

LINCOLN COUNTY BOARD OF HEALTH  
LINCOLN COUNTY SERVICE CENTER, ROOMS 247/248  
JULY 10, 2023 12:30 PM  
MEETING MINUTES

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**MEMBERS PRESENT:** Laurie Thiel, Brenda Mueller, Julie Allen (via teleconference), Dr. Michael Clark (via teleconference), Angela Cummings (via teleconference)

**MEMBERS ABSENT:** Sue Weith, Steve Osness

**GUESTS:** None

**DEPARTMENT HEAD:** Shelley Hersil

1. **Call to Order:** Secretary Mueller appointed Thiel as acting chairperson. Thiel called the meeting to order at 12:30 p.m.
2. **Public Comment:** None.
3. **Approval of Minutes of Previous Meeting:** Motion to approve minutes of the previous meeting by Allen, 2<sup>nd</sup> by Thiel. All ayes, motion carried.
4. **Service Recognition-Mike Loka:** Exploring appreciation/recognition ideas for Mike. Suggestions are appreciated and will be revisited at the next meeting.
5. **Q & A on Written Report and Financial Report:** Licensing of businesses is currently happening and is a major source of funding for the department. An Environmental Health Technician has been hired. Reports reviewed and placed on file.
6. **Approval of Timesheets: May 1-June 24, 2023:** Motion by Cummings, 2<sup>nd</sup> by Allen to approve timesheets. All ayes, motion carried.
7. **Approval of Vaccine Fees:** LCHD would like to offer a limited amount of vaccines to the public at their cost plus \$15. This would be for out of pocket payers and would not include influenza. Motion to approve providing vaccines at cost plus \$15 by Cummings, 2<sup>nd</sup> by Thiel. All ayes, motion carried.
8. **140 Review Overview:** The review will take place virtually on July 25, 1:00-2:30 p.m. Board members are invited to participate. Health departments must meet certain statutes by law. LCHD is at level 3, the most advanced level.
9. **Approval of Board of Health Ordinance Revision 2023:** An Ordinance Amending the General Code of the County of Lincoln Chapter 1 (revising 1.29 – County Board of Health) is authored by Cummings and sponsored by BOH Committee. Motion to approve amending Ordinance Chapter 1 (revising 1.29) by Cummings, 2<sup>nd</sup> by Thiel. All ayes, motion carried.
10. **Approval of Employee FDA Grant Meal Reimbursement:** Request made to approve an employee's meal reimbursement above standard rate, which will be covered by grant funds. Motion to approve FDA grant employee meal reimbursement by Mueller, 2<sup>nd</sup> by Allen. All ayes, motion carried.
11. **Approval – Public Health Mutual Aid Agreement:** Motion by Mueller, 2<sup>nd</sup> by Allen to approve the Public Health Mutual Aid Agreement which is an agreement to provide support to surrounding counties listed in the agreement, if available. All ayes, motion carried.
12. **Approval - UW Eau Claire Memorandum of Understanding:** Motion by Cummings, 2<sup>nd</sup> by Thiel to approve the UW Eau Claire Memorandum of Understanding, which allows Eau Claire to place a student intern in LC. All ayes, motion carried.
13. **Agenda Items and Next Meeting:** Information from the Healthy Minds Coalition on mental health services for teens; Community Health Improvement Plan. Next meeting is August 16, 2023, 4:00 p.m.
14. **Adjourn:** Motion made by Allen, 2<sup>nd</sup> by Thiel to adjourn. All ayes, motion carried. Meeting adjourned at 1:08 p.m.

B. Mueller, Secretary, Minutes submitted 7/12/2023