

LINCOLN COUNTY BOARD OF HEALTH  
LINCOLN COUNTY SERVICE CENTER, ROOMS 247/248  
NOVEMBER 16, 2022 4:00 PM  
MEETING MINUTES

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**MEMBERS PRESENT:** Mike Loka (Chair), Angela Cummings, Laurie Thiel, Steve Osness, Julie Allen, Dr. Michael Clark, Brenda Mueller, Sue Weith

**MEMBERS ABSENT:** None

**DEPARTMENT HEAD:** Shelley Hersil

**VISITOR:** Michael Mandli

1. **Call to Order:** Loka called the meeting to order at 4:00 p.m.
2. **Public Comment:** None
3. **Approval of Minutes of Previous Meeting:** Motion to approve minutes of the previous meeting by Osness, 2<sup>nd</sup> by Thiel. All ayes, motion carried.
4. **Q & A on Written Report and Financial Reports:** Hersil has hired three LTE public nurses to fill in as needed. It is likely to be a bad flu season. LCHD is giving free flu shots to children. Covid has leveled out; LCHD continues to give out free test kits. Reports reviewed and placed on file.
5. **Approval of Timesheets:** Motion by Osness, 2<sup>nd</sup> by Loka to approve timesheets. All ayes, motion carried.
6. **Approval of October 2022 Expense Sheet:** Motion by Loka, 2<sup>nd</sup> by Allen to approve the expense sheet. All ayes, motion carried.
7. **Community Needs Assessment Update:** There have been 755 surveys completed. Efforts continue to expand the data by talking to community and school groups. The Community Forum will be held January 26, 2023.
8. **Environmental Health Program Update – Michael Mandli, Environmental Health Specialist:** Mandli does inspections of restaurants, pools, campgrounds, wells, etc. in Lincoln County. He works with businesses to achieve compliance with local, state and DNR ordinances. Micro Vending is becoming more popular in the area and requires licensing.
9. **Retail Grant Application:** Mandli has written a grant for the NEHA-FDA Retail Flexible Funding Grant program in the amount of \$19,551. This is a self-assessment grant designed to improve the environmental health program. Motion by Osness, 2<sup>nd</sup> by Clark to approve the grant application and forward the request on to the Lincoln County Board. All ayes, motion carried.
10. **Staff Recruitment and Retention:** One nurse position remains vacant with no applications. Hersil reported that LC nursing salaries are substantially below those offered in several nearby counties, making hiring and retention of nurses a real challenge. Hersil will present statistics at our next meeting on regional public health wages and the effects raising salaries would have on the LCHD budget.
11. **Agenda Items and Next Meeting:** Fee schedule for services offered by LCHD; Public Health salaries and budget implications. Next meeting is December 21, 2022 at 4:00 p.m. at the Lincoln County Service Center.
12. **Adjourn:** Motion made by Osness to adjourn, 2<sup>nd</sup> by Loka. All ayes, motion carried. Meeting adjourned at 4:40 p.m.

Brenda Mueller, Secretary, Minutes submitted 11/17/2022