

LINCOLN COUNTY BOARD OF HEALTH
LINCOLN COUNTY SERVICE CENTER, ROOMS 247/248
November 15, 2023 at 4:00 PM
MEETING MINUTES

MEMBERS PRESENT: Steve Osness, Laurie Thiel, Angela Cummings, and Dana Miller

MEMBERS ABSENT: Julie Allen, Dr. Michael Clark

GUESTS: Kay Kissinger Wolf, Mary Klade, Marla Reimann

DEPARTMENT HEAD: Shelley Hersil

1. **Call to Order:** Chairperson Cummings called the meeting to order at 4:00 p.m.
2. **Public Comment:** None.
3. **Approval of Minutes of Previous Meeting:** Motion to approve minutes of the previous meeting by Thiel, 2nd by Osness. All ayes, motion carried.
4. **Jail Health Programming Update –Marla Reimann, Public Health Nurse:** Marla Reimann provided an overview of jail nursing services.
5. **School Health Programming Update – Mary Klade, Public Health Nurse:** Mary Klade provided an overview of school nursing services.
6. **Q & A on Written and Financial Report –** Hersil reported department will possibly have left over flu vaccine this year which will effect overall revenue for 2023. Reports reviewed and placed on file.
7. **Approval of Timesheets 10022023 - 10292023:** Motion to approve timesheets by Osness, 2nd by Thiel. All ayes, motion carried.
8. **Approved Travel and Expenses October 2023** Motion to approve travel and expenses by Thiel, 2nd by Miller. All ayes, motion carried.
9. **Approval of FDA Grant Travel and Expenses October 2023** Motion to approve expenses for FDA grant meeting by Cummings, 2nd by Osness. All ayes, motion carried.
10. **Board of Health Committee Vacancy –** Nurse, Kay Kissinger Wolf introduced herself and her interest in serving on the Board of Health as nursing representative. Letter of interest has been submitted to County Clerk.
11. **Public Health Nurse Recruitment –** Hersil reviewed current situation with hiring a public health nurse as well as some options to consider. Item will be placed on January agenda.
12. **Letter of Approval to Submit Application for Public Health Accreditation** Motion to approve application for reaccreditation by Thiel, 2nd by Osness. All ayes, motion carried.
13. **Agenda Items and Next Meeting:** Next meeting is call of the Chair. Agenda items: public health nurse recruitment, appointment of nurse to Board of Health, and ARPA funding. January meeting date: January 11, 2024 at 4:00 p.m.
14. **Adjourn:** Meeting adjourned at 5:18 p.m.

S. Hersil, Minutes submitted 11/20/23