

**LINCOLN COUNTY BOARD OF HEALTH**  
**THURSDAY, APRIL 23, 2020 – 5:00 P.M.**  
**LINCOLN COUNTY SERVICE CENTER**

**MEMBERS PRESENT:** Mike Loka, Patricia Voermans, Dora Gorski, Joshua Wendt (via video), Donald Friske, Dr. J. Moore (via video), Brenda Mueller (via video), Sue Weith

**DEPARTMENT HEAD:** Shelley Hersil, Jason Hake (via video)

**MEMBERS ABSENT:** None

**VISITORS PRESENT:** None

1. Call to Order and Introductions: Call to order by Loka.
2. Approve minutes of previous meeting:  
Motion by Voermans second by Dr. Moore to approve the previous meeting minutes. All ayes, motion carried.
3. Q & A on Written and Financial Reports:
  - a. Approval of Timesheet and Expense Reimbursement - Motion by Voermans, seconded by Wendt for approval of Hersil's timesheets.
  - b. Discussion on Budget Modifications. Motion by Voermans to approve the budget modifications, second by Gorski. All ayes, motion carried.
4. COVID-19 Public Health Response:
  - a. Incident Action Plan Objectives – COVID-19 Objectives provided by Hersil. Questions answered. Listing on County website where COVID-19 testing can be performed. If an outbreak occurs in Lincoln County, the National Guard can assist with testing.
  - b. Review of Public Health Statutory Authority (chapter 252) and Discussion of Application (Safer at Home Order, Isolation and Quarantine) – Hersil provided a review of statutory authority of Health Officer as it relates to disease control. This includes local public health orders such as closures to prevent the spread of disease and isolation and quarantine. Currently staff is reviewing temporary housing options for individuals who cannot return home due to household members with positive results and have nowhere to reside. Hersil reviewed with Board HIPAA compliance requirements when releasing information on those diagnosed with COVID-19 to media/public. Hersil continues to consult with Corporation Counsel on any legal matters related to COVID-19.
  - c. Closure of Lincoln County Campgrounds – Hersil recommended to the Board that campgrounds in Lincoln County remain open but should follow the Safe at Home Order including promoting physical distancing, frequent handwashing, more frequent cleaning of facilities, etc. A letter will go out to campgrounds explaining the order.
  - d. Communication Plan for Addressing the Public, Partners, and Media – Hersil provided information on the COVID-19 communication plan for the department. Content for the information shared to the media comes from CDC and the WI Department of Health.
  - e. Department Contingency Plans and Workforce Capacity – Hersil provided information on the work plan for the Health Department including but not limited to grants provided from the CDC to offset expenses. Public Health programs have been temporary discontinued due to the response of COVID-19. Hersil described as part of the contingency plan a decision needs to be made to extend the licensing renewal deadline for licensing of Lodging, Food, and Recreation establishments. Hersil proposed changing the licensing renewal due date from June 30, 2020 to September 30, 2020 with no late fee. Renewals would be send out May 15<sup>th</sup>. Motion by Gorski seconded by Voermans to

move the license renewal date for Food, Lodging and Recreation to September 30, 2020 with no late fee. All ayes. Motion carried.

5. Agenda Items and Next Meeting: None at this time. Next meeting will be scheduled as needed.

6. Public Comment: None.

7. Adjournment: Motion by Mueller seconded by Gorski to adjourn. All ayes, motioned carried.

Minutes submitted by S. Weith