

LINCOLN COUNTY BOARD OF HEALTH
WEDNESDAY, SEPTEMBER 30, 2020 – 4:00 P.M.
LINCOLN COUNTY SERVICE CENTER
MINUTES

MEMBERS PRESENT: Mike Loka, Patricia Voermans (via video), Dora Gorski, Robert Lee, Bob Weaver, Brenda Mueller (via video), Sue Weith and Dr. Moore (via video).

ABSENT: None

DEPARTMENT HEAD: Shelley Hersil

GUESTS: Ben Bostrom, Pat Hinner, Kirk VandenHeuvel. (via video), Carol Easter (via video)

1. Call to Order and Introductions: Call to order by Loka.
2. Approve minutes of previous meeting:
Motion by Weaver, second by Lee to approve the previous meeting minutes. All ayes, motion carried.
3. Public Comment: Bostrom and Hinner from Agra Industries stated they are having difficulty with quarantine restrictions as it is impacting employees and their business. They want to follow the guidelines but need clarification on the definition of an essential worker.
4. Q & A Financial Reports:
 - a. 2021 Budget – We will be applying \$30,000 from the COVID budget to the 2021 budget.
 - b. Approval of Timesheet and Expense Reimbursement – Error with Hersil’s time sheets that were in the packet. Time sheets will be presented next month.
5. 140 Review: The state will be conducting a virtual 140 Review of the Health Department. This will focus on COVID response and will occur on 10/5/2020.
6. Update Annual License Renewals Food, Recreating and Lodging: Hersil stated that 16 establishments out of 300 have not paid the annual license fee. A late fee is incurred for each license renewal not postmarked by 9/30/2020.
7. COVID Budget and Staffing: Hersil requested to hire a COVID-19 Coordinator with grant dollars that will be awarded from November 2020 – 22. Motion by Weaver second by Gorski to hire additional staff. All ayes, motion carried. Position will be forwarded to Administration and Legislative Committee.
8. COVID-19 Incident Action Plan – Phase 2:
Hersil reviewed the Phase 2 Action Plan for COVID with members.
 - a. Community Mitigation Recommendations
 - Community – Lincoln County recommendations are still no more than 50 gathering. We will review at the next meeting.
 - Essential Workers – Hersil reviewed exemption for allowing essential workers to work even if quarantined with no symptoms. Essential worker is not the same as an essential business. It applies to those who work in health care and public safety. Workers that are exempt are those that are critical in order to provide care or protection to the community. Weaver suggested we review procedures at next meeting since this will become more and more of an issue as the surge continues.
 - Face Coverings – Staff continue to follow-up on complaints for face covering order.
 - Schools - Checklist was provided to the schools on considerations they need to take

with more cases in the county. Hersil stated that there are no easy answers for when to close and re-open schools.

- b. COVID-19 Testing Strategic Plan – Hersil provided a COVID-19 testing strategy plan. The purpose of this LCHD Testing Strategy Plan is to provide Lincoln County Health Department with a structured process for identifying partners and resources, assessing local testing needs, and setting priorities to guide local testing coordination efforts for Covid testing. The biggest obstacles are trying to get partners who will provide testing and addressing needs for populations with health inequity.
 - c. Disease Investigation and Contact Tracing – We have hired 5 contact tracers. There are still challenges in obtaining contact information from those that have COVID-19.
 - Crisis Response Plan – Hersil reviewed what contact tracing will look at when the department cannot keep up. Only Household and high intense individuals will be contact traced.
 - Outbreaks –There have been numerous outbreaks throughout Lincoln County, which has kept the department very busy in the last few weeks. Outbreak is defined as 2 cases in a worksite, school, event and 1 case in a nursing home.
 - Testing at Congregated Living Sites – Hersil reviewed discussion to provide testing at Lincoln County Jail. Looks like testing will take place soon.
 - d. Medical Countermeasures and Dispensing (COVID vaccine) – Hersil stated that mass vaccine clinic planning is underway. Clinic processes and dates will be determined once vaccine becomes available.
 - Volunteer Management – Will need to make sure to Recruit volunteers and utilize for public health’s response; assure proper training and worker health and safety.
9. Agenda times for next meeting
Next meeting will be October 28 at 4:00 p.m. Agenda items: Timesheets and essential worker procedure.
10. Adjournment: Motion by Weith, second by Gorski to adjourn. All ayes, motioned carried.
Meeting adjourned at 5:38 p.m.

Minutes submitted by S. Weith