

LINCOLN COUNTY BOARD OF HEALTH
LINCOLN COUNTY SERVICE CENTER, ROOMS 247/248
AUGUST 16, 2023 4:00 PM
MEETING MINUTES

MEMBERS PRESENT: Laurie Thiel, Sue Weith, Dana Miller, Steve Osness, Brenda Mueller, Julie Allen (via teleconference), Angela Cummings (via teleconference)

MEMBERS ABSENT: Dr. Michael Clark

GUESTS: Kristi Krombholz, RN LCHD

DEPARTMENT HEAD: Shelley Hersil

1. **Call to Order:** Chairperson Cummings called the meeting to order at 4:00 p.m.
2. **Public Comment:** None.
3. **Approval of Minutes of Previous Meeting:** Motion to approve minutes of the previous meeting by Thiel, 2nd by Osness. All ayes, motion carried.
4. **Q & A on Written Report and Financial Report:** Reports reviewed and placed on file.
5. **Approval of Timesheets: June 26-August 6, 2023:** Motion by Osness, 2nd by Thiel to approve timesheets. All ayes, motion carried.
6. **Immunization Program Update – Kristi Krombholz:** Krombholz reported that a new Covid vaccine will be out this fall; an RSV vaccine will be available soon, particularly for infants and elderly; a new 2-nurse plan for verifying vaccinations is working well.
7. **Approval Change in Fees (flu, oral health, environmental health):** Hersil shared proposed fee changes. LCHD is to raise vaccination fees to levels comparable to Medicare reimbursements and oral exam fees based on salary increases. Motion to approve made by Cummings, 2nd by Thiel. All ayes, motion carried.
8. **Approve of Community Health Assessment and Improvement Plan 2023-2028:** The two plans were combined this year. Hersil went through the steps of the plan, the areas of focus, and implementation goals. There is a strong need for coordination of community resources. Motion to approve the plan made by Osness, 2nd by Thiel. All ayes, motion carried.
9. **MOU With Marathon County Health Department Lead Investigations:** There is currently no one trained in mandated Lead Investigations at LCHD. The MOU with Marathon County is a revised version of the one in place. Case level is low, approximately one every two years. Motion to approve made by Cummings, 2nd by Allen. All ayes, motion carried.
10. **MOU With Marathon County Health Department LTE Agent:** Marathon County Health Department agrees to provide mandated services for complaints and pre-inspections as needed in case of loss of staff and appropriate training at LCHD. Motion to approve made by Thiel, 2nd by Miller. All ayes, motion carried.
11. **Review of Human Health Hazard Ordinance Procedures:** A complaint has been made concerning collapsed, vacant structures. Board of Health agrees building to be secured and posted with no entrance signs because of the close proximity of another home.
12. **Agenda Items and Next Meeting:** Healthy Minds Coalition update, death review involving children and suicides; Grant Resolution; housing hazard update, replacement of vice chairperson. Next meeting is **September 20, 2023 at 4:00 p.m.**
13. **Adjourn:** Meeting adjourned at 4:51 p.m.

B. Mueller, Secretary, Minutes submitted 8/17/2023