e) An authority may provide copies of a record without charge or at a reduced charge where the authority determines that waiver or reduction of the fee is in the public interest.
 - (f) ~~Each~~ An authority ~~shall~~ may require prepayment by a requester of any fee or fees imposed under this subsection if the total amount exceeds \$5. If the requester is a prisoner, as defined in s. 301.01 (2), or is a person confined in a federal correctional institution located in this state, and he or she has failed to pay any fee that was imposed by the authority for a request made previously by that requester, the authority may require prepayment both of the amount owed for the previous request and the amount owed for the current request.
 - (g) ~~Unless a fee is otherwise specifically established or authorized to be established by law within individual departments, the fee referred to in this section for copies of individual pages for members of the public shall be \$.15 per page. (Am. #238-93)~~ Notwithstanding par. (a), if a record is produced or collected by a person who is not an authority pursuant to a contract entered into by that person with

an authority, the authorized fees for obtaining a copy of the record may not exceed the actual, necessary, and direct cost of reproduction or transcription of the record incurred by the person who makes the reproduction or transcription, unless a fee is otherwise established or authorized to be established by law.

- (h) ~~Unless a fee is otherwise specifically established or authorized to be established by law within individual departments, the service fee for facsimile transmission of records shall be \$1.00 in addition to the per page fee. (Cr. #313-97)~~
 - (i) ~~Where a statute or ordinance requires a law enforcement agency to perform a background check for licensing, regulatory or employment purposes, the Sheriff shall impose a fee for each criminal history record check upon the requester equal to the actual cost established by the TIME System for Wisconsin (Cr. #327-98)~~
- (4) RESPONSE TIME. Each authority in acting upon a request for any record shall respond within the times and according to the procedures set out in §19.35(4), Wis. Stats.



**LINCOLN COUNTY
ADMINISTRATION**

Renee Krueger – Administrative Coordinator
801 North Sales Street, Suite 205 · Merrill, WI 54452
Tel. (715) 539-1010

October 17, 2023

Lincoln County Town Supervisors

Re: County ARPA Funding Availability

Dear Town Supervisors:

This letter is to inform you of funding that is available from Lincoln County for which Lincoln County Townships can apply. On May 16, 2023, the Lincoln County Board of Supervisors approved \$300,000 to be set aside from our ARPA funds to support townships for projects that can create growth, increase sales tax revenues, or create recreational opportunities. Lincoln County is requesting that interested townships submit a letter to the Administrative Coordinator by December 18, 2023 at 12pm. This letter should outline the details of the project and amount of funds requested. The Administrative and Legislative Committee has been charged with vetting ARPA requests and will review the submissions at their January 2024 meeting. However, the County Board will ultimately need to approve final allocations. Any approved projects and funding will need to be initiated by December 1, 2024 otherwise the authorization will be rescinded to allow the board enough time to rededicate the funds prior to December 31, 2024. Projects and funds expensed must be completed no later than December 31, 2026.

Some of the ways that our county is highlighting hidden treasures to attract tourism and bolster sales tax revenues include updating our county website (including adding video tours), improvements to our county parks/campgrounds, trail improvements both in the Underdown and the Hiawatha Trail, expanding access to the Great Pinery Heritage Waterway with all ability accessible kayak launches, Merrill and Tomahawk Campsite developments, Merrill and Tomahawk kayak launches, etc. “We” hope to launch a strong marketing platform in 2024 that will celebrate “Lincoln County: Where the Northwoods Start and Your Adventure Begins.”

If you have any questions, please contact Renee Krueger at 715-539-2501.

Sincerely

Renee Krueger, BSW

LINCOLN COUNTY VISION STATEMENT:

Lincoln County will preserve the unique characteristics and resources that make it an exceptional place to live, work, and play; we will work together, holding ourselves and each other accountable, to weave the fabric of community and provide opportunity to our citizens.